



**PERSON SPECIFICATION
LEARNING SUPPORT ASSISTANT G6**

	ESSENTIAL	DESIRABLE
SKILLS, QUALITIES AND ABILITIES	Experience / good knowledge of children and young people of a relevant age (11-16 years) in a range of contexts including learning.	Experience of working with other schools/educational organisations, community or parish youth or student groups or coaching young people, in group or 1:1 basis
	Willingness to support people with SEN	Experience of working with people who have SEN
	Ability to relate well to children and adults	Evidence of enabling skills and the ability to encourage independence
	Receptive to circumstances which may require discretion or a sensitive approach.	Experience of dealing with sometimes challenging situations.
	Able to work constructively as part of a team, understanding school roles and responsibilities and your own position within these	Experience of collating data, progress tracking and data co-ordination
	Flexibility and ability to work confidently with colleagues and independently, to organise work, prioritise tasks and manage time effectively.	
	Must be competent and confident in the use of Microsoft Office and able to effectively utilise ICT to support learning	
	Responsible	
	Resilient	
	A positive outlook and an empathetic personality	
	Ability to remain calm under pressure	
QUALIFICATIONS / TRAINING	Can demonstrate excellent numeracy and literacy skills: minimum GCSE or equivalent qualification with grades A-C in English and Mathematics	A Level, or NVQ III level qualification or higher or previous training/ experience in the relevant strategies e.g. literacy, ICT, Maths, Science
COMMITMENT TO CHILD PROTECTION & SAFEGUARDING	Understanding of and commitment to the school's policy on Safeguarding Children	Working knowledge of relevant policies/codes of practice and awareness of relevant legislation
	Knowledge of up-to-date child protection practice & legislation	Recent Safeguarding training



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CHILD PROTECTION & SAFEGUARDING Cont'd	Willingness to uphold and promote fundamental British values	Recent Prevent training
FAITH COMMITMENT	To be a caring and compassionate person and willing to support students to uphold our Gospel Values	Understanding of the distinctive nature of a Catholic School
PROFESSIONAL DEVELOPMENT	Willingness to participate in development and training opportunities, including skills needed for role (manual handling, first aid and specialist therapies).	
	Ability to identify own development and where essential to the role, actively seek training opportunities	
REFERENCES	Positive recommendation in at least two professional references	
ESSENTIAL EMPLOYMENT CHECKS (if offer of appointment made)	Enhanced DBS clearance with child barred list check	
	Overseas police check if appropriate	
	Health clearance via online health-screen assessment	
	Asylum & Immigration checks: documentary evidence of entitlement to live and work in the United Kingdom	

Updated June 2026