

Building Services Supervisor - Person Specification

Criteria	Essential	Desirable
Knowledge/Education	Good standards of English	<ul style="list-style-type: none"> • Knowledge of basic Health & Safety procedures • Knowledge of Control of Substances Hazardous to Health (COSHH)) • Other relevant training /qualifications
Experience Relevant work and other experience	Some experience of carrying out basic gardening and DIY tasks	<ul style="list-style-type: none"> • Experience of caretaking and cleaning work • Knowledge of maintenance and cleaning techniques.
Skills & Ability	<ul style="list-style-type: none"> • Self-reliant. Able to motivate self and staff. • Able to work well in a team. • Able to communicate in a professional manner with staff, children and parents • Flexible approach and attitude • Able to deal with emergency situations • Able to accept and follow instructions from the Building Services Manager, Headteacher and Senior Leaders • Ability to carry out garden and grounds maintenance • Ability to carry out minor repairs and basic DIY tasks. • Hardworking and reliable. • Have initiative and common sense • Able to handle sensitive information, maintaining confidentiality when necessary • Security conscious at all times. 	
Physical Ability	Be able to complete all physical requirements of the job with or without accommodation: <ul style="list-style-type: none"> • work at height • ascend and descend a ladder • operate hand held power tools i.e. drills, drivers, sanders, power saws etc. • operate hand guided equipment i.e. lawn mower, strimmer, blower, floor buffer etc. • stand and/or walk for long periods of time • work in a cold, hot or wet environment • lifting, lowering, pulling, pushing, moving and/or carrying heavy loads 	
Other	<ul style="list-style-type: none"> • Available for duty as necessary during opening hours of establishment. • Flexibility to change shift patterns when required and at short notice • An ability to fulfil all spoken aspects of the role with confidence using the English Language as required by Part 7 of the Immigration Act 2016 	
Suitability to work with children	<ul style="list-style-type: none"> • Ability to promote and safeguard the welfare of children and young persons for whom they are responsible or come into contact with • Not barred from working with children. 	

All staff are expected to understand and be committed to Equal Opportunities in employment and service delivery.