

SEN Teacher Job Description

Overall Purpose

- ♣ The teacher will lead a SEN class, as well as teaching other Nursery class groups where needed.
- ♣ Suitable candidates will have a demonstrable background in promoting high-level outcomes for pupils with SEN needs.
- ♣ They will have experience of delivering a high-quality child focused curriculum.
- ♣ They will assist in the strategic development of special educational needs (SEN) policy and provision in school.
- ♣ They will provide professional guidance to colleagues, working closely with staff, parents and other agencies associated with the bespoke provisions.
- ♣ A SEN teacher is expected to fulfil the responsibilities of a teacher, as set out in the STPCD.

Key Accountabilities & Duties

- Ensure that teaching is based on current best available Early Years practice and is consistent with a high standard of practice
- Create an outstanding child-centred experience through the effective management of support staff
- Further develop an appropriate environment which allows children to make choices and decisions
- Promote and pursue inclusion of the children within the school community, including access to an appropriate curriculum and learning environment
- Co-ordinate provision that meets the pupil's need and monitor its effectiveness
- Secure relevant services for the pupil, liaising with the SENCo

- Communicating with professional stakeholders and outside agencies such as Speech and Language and Educational Psychologists
- Ensure records are maintained and kept up to date. Ensure the stringent record, monitoring and reporting of progress
- Help with the production of SEN Plans, paediatric reports and other paperwork required for statutory assessment
- Review SEN Plans, Education, Health and Care Plans (EHCPs), attend/lead Annual reviews
- Communicate regularly with parents or carers
- Ensure, if the pupil transfers to another school, all relevant information is transferred, and support a smooth transition for the pupil
- Participate in the School's appraisal process and to undertake all CPD requirements and training that may be appropriate
- Take appropriate responsibility to ensure the health and safety of self and others

Leadership and Management

- Work with the Headteacher/SENCO, teaching colleagues and governors to ensure the school meets its responsibilities under the Equality Act 2010 in terms of reasonable adjustments and access arrangements
- Identify training needs for staff and how to meet these needs
- Promote an ethos and culture that promotes good outcomes for pupils with SEN or a disability

Whilst every effort has been made to explain the main duties and responsibilities of the SEN Teacher role, each individual task will not be identified. It is expected that all colleagues will endeavour to deliver any tasks identified as reasonable by the School Leadership team.