



Person Specification Nursing Assistant

Location:	Brooke School
Contracted Hours:	32.5
Contract Basis:	Term Time + 1 week (39 weeks)
Grade/SCP:	Grade G (11-14)
Special Conditions:	Occasional travel to other sites is expected. The post holder may be required to provide cover for nursing staff across Trust schools, as directed.
Reporting to:	Health and Safety Manager
Revised Date:	March 2026

Qualifications and training:	Essential	Desirable
4 GCSEs (grade C or 4) equivalent (including Maths & English)	✓	
NVQ Level 3 in Care, or similar qualification		✓
First Aid trained, or be willing to undertake training	✓	
Valid driving license for travelling between sites		✓
Experience:		
Previous experience of working in a healthcare setting or in a caring capacity	✓	
Experience of working collaboratively with external agencies, e.g. social care, health care.	✓	
Experience working with children and young people, understanding their needs and providing appropriate support.		✓
Experience of working in an educational or similar setting		✓
Experience of working in a confidential and professional manner.	✓	
Knowledge, Skills and Abilities:		
Knowledge of health and safety practises, risk awareness and safeguarding guidance.	✓	
Excellent interpersonal skills and the ability to work with a range of people, including pupils, families, colleagues and other professionals etc.	✓	
Excellent record keeping skills and attention to detail, in order to maintain medical records and healthcare documentation.	✓	
Good ICT skills	✓	
Ability to maintain a high standard of performance whilst managing a diverse workload	✓	
Personal Qualities:		
Planned and organised approach to workload	✓	
Work accurately and methodically with attention to detail	✓	
Maintain absolute confidentiality and integrity	✓	

Professional attitude and appearance and positive "can do" approach to tasks	✓	
Be compassionate and empathetic to individuals with physical and/or learning difficulties	✓	
The ability to keep calm in challenging situations	✓	
Excellent interpersonal and communication skills	✓	
Committed to the provision and improvement of a quality service	✓	
Committed to CPD	✓	
Other:		
Understands the importance of policies for safeguarding children and young people	✓	
Committed to equality and diversity	✓	
Able to travel between Trust sites	✓	
Enhanced DBS Check	✓	
Fluent in the use of the English language	✓	