



Chaucer Junior School

Person Specification – Caretaker

	The successful candidate will...
Safeguarding	<ul style="list-style-type: none"> – be dedicated to the safeguarding and protection of children and contribute to a safe working environment – undergo and complete all safeguarding training as specified by their line manager and school policy – possess and/or undergo an enhanced DBS check
Qualifications and training	<ul style="list-style-type: none"> – undergo and complete all relevant training as specified by their line manager and school policy – have a basic level of education, including literacy, numeracy and computer skills – have additional relevant qualifications to the role
Experience	<ul style="list-style-type: none"> – have experience in basic maintenance and repairs or site management
Knowledge and skills	<ul style="list-style-type: none"> – have good communication skills, sharing actions and ideas effectively – know the importance of good working relationships and work well as part of a team – use their initiative, be proactive and have a positive and resourceful approach to problem solving – be able to handle professional difficulties appropriately – have good organisational skills and the ability to prioritise tasks – be able to work independently to an agreed programme of work with minimum supervision – have good cleaning, handiwork and DIY knowledge and skills (as detailed in the job description)
Personal qualities	<ul style="list-style-type: none"> – be punctual, reliable and demonstrate professionalism – be positive, friendly and approachable – be patient, respectful and considerate towards others – be flexible, resilient and work well under pressure