Thomas's
BATTERSEA

Gap Student

LENT & SUMMER TERM

Applications will be considered upon receipt; therefore, early application is encouraged. We reserve the right to close this advertisement early.





Welcome to Thomas's Battersea

Thomas's Battersea is a dynamic, forward-thinking prep school for pupils aged 3 to 13.

As a school of excellence, we prepare pupils superbly both for the next stage of their education, and for their lives ahead of them. We do so with kindness at the heart of everything, and the broad curriculum encourages every child to find their something. High quality, creative teaching is the norm, and our outcomes are exceptional.

The result? We do not just produce great academics, athletes and artists; we produce great people, preparing them to be the citizens of tomorrow – and we're most proud of that. Restlessly innovative, we strive to equip our pupils with the knowledge, the skills, the character and the self-understanding which will empower them not merely to survive, but to flourish in their everyday lives.

We are a busy, exciting and purposeful school; its Edwardian and modern buildings are places of discovery, kindness and fun. A stunning courtyard garden, around which the day unfolds, breathes a potent combination of life and calm into the heart of the school.

If you share our commitment to providing a first-class education, fostering a love of learning, and shaping the leaders of tomorrow, please apply to join our exceptional team.



Vision

PART OF THOMAS'S LONDON DAY SCHOOLS

We are a family-run group of co-educational independent schools in central London, which seek to give an exceptional start in life to more than 2,000 children between the ages of three and eighteen. Every member of the Thomas's community is expected to live by our most important school rule, which is simply to 'Be kind'.

OUR VISION

Our vision is that every Thomas's pupil flourishes as a compassionate contributor to society and a courageous shaper of the future.

To realise this vision, we:

- Champion kindness, community and childhood
- Provide a breadth of experiences that develop lifelong passions
- Equip young people with self-knowledge, inner strength and intellectual curiosity

Together, these commitments create the Thomas's culture of joyful excellence, in which our pupils achieve outstanding academic outcomes **and** build the confidence, character and adaptability to succeed in the world.

The Heads and Principals
Thomas's London Day Schools









The Role

OVERVIEW

We seek to appoint two inspirational Gap Students for our Lent and Summer Term.

We are looking for individuals who are reliable, proactive, and enthusiastic about working with children.

These will be fixed term positions:
Lent Term - 6th January to 19th March 2027
Summer Term - 12th April to 9th July 2027

The roles are term time, 40 hours per week, Monday to Friday.

KEY RESPONSIBILITIES

- To act as a role model to the children at all times.
- Arrive punctually at school each morning and stay for the full School day to provide support and assistance to the Teaching staff and children.
- Assist the Form Teacher as directed Undertake work with groups of children or with a child on a one to one basis. For example, maths support or reading.
- Undertake break duties as required, be punctual and remain vigilant, as a member of staff, at all times.
- Assist teaching staff with associated administration including but not limited to photocopying teaching materials and preparing and maintaining the children's work displays.
- Accompany small groups of pupils, or individuals, between school sites.
- Read and adhere to the School's policies, in particular the Staff Code of Conduct and School's Child Protection Procedures which are included in the School's Safeguarding Policy (available on the School's website).
- Attend and participate in the School's INSET days each term.
- Attending all mandatory training required by the School and legislation including relevant Induction training on the School's policies and practices, Health and Safety training and in particular, Child Protection and Safeguarding training.
- Carry out any other reasonable duties as requested by the Head or Senior Management team.
- This job description contains an outline of the typical functions of the job and is not an exhaustive or comprehensive list of all possible jobs responsibilities, tasks and duties. The job holder's actual responsibilities, tasks and duties might differ from those outlined in the job description, and other duties commensurate with this level of responsibility may be either permanently or temporarily assigned as part of the job.
- All staff have a responsibility to promote and protect children's welfare in all aspects of their contribution to school life, demonstrating a clear understanding of safeguarding and Keeping Children Safe in Education (KCSIE).



Person Specification

QUALIFICATIONS, EXPERIENCE AND SKILLS

- Communication, organisational, and leadership skills are essential for effective interaction, planning, and guiding students.
- Flexibility, adaptability, and time management to enable smooth handling of diverse roles and changing schedules.
- Teamwork and collaboration are key for working with staff and contributing to various school activities.

PERSONAL ATTRIBUTES

- An enthusiastic sixth form leaver or post graduate who wishes to gain experience within an educational environment.
- A sense of humour and enthusiasm.
- Clear written and verbal communication skills.
- Self-confidence and assertiveness.
- Tact and diplomacy.
- Maturity, flexibility and adaptability.
- Initiative and a proactive approach.
- The ability to act as an ambassador for the School both on and off the School premises.
- An ability to work with both children and adults alike in small and large groups.
- An ability to lead children by example, providing encouragement with every child.
- An ability to work as part of a team.



ADDITIONAL PERSONAL ATTRIBUTES

Personal qualities

- High levels of initiative and energy and readiness to work hard
- Ability to manage and thrive on intensity and tolerate and overcome frustrations
- Ability to exercise self-care and prioritise wellbeing
- Enthusiasm, positivity, a readiness to believe in and work towards the best
- Supportive, generous and sympathetic attitude
- Constructive and imaginative approach to problems
- Readiness to learn, share ideas and listen
- Willingness to adapt and change and demonstrate the growth mindset we encourage in students
- Motivated by high standards: taking satisfaction in doing things really well
- A sense of school spirit and recognition that positive and cheerful capability in the face of challenge is at the heart of strong communities
- Recognising the importance of work as a source of meaningful satisfaction and fun

Safeguarding and young people's interests

- A commitment to the highest standards of safeguarding in all aspects of practice
- Genuine interest in children and young people
- Genuine interest in pastoral issues and wellbeing
- Commitment to responding to and supporting each student as an individual

VALUES



Terms and Benefits

- **Competitive Salary & Benefits Package**
- **Contract:** Term Time, Full Time, Fixed Term
- **Salary:** £26,583 subject to minimum wage increase
- **Expected Start:** January 2027 and/or April 2027
- **Location:** Thomas's Battersea

The role will be subject to the successful completion of the required employment checks, including an enhanced DBS and reference. Full details of all checks that will be carried out are detailed in our recruitment policy.



Key Dates

Applications are invited from experienced, dynamic and enthusiastic leaders excited by the scope of this opportunity. For further details visit the Thomas's London Day Schools website: **thomas-s.co.uk/join-our-team** or email **hr@thomas-s.co.uk**

To apply for this post please go to **thomas-s.co.uk/join-our-team** and click apply. Should you wish to send a covering letter or supporting statement following your application, please forward it to **hr@thomas-s.co.uk**

Applications will be considered upon receipt; therefore, early application is encouraged. We reserve the right to close this advertisement early. Please note that referees will be contacted prior to the interview.

SAFEGUARDING

Thomas's London Day Schools are committed to safeguarding the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment and work in accordance with our child protection policies and procedures.

All posts are subject to screening appropriate to the post including checks with past employers and the DBS service. The school will undertake online searches on shortlisted applicants and may require applicants to provide details of their online profile, including social media accounts. For details of the checks which will be undertaken as part of our recruitment process, please see our Safer Recruitment Policy which can be found here **www.thomas-s.co.uk/policies/** *under the 'Thomas's Policy' tab.*

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. As an equal opportunities employer, Thomas's is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity or marriage and civil partnership. Thomas's aspire to have a diverse and inclusive workspace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join the Group.







BE KIND
BE YOU
BELONG

BE THOMAS'S

THOMAS'S BATTERSEA

28-40 Battersea High Street, London SW11 3JB

020 7978 0900 | battersea@thomas-s.co.uk | thomas-sbattersea.co.uk

thomass.battersea