

Job Description

Job title: Classroom Teacher

Reports to: Headteacher

Pay Scale: Main Scale

Overall Job purpose:

The Class Teacher will:

- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.
- Ensure the current national conditions of employment for school teachers are met.

Principal Duties and Responsibilities:

Responsibility for a Class Co-ordinating activities relating to a subject area or areas, to include:

The Class Teacher will:

- Implement agreed school policies and guidelines.
 - Support initiatives decided by the Headteacher and staff.
 - Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
 - Be able to set clear targets, based on prior attainment, for pupils' learning.
 - Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
 - Keep appropriate and efficient records, integrating formative assessment into weekly and termly planning.
 - Report to parents on the development, progress and attainment of pupils.
 - Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.
 - Participate in meetings which relate to the school's management, curriculum, administration or organisation.
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- Communicate and co-operate with specialists from outside agencies.
- Lead, organise and direct support staff within the classroom.
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.

General Duties

- To have due regard to the provisions of Health and Safety at work legislation
- To have due regard to the Trust's Equal Opportunities Policy
- To be aware of the confidential issues regarding this post including adhering to GDPR requirements
- To undertake any other duties that are within the grade and scope of the post, as determined by the Headteacher.
- To undertake annual mandatory and statutory training as directed by the Trust or School.

Developing self and working with others

- Promote and maintain a culture of high expectations for self and others
- Regularly review own practice, set personal targets and take responsibility for own development, seeking advice and support from relevant colleagues

Scope:

The post-holder will be based at one of the Partnership Schools and will be expected to work across the Partnership, travelling from time to time to school sites. This job description needs to be considered in the context of a developing and evolving situation and, therefore, responsibilities described here may be adapted to meet changing needs.

Safeguarding:

The Compass Partnership of Schools is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Employees are expected to have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Trust

Criteria	Essential	Desirable	How tested
Qualification	<ul style="list-style-type: none"> Minimum of Level 2 qualification in English and Mathematics 		
Experience	<ul style="list-style-type: none"> Experience working with children and young people Able to build and maintain excellent relationships Excellent verbal and written communication skills Able to work as part of the wider team and work on own initiative Able to work under pressure, plan ahead and prioritise workload Excellent keyboard skills with meticulous attention to detail Accurate and efficient record keeping and filing Excellent communication skills at all levels, both in school and 		

	within the wider school community <ul style="list-style-type: none"> • Professional at all times, demonstrating and modelling school values 		
Knowledge and Skills			
Personal attributes	<ul style="list-style-type: none"> • Punctual, dependable and trustworthy • Is proactive and actively seeks solutions • Discreet, tactful and able to maintain confidentiality • Patient, courteous and positive 		
