



Lincolnshire Gateway Academies Trust

Name:

This job description outlines the general duties and responsibilities of this post. The job description is not exhaustive; it fits with the Trust's ethos to promote performance management and quality service.

Job Title: Trust Lead for IT

Responsible to – CEO

Job Overview

The incoming Trust Lead for IT will be responsible for executing this established framework.

Job Overview

We are seeking a visionary, solution-focused Trust Lead for IT to join our Executive Leadership Team. In this pivotal role, you will have full autonomy to develop, own, and implement our overarching IT strategy, ensuring our technology elevates teaching and learning while keeping our day-to-day operations seamlessly resilient and secure.

As the strategic lead of our IT estate, you will bridge the gap between forward-thinking technical infrastructure and daily educational outcomes. You will have the freedom to shape our digital landscape—balancing the roll-out of innovative cloud environments and enterprise MDM solutions with the mission-critical duty of keeping our schools securely connected and operational every single day.

Main Responsibilities

- 1. Educational Integration:** Leads the development of IT as a teaching and learning resource to improve service delivery across the Trust and improve learning outcomes and performance.
- 2. KPI Alignment:** Align IT infrastructure with trust-wide pupil progress KPIs; act as a key technical advisor to leadership.
- 3. Forward Planning:** Understands current developments and thinking to be able to shape and develop the strategic direction of the Trust in terms of IT infrastructure, anticipating growth and evolving requirements.
- 4. Emerging Tech Innovation:** Horizon-scan for emerging technologies (such as AI-driven adaptive learning platforms and automated administrative tools) to improve educational outcomes while minimizing staff workload.
- 5. Governance:** Acts as a member of the Executive Leadership Team, actively understanding and taking part in the development and delivery of the Trust's strategic plan and vision for the future. Role models the Trust Values and behaviours in all aspects of work.



IT Infrastructure & Operations

- 1 Helpdesk Management:** Oversee day-to-day operations of the multi-tiered IT Helpdesk and Service Desk.
- 2 Estate Responsibility:** Has overall responsibility for the IT estate across the Trust, ensuring the smooth running of all systems.
- 3 Network Capabilities:** Maintain network architectures capable of supporting heavy data and specialist curriculum demands.
- 4 Communications & Safety:** Manage and maintain office and communication systems to ensure the smooth running of the organisation and the safety of staff and students.
- 5 Web & Intranet Management:** Lead the development, maintenance, and hosting of all Trust-wide and academy websites and internal intranet platforms to ensure high availability, user-centric accessibility, and up-to-date information compliance.
- 6 System Implementation:** Lead the delivery of new systems and solutions and ensure that existing systems and solutions have maintenance plans in place, and an effective management process is in place for future enhancements.

Systems, Data Management & Procurement

- 1 Core Systems:** Safeguard the security, integrity, and data flow of the Bromcom MIS and all central cloud and server environments.
- 2 Data Flow Optimisation:** Develop and implement systems, practices, and procedures to support secure and simple data and information collection that can then be easily processed, managed, and reported.
- 3 Procurement & Licensing:** Manage the strategic procurement of all hardware (including endpoints, mobile phones, and mobile hardware) and central software licenses.

Cybersecurity & Compliance

- 1 Policy Enforcement:** Enforce strict statutory compliance (GDPR, safeguarding content filtering, and DfE standards), including the implementation of acceptable-use policies and data-privacy guardrails for artificial intelligence tools.
- 2 Security Frameworks:** Implement access controls, firewalls, secure cloud backups, and disaster recovery frameworks. Lead and implement appropriate IT security and cybersecurity protocols and certifications to secure Trust data and infrastructure.



Team & Trust Support

- 1 Resource Allocations:** Manage resources relating to data support services, including staff and budgets as appropriate.
- 2 Operational Collaboration:** Act as a key support across the Leadership team in terms of the appropriate and optimal use of IT in both school and Central team operations. Advise, challenge, and support schools and Trust support services to improve information and data processes, and to minimise bureaucracy where possible.

Other Duties:

1. The duties and responsibilities in this job description are not restrictive and the postholder may be required to undertake any other duties which may be required from time to time. Any such duties should not, however, substantially change the general character of the post.

Equal Opportunities:

1. The postholder must carry out his/her duties with full regard to the MAT's Equal Opportunities policy.

Health & Safety:

1. The postholder must carry out his/her duties with full regard to the MAT's Health & Safety procedures.