

# Pastoral Manager for Key Stage 5

**To start on 1 September 2026**

**37 hours per week, 38 weeks per year**

**Hours: 8.00am – 4.00pm, Monday to Thursday and 8.00am – 3.30pm every Friday**

**Full time equivalent salary range: per annum: £32,957 - £37,280 per annum**

**Actual salary range for working 38 weeks a year term time only: £27,558 - £31,173 per annum**

Are you ready to make a real difference to sixth form students at a key stage in their education and future lives? We are looking for a dynamic, proactive and student-centred Pastoral Manager to help drive high standards of behaviour, attendance, punctuality and engagement across Key Stage 5.

This is an exciting opportunity to play a visible and influential role in our growing sixth form. Working closely with students, parents, carers, tutors, senior leaders, the safeguarding team and external agencies, you will help create a culture where students feel supported, challenged and motivated to succeed.

You will be at the heart of our work to remove barriers to success. Using attendance, punctuality, behaviour and intervention data, you will spot concerns early, put the right support in place and work with students to develop the habits, confidence and resilience they need to thrive in sixth form and beyond.

The role also offers the chance to support students as they plan their next steps. You will contribute to our UCAS and post-18 progression work, helping students to meet deadlines, shape strong applications and explore routes into university, apprenticeships, employment and other future pathways.

Safeguarding and inclusion sit at the centre of this role. You will act as a key point of contact for safeguarding concerns within Key Stage 5, respond swiftly and appropriately to emerging issues, support vulnerable learners and contribute to multi-agency work where required.

We are looking for someone who can build strong, professional relationships with young people while maintaining clear boundaries and high expectations. You will be organised, resilient and solution-focused, with the confidence to challenge and support in equal measure and the judgement to handle sensitive issues with care.

This is a brilliant time to join us. Our sixth form will be in its third year and there is a genuine opportunity to help shape its culture, systems and future direction. We will support you with induction, training and development so that you can make a confident and lasting impact.

In return for your experience, commitment and enthusiasm, we can offer you:

- The opportunity to be part of our supportive and inclusive Light Hall family;
- A rare opportunity to help shape the culture, expectations and success of a developing sixth form;
- Induction, training and ongoing support to help you develop, as well as a range of staff benefits including local government pension with generous employer contribution and free employee wellbeing services such as free physiotherapy and chiropractor sessions, GP consultations for staff and their children 24 hours a day, 7 days a week worldwide and flu jabs.

You can find out more about this role by:

- visiting our school website [www.lighthall.co.uk](http://www.lighthall.co.uk) to download a candidate pack and application form.

- visiting the school – to arrange a visit, please contact Anna Williams, HR, Cover and Office Manager on 0121 746 5060 or email [HR@lighthall.co.uk](mailto:HR@lighthall.co.uk)

**Closing date:** **9.00am on Monday 29 June 2026** (we reserve the right to close this advert earlier if we receive sufficient applications for the role. Therefore, please submit your application as early as possible).

We look forward to hearing from you.

***This post involves working in regulated activity with children. Light Hall School is committed to safeguarding and promoting the welfare of all children and young people and expects its staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. Safeguarding checks in accordance with Keeping Children Safe in Education are required for shortlisted candidates which include self-declaration of criminal record and online searches. An enhanced DBS check and safeguarding checks in accordance with Keeping Children Safe in Education are required for successful candidates. This post carries safeguarding responsibilities in line with our child protection policy as detailed in the job description and person specification. Light Hall School is committed to safeguarding the welfare of all children and young people and expects its staff to share this commitment. An enhanced DBS check is required for all successful candidates.***

***'The best from everyone, all of the time'***

