

### Person Specification - Caretaker

ASSESSMENT METHOD	SHORT-LISTING CRITERIA	ESSENTIAL	DESIRABLE
Application and Interview	Experience of working as a caretaker / cleaning in the public/ private sector		✓
Application and Interview	Use of powered equipment, such as buffers and other commercial cleaning equipment.		✓
Application and Interview	Must have high hygiene standards both operational and personal	✓	
Application and Interview	Ability to undertake physical work within school environment, such as lifting and carrying items etc.	✓	
Application and Interview	Ability to work as part of a team and on own initiative	✓	
Application and Interview	Must have a high awareness of confidentiality.	✓	
Application and Interview	Ability to understand and implement Health and Safety legislation applicable to a school environment	✓	
Application and Interview	Able to undertake minor maintenance tasks such as painting, basic plumbing, joinery etc.		✓

THE ABOVE SHORT-LISTING CRITERIA PLUS THE FOLLOWING:

ASSESSMENT METHOD	INTERVIEWING CRITERIA
Interview	Ability to understand the importance of safeguarding issues within schools.
Interview	Must have good communication skills.
Interview	Commitment to working within an education environment with excellent attendance and time keeping.