

Person Specification - Lunchtime Supervisor

Criteria	Essential	Desirable
Experience	Experience working with children or supervising groups	Experience in a school or similar setting
		Experience with pupils with additional needs
		Experience handling cash or working in catering
Knowledge	Understanding of safeguarding and child protection	Knowledge of school procedures and policies
	Awareness of health, safety, and welfare	Knowledge of healthy eating guidance
Skills	Ability to supervise pupils and ensure safety	Ability to support play activities
	Good communication and interpersonal skills	Problem-solving in challenging situations
	Ability to encourage positive behaviour and healthy eating	Basic reporting/record-keeping skills
	Ability to follow policies and report incidents	
	Basic numeracy (handling money/tills)	
Personal Qualities	Patient, calm, caring, and approachable manner	
	Reliable, punctual, and professional	
	Flexible and proactive	
	Maintains confidentiality	
	Committed to safeguarding and pupil welfare	
	Willing to attend training and meetings	
Physical Requirements	Able to undertake physical tasks (standing, cleaning, carrying equipment)	
	Able to work outside in all weathers (hot/cold/light rain)	