

Job Description: School Cleaner



Job Title: School Cleaner
Location: Paston Ridings Primary School
Responsible to: Site Manager & School Business Manager

Purpose of the Role

To ensure that the school environment is clean, safe, and well-maintained, providing a high standard of hygiene for pupils, staff, and visitors.

Key Responsibilities

Cleaning Duties

- Clean classrooms, including desks, tables, chairs, and surfaces
- Vacuum and/or mop floors as appropriate
- Empty bins and replace liners
- Clean corridors, entrances, and communal areas
- Clean and disinfect toilets, including sinks, toilets, and floors
- Clean staff rooms, offices, and meeting spaces
- Refill consumables (e.g. soap, paper towels, toilet rolls)
- Dust and wipe down surfaces, including skirting boards and ledges
- Spot clean walls, doors, and glass as required

Health, Safety and Hygiene

- Follow all health and safety procedures, including the safe use of cleaning chemicals and equipment
- Ensure cleaning is carried out in line with infection control and hygiene standards
- Report any hazards, damage, or maintenance issues to the Site Manager promptly
- Ensure all areas are left secure after cleaning

General Duties

- Work as part of a team to maintain high cleaning standards across the school
- Follow the school's safeguarding procedures and maintain appropriate professional conduct at all times
- Undertake any reasonable additional cleaning duties as directed by the Site Manager

Person Specification

Essential

- Ability to carry out cleaning tasks to a high standard
- Reliable, punctual, and trustworthy
- Ability to work independently and as part of a team
- Awareness of health and safety requirements
- Good attention to detail

Desirable

- Previous cleaning experience (particularly in a school or similar setting)
- Knowledge of cleaning materials and equipment

Safeguarding

The school is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to undertake an enhanced DBS check and follow all safeguarding policies and procedures.

Other Information

- Training will be provided where required
- Uniform and equipment will be supplied
- This role may involve some lifting, bending, and physical activity