

### Person specification for the role of Caretaker

Qualities and Attributes	Essential	Desirable	Evidenced By
<b>Education and Training</b>			
Basic literacy and numeracy skills	X		Application Form
Relevant maintenance/caretaking experience or training		X	Application Form
Experience of working within a school		X	Application form
Health and Safety Training		X	Application Form
<b>Experience</b>			
Experience of general maintenance, DIY or site work	X		Application Form/Interview
Experience of working in a school or similar fast paced environment	X		Application Form/Interview
Experience of health and safety procedures in the work place	X		Application Form/Interview
Knowledge of relevant statutory checks and testing		X	Application Form/Interview
<b>Personal Qualities and Characteristics</b>			
Reliable, punctual and able to work on own initiative	✓		Interview
Excellent communication and interpersonal skills	✓		Interview
Strong organisational skills and attention to detail	✓		Letter of application/Interview
Ability to work independently and as part of a wider site team	✓		Letter of application/Interview
Calm and practical approach to problem solving.	✓		Letter of application/Interview
Commitment to safeguarding and promoting the welfare of children	✓		Application Form