

Post Title	Primary Classroom Teacher
JD Ref No.	TE011
Responsible To	Head Teacher
Allowance	N/A
Grade	MPS/UPS

Purpose	<ul style="list-style-type: none"> Delivering high quality teaching & learning to ensure that all students reach their full potential.
Duties & Responsibilities as a Teacher	<ul style="list-style-type: none"> Support the aims and objectives of Cumbria Education Trust, modelling trust values in your professional conduct Create a stimulating, inclusive and well managed learning environment that enables students of all abilities to learn and thrive. Be a supportive and effective member of the department and academy community Follow policy regarding planning, teaching, assessment, reporting and recording in relation to your students and classes Ensure that work is appropriately differentiated to support progress and is well matched to the needs of your students Attend meetings and undertake supervision duties as required Support the school team with pastoral care, behaviour and attendance as appropriate Actively participate in the development and production of programmes of study, schemes of work, lesson planning and resource preparation alongside colleagues Attend parents' evenings, open days and celebration events as required
Duties & Responsibilities as Teacher of Technology	<ul style="list-style-type: none"> Deliver programmes of study as directed by the Head of School Teach EYFS / KS1 or KS2 preparing students for the next stage of their education or training Attend staff meetings and make a positive contribution to the team Follow policies and procedures expected of teachers To develop schemes of work and appropriate resources utilising an allocated resource. To ensure that the classroom environment is orderly and stimulating and that the work of pupils is displayed and valued.
Health & Safety	<ul style="list-style-type: none"> Promote the safety and well-being of pupils and staff. Ensure good order and discipline amongst pupils and staff.

General

- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall ethos/work/aims of the Trust.
- Attend and participate in regular meetings/briefings.
- Participate in training and other learning activities and performance development as required.
- Maintain utmost confidentiality and respect of student and staff records at all times.
- Comply with Data Protection & GDPR policies.
- Other duties to support the Academy as required by the Head of school within scope of this post
- Other duties commensurate with the post to ensure the smooth operation of the responsibilities of the staff team and wider Academy as appropriate.

Professional Duties

The duties required of all teachers under Pay and Conditions of Service Legislation are a necessary part of this description. This description is not necessarily a comprehensive definition of the post. It will be reviewed regularly and may be subject to modification or amendment after consultation with the post holder.

The professional duties of a teacher are listed in the School Teachers' Pay and Conditions Document under the following headings:-

Teaching

- planning and preparing courses and lessons
- setting and marking of work
- assessment, recording and reporting

Other activities

- promoting the progress and wellbeing of individuals and classes
- providing guidance on educational and social matters
- making records and reports on the personal and social needs of students
- communicating and consulting with parents of students
- communicating with persons or bodies outside the school
- participating in meetings arranged for any of the purposes above

Assessments and reports

- providing or contributing to oral and written assessments, reports and references for students

Performance management

- participating in statutory arrangements for appraisal

Review, further training and development

- reviewing from time to time methods of teaching and programmes of work
- participating in arrangements for training and professional development

Educational methods

- advising and co-operating on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching, assessment and pastoral arrangements

Discipline, health and safety

- maintaining good order and discipline among students and safeguarding their health and safety
- Staff meetings**
- participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements
- Cover**
- teaching any students whose teacher is not available to teach them
- Public examinations**
- participating in all arrangements for public examinations

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • The successful candidate should have a relevant teaching qualification (PGCE, Cert Ed, BEd). 	<ul style="list-style-type: none"> • Post-graduate qualification (MA etc.)
Experience/Skills	<ul style="list-style-type: none"> • The ability to teach the full age and ability range is required. • A thorough knowledge of and enthusiasm for the primary subjects is required. • A commitment to the provision of quality and equality of opportunity in the teaching is required. • Excellent written and oral communication skills in a variety of contexts (students, parents, colleagues etc.) are sought. • The successful candidate will be required to work effectively in a closely-knit team. • Commitment to continuous review and curriculum development is sought. • Candidates should have a forward-looking approach to teaching and have drive, initiative and the ability to respond quickly to further developments in education within school. • Committed to the safeguarding of children and young people 	<ul style="list-style-type: none"> • Experience of or a willingness to make a significant contribution to extra-curricular activities is highly desirable • An understanding of the changing school environment and national issues will be an advantage.

ADDITIONAL INFORMATION	<p>It is the practice of the Trust periodically to examine employees' job descriptions and to update them to ensure that they relate to jobs as they are being performed, or to incorporate whatever changes are being proposed. It is the Trust's aim to reach agreement on any alterations.</p> <p>All external appointments are subject to the Trust's Standard Probationary period</p>
SAFEGUARDING	<p>Applicants for all posts must be willing to undergo safeguarding screening appropriate to the post.</p> <p>Cumbria Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p> <p>The teacher must ensure that all staff and volunteers feel able to raise concerns about poor or unsafe practice in regard to children, and such concerns are addressed sensitively and effectively in a timely manner.</p> <p>All staff members are required to complete an enhanced DBS disclosure.</p>

<https://www.cumbriaeducationtrust.org/>