

## Person Specification

Title:	After School Club Assistant	Grade:	TSPT4
Department:	Teaching and Learning	Reports to:	After School Club Leader
Specification	Essential	Desirable	
Skills / Qualifications / Knowledge / Experience			
Calm and approachable manner	*		
Level 2 in Play work		*	
Reliable (good timekeeping & attendance)	*		
Organised and able to work on own initiative as well as part of team	*		
Previous experience of working in a school		*	
Ability to deal with conflict in a professional manner/conflict resolution skills		*	
Enjoy working with children	*		
Work in similar role e.g. After School Club Play worker		*	
Good sense of humour and resilient	*		
Friendly yet professional approach with all stakeholders	*		
Ability to demonstrate initiative	*		
Ability to communicate effectively	*		
Work constructively as part of a team, understanding roles and responsibilities and your own position within these	*		
Knowledge/experience of first aid matters and or a qualified/paediatric first aider		*	
Have personal integrity, dedication and commitment to provide quality support to the school and the local community	*		
Safeguarding			
Have knowledge and understanding and commitment to safeguarding and promoting the welfare of pupils	*		
Able to form and maintain appropriate relationships and personal boundaries with pupils	*		