

Appointment of SEND Pupil Support Assistant (PSA)

Reports to:	SENDCo & Headteacher
Location:	Greet Primary School, Sparkhill, Birmingham
Contract:	Full Time, Term Time Only – Fixed Term Contract 01.09.2026 to 31.08.2027
Pattern:	Monday to Friday, 32.5 hours per week
Closing date:	9.00am Thursday 9 July 2026
Interviews:	Monday 14 July 2026
Salary:	GRADE B: £28, 598 - £34,434 (pro rata)

About the role:

Greet Primary School is seeking to appoint a committed, enthusiastic and caring SEND Pupil Support Assistant to join our team from 1st September 2026.

This is a fixed-term position for one year, based within Year 5, where the successful candidate will support a group of identified pupils with additional needs. The role involves delivering targeted SEND interventions and supporting pupils to successfully access learning within the classroom alongside their peers.

Greet Primary School is a large, vibrant primary school in the Sparkhill area of Birmingham. We are looking for someone who is passionate about inclusion and can build strong relationships with pupils, helping them to feel confident, supported and successful in their learning.

Important note:

This is not a 1:1 role. The successful candidate will work flexibly with multiple children across the day and week, responding to a range of needs.

Key Responsibilities:

- Supporting teaching and learning within a Year 5 classroom environment
- Delivering targeted SEND interventions to individuals and small groups
- Supporting pupils with additional needs to access the curriculum alongside their peers
- Working in close partnership with the class teacher and SENDCo
- Helping to develop pupils' confidence, independence and engagement in learning
- Contributing to a calm, inclusive and supportive learning environment
- Monitoring and feeding back on pupil progress and engagement

You will have the following skills/ experience.

- Has experience of working as a teaching assistant with primary-aged children, ideally with SEND
- Has a good understanding of inclusive practice and supporting a range of additional needs
- Can build positive, trusting relationships with pupils
- Is adaptable and able to respond to different needs across the school day

- Works well as part of a team and in partnership with teaching staff
- Has high expectations for pupils' achievement, behaviour and wellbeing
- Is patient, nurturing and committed to helping every child succeed

Please see Job Description and Person Specification for further details.

In return, we can offer:

- The opportunity to work in a large, diverse and supportive school community
- Friendly, experienced and dedicated colleagues
- A rewarding role supporting pupils with additional needs to thrive
- A school committed to inclusion, achievement and strong relationships

If you are passionate about supporting children with SEND and want to make a real difference to their education and wellbeing, we would love to hear from you.

How to Apply:

For more information about the role please contact Shirley Queenan, School Business Manager

Tel: 0121 464 3360 Email: enquiry@greet.create.org.uk

Applications via the MyNewTerm online platform (no CVs please)

Create Partnership Trust is committed to safeguarding and protecting our children and young people. All posts are subject to a safer recruitment process which includes enhanced criminal records and barring checks, scrutiny of employment history, robust referencing and other vetting checks. Our safeguarding system is underpinned by policies and procedures which encourage and promote safe working practice across the Trust. On joining you will be required to undergo continuous professional development to maintain safe working practice and to safeguard our children and young people.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Further information about filtering offences can be found in the [DBS filtering guide](#).

This post is covered by part 7 of the immigration act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement of this role.

Online searches are carried out on all shortlisted candidates for positions at Create Partnership Trust. The searches are carried out to identify any incidents or issues that have happened, and are publicly available online, which the Trust might want to explore with the candidate at interview. Please find a link to our safeguarding policy <https://www.create.org.uk/policies-documents> you are encouraged to read this policy prior to applying to work with us.

CREATE PARTNERSHIP TRUST IS COMMITTED TO PROMOTING A DIVERSE AND INCLUSIVE WORKFORCE