



# Behaviour Support Officer

## Job Description: Behaviour Support Officer

<b>Line Manager:</b>	Deputy Head (Behaviour and Attitudes)
<b>Main Purpose of Role:</b>	To provide comprehensive support for students across several areas, including managing the internal isolation room, supporting after-school detentions, conducting behaviour-related investigations, and providing in-class interventions. This role will rotate between managing the isolation room, assisting with behaviour interventions in classrooms, and supporting across the school site.

### Main Responsibilities:

#### Internal Isolation Room:

- Manage the day-to-day operation of the isolation room, ensuring a calm and focused environment.
- Facilitate students' reflection and resetting to help them improve behaviour and return to the classroom successfully.
- Liaise with staff to ensure students have appropriate work and ensure the completion and return of work to teachers.

#### Behaviour Support and Investigations:

- Respond promptly to behavioural issues in classrooms and across the school site as part of the Senior Leadership Team (SLT) call-out system.
- Conduct investigations into behaviour incidents, working closely with the SLT to gather information and report findings.
- Assist in delivering targeted interventions to students, both in and outside the classroom, to help them overcome barriers to learning.

#### Supervision and Detention Support:

- Provide support during daily after-school detentions, ensuring that students complete work in a structured and productive environment.

#### Behaviour Interventions:

- Support teachers in managing classroom behaviour by providing in-class support, de-escalating incidents, and delivering targeted interventions where necessary.
- Track and monitor student progress in behaviour support programs, providing feedback and reports to the SLT.

### Whole School Responsibilities:

- Being aware of and complying with policies and procedures in relation to Safeguarding, Health and Safety, confidentiality and data protection and reporting all concerns to an appropriate person
- Attendance at internal meetings where required.
- To attend any relevant training opportunities as identified and as fitting for the needs of the students.
- To support the school's ACHIEVE values, ethos and policies, and to ensure that school policies are applied correctly and consistently.

- To respond to all requests for information by SLT and others in a timely manner.
- To undertake any other duties as determined by the SLT line manager or HT.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties of the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

I have read the Job Description and understand the outline of my responsibilities as set out above. I accept that these may change from time to time in accordance with business requirements and will be reviewed annually as part of my performance appraisal. I also understand that I may be requested to carry out other reasonable activities from time to time which are in line with the requirements of the business.

Name:

Signature:

Date:

***Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***