



Sports Coach

Northgate Primary School



Job Description: Sports Coach



Salary: Grade F

Line Manager: Headteacher

Level Description:

Higher Level Teaching Assistants are expected to carry out 'specified work' from the Education (Specified Work and Registration) (England) Regulations 2003.

In order to work as a HLTA Sports Coach, it is desirable that post holders hold qualified HLTA status or a sports coaching qualification.

The post holder must have the ability to work with the whole class and will be expected to have considerable expertise in an EYFS setting.

Although duties involve the interpretation of recognised procedures or guidelines, post holders will be expected to use considerable initiative and contribute to planning over the short and medium term.

The work will involve responding independently to unexpected problems and situations. The post holder has access to a line manager for advice and guidance on unusual or difficult problems.

Job Purpose

- To ensure that all children in the class make good progress and achieve their best.
- To engage with the children so that they find learning an enjoyable and challenging experience.
- To support the ethos, aims and policies of the school by being a good professional model in the classroom and in their relationships with colleagues, governors and parents.

Duties and responsibilities:

The following list details the specific duties and responsibilities of the PE Instructor role under the direction of the Headteacher and, where appropriate, other members of the Senior Leadership Team.

- To ensure that every child has full access to the whole PE curriculum.
- Be familiar with the National PE Curriculum and any other subject areas included within the whole curriculum.
- To plan in accordance with school policy challenging, differentiated learning for all children in the class in order to maintain expected or better rate of progress for all children.
- To assess the children's learning regularly and consistently, maintain records and amend plans in response to assessments.
- To use a range of teaching strategies to meet the needs of the learner.
- To maintain an interesting, interactive learning environment that supports the learning and encourages independence in the learner.
- To make all plans, assessments and other information required, available to the Headteacher, subject leaders and SENCo by the specified date.
- To identify children needing extra support for any reason and discuss these children with the SENCo.

- Liaise with staff across the school in curriculum development, including long, medium and short term planning, as required.
- Assist with whole school events and host any events involving the class.
- To run after school sports clubs
- To take an active role in PD days.
- To ensure all pupils are safe by ensuring adherence to the specific requirements of the Safeguarding Policy and Whistleblowing Policy.
- To maintain their own Professional Development and keep abreast of current developments.
- Undertake the co-ordination of a specific curriculum subject development responsibility, as and when directed by the headteacher.

Note: The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. The headteacher reserves the right to review and amend the job description in consultation with the post holder.

Safeguarding

- Promote the safety and well-being of children in school through compliance with safeguarding policies and procedures

All employees of Kingfisher Schools Trust will:

- Ensure that they adhere to the trust code of conduct and all policies and procedures including those relating to child protection and safeguarding, equal opportunities, health and safety, security, confidentiality and data protection
- Support the school and departmental development plans and positively engage in continuous professional development activities
- Seek advice and escalate more complex issues to the appropriate person within the workplace structure, using discretion as appropriate
- Undertake any other duties in line with their level of responsibility, as reasonably directed by the line manager or the Headteacher or a person acting with delegated authority on their behalf.



Personal Specification

Essential Criteria	Desirable Criteria
<u>Qualifications and Experience</u> <ul style="list-style-type: none"> • HLTA status or an equivalent qualification • Qualification in sports coaching • GCSE English grade 4 and above or equivalent qualification • Experience of working in a similar role or educational setting 	
<u>Skills and Knowledge</u> <ul style="list-style-type: none"> • Knowledge and understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies 	<ul style="list-style-type: none"> • Knowledge and understanding of the primary PE curriculum
<u>Personal attributes</u> <ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the values, policies and practices of the Trust • have high expectations for children's attainment and progress • Good planning and organising skills • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Flexible, helpful nature 	
<u>Professional Development:</u> <ul style="list-style-type: none"> • Commitment to personal professional development 	