



Head of Computing

Full-Time or Part-Time

Job Description





We seek to appoint from September 2026 an enthusiastic, highly skilled Head of Computing to provide academic and strategic leadership for the subject and contribute to the School's wider digital and innovation agenda.

About St Catherine's School

St Catherine's was founded in 1885 and in 2025 celebrated 140 years of successful education for girls. The School is an Independent Church of England Day and Boarding School, in membership of the Girls' Schools' Association and the International Coalition of Girls' Schools, with 770 pupils aged between 3 and 18. The Prep School has 220 pupils aged 3 to 11 and the Senior School 550 pupils aged 11 to 18, of whom some 165 are in the Sixth Form and 150 are boarders aged 11 to 18. The School is situated in a 23-acre site in the village of Bramley, three miles south of Guildford off the main Horsham Road (A281) and on the edge of the Surrey Hills Area of Outstanding Natural Beauty.

St Catherine's is a selective academic girls' school which prides itself on its excellent A Level results and the university places which all its leavers secure, including good numbers at Oxbridge. However, this is not at the expense of our commitment to the broader ideal of an all-round education for all our pupils, which will prepare them for full and happy lives as well as successful careers.

The School underwent a full ISI Inspection under their new framework in October 2023 and the Inspectorate's report along with an Executive Summary from St Catherine's may be viewed [here](#). Our Good Schools Guide Reviews can be found [here](#) along with Parent Testimonials which can be found [here](#).

We are known for our strong academic outcomes, outstanding pastoral care, and a culture that places kindness, confidence, and curiosity at the heart of school life.

The School provides an all-through education, with clear points of entry at 4+, 7+, 11+, and 16+. We are academically ambitious for our pupils and consistently achieve excellent GCSE and A Level results, with leavers progressing to a wide range of highly selective universities in the UK and overseas.

Our curriculum is broad, rigorous, and future-focused. It combines the best traditions of a liberal education with a strong emphasis on digital literacy, innovation, and creative thinking. We continually review and evolve our provision to ensure it remains relevant and inspiring in a rapidly changing world.

St Catherine's places great value on the co-curricular life of the School. Pupils are encouraged to take part in a wide range of clubs, activities, and enrichment opportunities across sport, music, drama, debating, outdoor education, and service. These experiences play a vital role in building confidence, resilience, and leadership.

Pastoral care at St Catherine's is a significant strength. Our systems are designed to know each pupil well, to support their wellbeing and to challenge them to be their best. Pupil voice is strongly embedded, and we actively listen to our girls, just as we value partnership with parents and mutual respect amongst staff.

As a charity, we are committed to public benefit through bursary provision and meaningful engagement with our wider community. We are an ambitious school, confident in our identity and excited about our future.



About the Role

Computing at St Catherine's is a dynamic, forward-looking subject with an important role to play in equipping pupils with the skills, confidence, and critical thinking required for the modern world.

In the Lower School and early Senior School years, pupils are introduced to core concepts across Digital Literacy, IT, and Computer Science. As they progress through Years 7–9, the curriculum takes an increasingly application led approach, encouraging creativity, problem solving, and innovation. Diversity and inclusion are actively promoted within the subject through curriculum design, resources, and enrichment.

At GCSE and at A Level we offer OCR Computer Science, both of which are popular and successful, with growing uptake year on year.

We are seeking an enthusiastic, highly skilled Head of Computing to provide academic and strategic leadership for the subject and to contribute to the School's wider digital and innovation agenda. The post holder will work closely with senior colleagues and will play a key role in the ongoing development of the School's digital strategy and innovation provision.

Proficiency in Python will be needed to meet the demands of the GCSE and A Level courses.

Innovation and Enrichment

The successful candidate will also contribute to the development of the School's innovation and enrichment offer. Experience of, or interest in, areas such as CAD and digital design, robotics, web or game design, and esports would be advantageous, as would a broader enthusiasm for emerging technologies and creative applications of computing.





Person Specification

Essential

- A strong degree in Computer Science or a related discipline.
- Significant experience teaching Computing to A Level, with a track record of excellent outcomes.
- Proven leadership experience, including line management.
- Excellent communication, organisational, and interpersonal skills.
- Commitment to safeguarding and promoting the welfare of children.
- Evidence of curriculum development or raising academic standards.
- Alignment with the ethos and values of St Catherine's.
- Professional resilience, good humour, and a capacity to manage pressure effectively.

Desirable

- Experience in an independent or high-performing school environment.
- Interest in innovation, partnerships, or enrichment in computing-related fields.

Practical Information about the Post

The precise teaching commitment will be sensibly devised to take into account the strengths and interests of the successful candidate. Opportunities for training and further professional development will be provided. The successful candidate would be expected to attend training courses both within school and outside, inevitably involving hours beyond their usual contractual week. The successful candidate will be expected to be focused on safeguarding of pupils at all times.

Responsibilities

Strategic Leadership and Vision

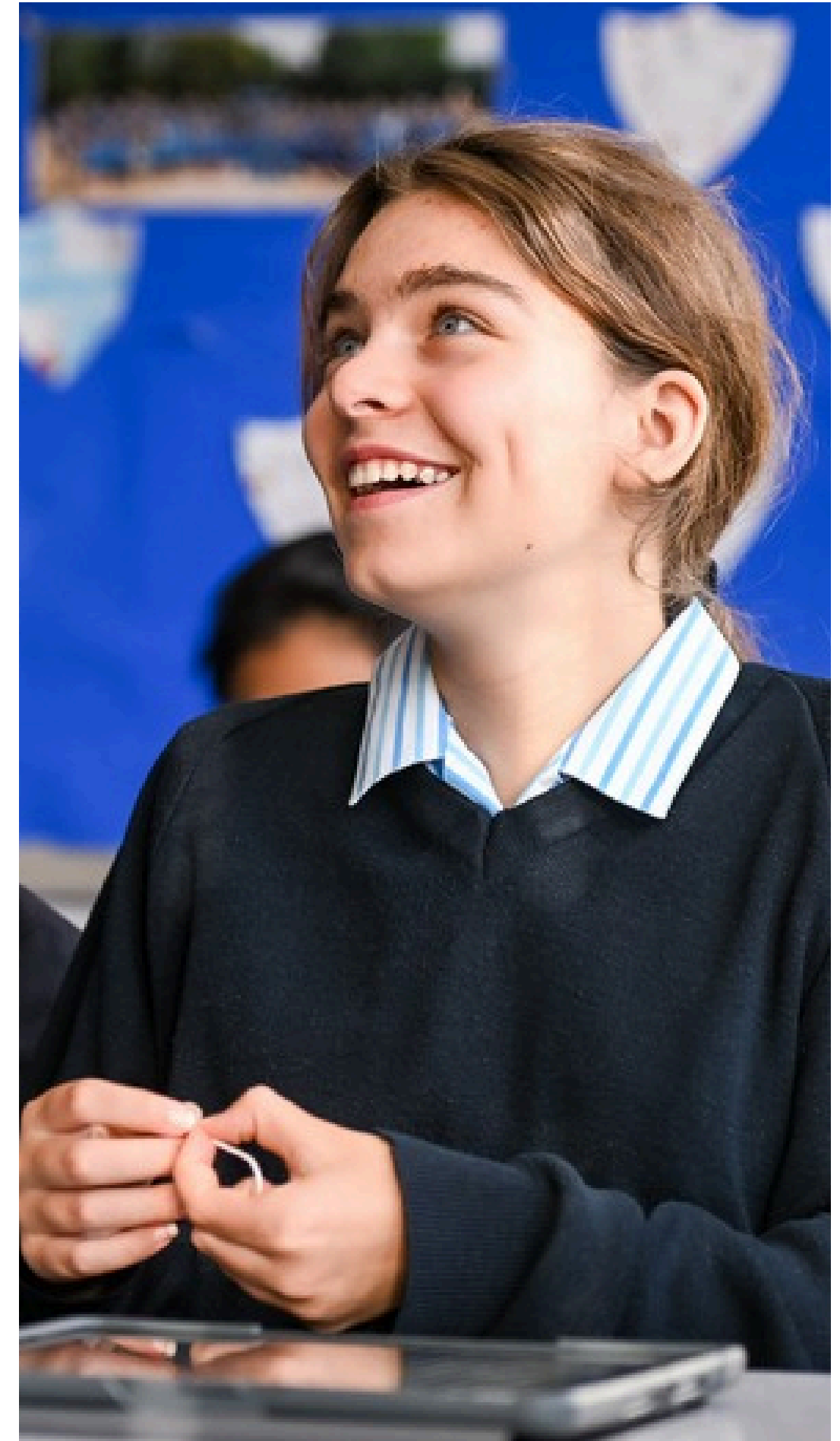
- Provide clear and inspiring leadership for Computing across Years 7–13.
- Develop and implement a challenging, coherent, and imaginative curriculum that reflects the School's academic ambitions and values.
- Promote reflective practice and engagement with current educational research and innovative pedagogy.
- Champion enrichment and cross-disciplinary opportunities, building external links where appropriate.

Faculty Leadership and Management

- Line manage Computing staff, providing support, challenge, and professional guidance.
- Foster a collaborative, positive Department culture.
- Lead recruitment, induction, and ongoing professional development within the department.
- Monitor standards through lesson observation, work scrutiny, and data analysis, ensuring consistency and excellence.

Model outstanding, intellectually ambitious teaching.

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- Ensure schemes of work, assessments and resources are inclusive, well-designed, and regularly reviewed.
- Track and support pupil progress, intervening where necessary to support both high achievement and wellbeing.
- Create a classroom culture where pupils feel confident, challenged, and encouraged to take intellectual risks.





Practical Information about the Post (continued)

Operational Responsibilities

- Manage the departmental budget effectively.
- Ensure compliance with health and safety requirements, including risk assessments and staff training.
- Contribute to whole-school planning and reporting.

Pastoral and Co-Curricular Contribution

- Play an active role in the pastoral life of the School.
- Contribute to the co-curricular programme through clubs, competitions, trips, or enrichment activities.
- Build strong, professional relationships with pupils, parents, and colleagues.



Being an iPad School

We are committed to using digital learning alongside traditional educational values to offer the best of both worlds. The technology is there to support the learning. We make use of the iPads to redefine what we can do in a classroom to encourage collaboration, and to stretch, challenge, and support students.

In 2014 St Catherine's became an iPad School, and is now transitioning towards a Surface device in the Senior School. All students from Year 5 to Year 10 have either an iPad or Surface device which is the property of the School and managed by the IT Department. The Sixth Form have their own choice of iPad and/or laptop in a BYOD arrangement.

A laptop is provided by the School for teaching in the Senior School. Every teaching space is equipped with screen-mirroring solutions and projectors/LFDs for use with the supplied device. Additional facilities include visualisers, microphones, and motorised desks. Staff are required to ensure that all resources needed for teaching are made available in an electronic format (Microsoft Teams/OneNote are our core educational tools) for downloading by girls and interacting on the iPad.

Strong general ICT skills are therefore a requirement, though high levels of technical ability in ICT are not. ICT training and support are thoroughly delivered and supported to all colleagues.

Support is freely available to all staff from the Director of Digital Technologies and the Head of Digital Learning.

Extra Curricular Activities

All members of staff are asked to make a contribution to some areas of the extra-curriculum and from time to time to assist with an occasional evening event to help support events like the school plays or major concerts. These can often be combined with watching the girls in action in another sphere from the classroom and seeing another side to them which can be very helpful.

All part-time and full-time staff also contribute, pro rata, to supervising Day Girls prep time in the Library after school from 4.30pm to 5.30pm or 5.30pm to 6.30pm respectively roughly twice per term. Part-time colleagues are asked to staff the earlier slot that fits in with their timetables.

Statutory ECT Induction, Staff Induction, Staff Review and Continuing Professional Development

The School offers statutory ECT induction, as provided by the Independent Schools' Council, and a strong and well-established system of mentoring and support for ECTs. We have a well-established Initial Teacher Training Programme and consider applications from good graduates seeking school-based teacher training. All new staff are given electronic access to a Staff Handbook and School Policies well ahead of their joining the School and are given full induction training at the start of their first term. Subsequent twilight sessions also offer training in other specific areas, e.g. report writing.

The School is committed to the continuing professional development of its staff and there is an annual review procedure, conducted by a line manager. INSET opportunities are provided for the whole staff three times a year, and for individual staff, often arising out of discussions during the annual review.

St Catherine's School is committed to the proper Safeguarding of its students. All staff are required to undertake Child Protection Training as part of their induction and every three years thereafter, and to undertake Prevent training.





Pastoral Roles

Full-time roles usually come with pastoral responsibility for a small tutor group. If such a post is not available initially, other opportunities will arise from time to time and will be advertised in the Staff Room.

Whilst every effort has been made to outline the main duties, responsibilities and requirements of the post, the list is not exhaustive. The successful candidate will be expected to comply with any reasonable request from their direct line manager or other members of the management/leadership team to undertake work of a similar level that is not specified in this job description.

It is understood that areas of responsibility are from time to time subject to review and change in light of the changing needs of the school environment and the professional development of the staff. This job description may therefore be amended from time to time.

Accommodation

Accommodation on site may be available in return for boarding duties. Opportunities can be explored at interview.

Other Benefits

- Competitive salary.
- Employee assistance programme.
- Commitment to professional development and career progression.
- Lunch is provided daily and all staff enjoy access to the School's leisure facilities for a small one-off joining fee: pool, tennis courts, squash court, fitness suite - when these are not in use by the girls or other visiting courses. Other meals will be provided if staff are required to work during the evenings. Other meals such as breakfast and supper may be taken regularly for a very modest charge, payable in advance.
- A fee concession is offered for the education of daughters of staff at St Catherine's, if a place is available and the girl passes the entrance examination. For part-time staff any fee concession is calculated on a pro rata basis.
- From September 2026 new Teaching Staff will be automatically enrolled in the School's Defined Contribution Scheme, expected to be APTIS (through Aviva).
- St Catherine's offers a health cash plan, which covers an individual employee and their family members. The plan provides cash to pay for a range of services including dental, optician, physio, hospital, prescription services, 24 hour GP, and personal accident to name a few, and is a taxable expense. This benefit is reviewed annually.
- The school offer a cycle to work salary sacrifice scheme and free parking.
- Full-time teaching staff in the Senior School currently have an allocated free half day each week, usually an afternoon, or some other equivalent block of non-contact time, if this can be timetabled. However, this is a non-contractual privilege and it is expected that the member of staff would remain in school during this time if there were a special school event requiring their attendance, or if they needed to catch up on work after some days' sickness leave, for example, or an INSET day out of School.





Applications

The application should be completed on My New Term using the link to job opportunities below by 10am on Monday 4th May and should take the form of:

- a letter of application relating to the specific job description for the post,
- the completed My New Term Application Form provided with these details/found on the School website at www.stcatherines.info/welcome/job-opportunities
- a curriculum vitae if you wish to submit one to complement the above documents

Applications will be assessed in order of receipt and interviews may occur at any stage after applications are received. Please apply as soon as possible.

Candidates will have their applications acknowledged and if you do not hear from us after a few days, please contact the HR Administrator by email on jobapplications@stcatherines.info.

Thank you for your interest in St Catherine's School.

Emma Watson, Head
April 2026



St Catherine's School BRAMLEY

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Patron: Her Majesty The Queen
Registered Charity Number: 1070858