

Person Specification

Title:	After School Club Assistant	Grade:	TSPT4
Department:	Teaching and Learning	Reports to:	After School Club Leader
Specification		Essential	Desirable
Skills / Qualifications / Knowledge / Experience		*	
Calm and approachable manner		*	
Level 2 in Play work			*
Reliable (good timekeeping & attendance)		*	
Organised and able to work on own initiative as well as part of team		*	
Previous experience of working in a school			*
Ability to deal with conflict in a professional manner/conflict resolution skills			*
Enjoy working with children		*	
Work in similar role e.g. After School Club Play worker			*
Good sense of humour and resilient		*	
Friendly yet professional approach with all stakeholders		*	
Ability to demonstrate initiative		*	
Ability to communicate effectively		*	
Work constructively as part of a team, understanding roles and responsibilities and your own position within these		*	
Knowledge/experience of first aid matters and or a qualified/paediatric first aider			*
Have personal integrity, dedication and commitment to provide quality support to the school and the local community		*	
Safeguarding			
Have knowledge and understanding and commitment to safeguarding and promoting the welfare of pupils		*	
Able to form and maintain appropriate relationships and personal boundaries with pupils		*	