

Alder Grove CofE Primary School

Early Years Class Teacher

JOB DESCRIPTION

Salary: MPS/UPS

Contract type: Full-time permanent

Reporting to: EYFS Lead

Responsible for:

- Lead the day-to-day planning, teaching and learning in EYFS as an excellent classroom practitioner, working within school policies and under the direction of the Headteacher, Deputy Headteacher and EYFS Lead.
- Secure strong progress for all children, including those with SEND, disadvantaged pupils and higher attainers.
- Contribute positively to the continued growth and development of the school.

Context of Role:

- This role is based in Reception and has responsibility for one of the two Reception classes.
- Teachers are expected to contribute to the school's ongoing development through reflective practice and collaboration.
- With the exception of ECTs, teachers will usually lead at least one curriculum area, supported by the senior leadership team.

Reception Teacher:

Key responsibilities include:

- Support the school's vision, values and policies while promoting high achievement in EYFS.
- Contribute to school improvement planning and the ongoing development of EYFS provision.
- Plan, organise and deliver high-quality teaching and learning in EYFS.
- Provide strong pastoral care and promote children's independence and positive behaviour.
- Build strong partnerships with parents and keep them informed about learning, progress and next steps.

Planning, Teaching, Class Management and Curriculum Development:

- Plan engaging learning with clear objectives, appropriate resources and effective assessment.
- Set high expectations and adapt teaching to meet the needs of all learners, including those with SEND, EAL and higher prior attainment.
- Create a stimulating EYFS environment that supports play, talk, first-hand experiences and planned adult interaction.
- Promote positive behaviour, independence, resilience and strong learning habits.
- Use questioning, feedback and reflection to improve teaching and outcomes.
- Deploy support staff effectively and contribute to whole-school development.

Monitoring, Assessment, Recording and Reporting:

- Assess learning accurately and use this information to inform future teaching.
- Maintain clear records of children's progress, including Learning Journeys on Evidence Me.
- Provide effective feedback to children and communicate progress clearly to parents through regular updates and written reports.

Impact on Wider School:

- Lead at least one subject area across the school, where appropriate.
- Promote high expectations for pupils and staff and contribute to a culture of strong teaching and learning.
- Work with colleagues to ensure smooth transition, effective communication and consistency in practice.
- Contribute to the life of the school and, where appropriate, the wider community.

Personal Qualities and Attributes:

- Model the school's values and vision with warmth, professionalism and integrity.
- Be organised, calm, flexible and able to build positive relationships quickly.
- Demonstrate emotional literacy, reliability, resilience and commitment as a team member.

Other Professional Requirements:

- Work within the Teachers' Standards and the school's policies, including safeguarding requirements.
- Maintain high standards of professional conduct and build effective working relationships with pupils, colleagues, parents and governors.
- Contribute to wider school life, including meetings, events, transition arrangements and school improvement activity.
- Take responsibility for ongoing professional development and the effective use of resources.