



# Felsted

## FELSTED SCHOOL JOB DESCRIPTION Peripatetic Music Teacher

### **The Role**

Accountable to: Director of Music

To teach pupils, the specific musical type by which the teacher specialises within. The teaching will depend on the request for such tuition by parents, and the allocation to teachers made by the Director of Music.

### **Role Responsibilities** (illustrative, not exhaustive, list):

- To plan, prepare and deliver teaching duties appropriate to the skills of the teacher. This may include individual, small group and whole-class teaching as well as ensemble training
- To provide tuition to pupils on days and times agreed with the School
- To agree to a programme of tuition for each pupil or group of pupils with the Director of Music and publish it adequately in advance
- To provide information on the progress of the pupils and the tuition programme as required by the School, typically a written report at the end of each term
- Submit details of the tuition provided each month for checking by the Director of Music by the 5th day of the following month.
- To observe the rules laid down for the teaching of musical instruments and the code of conduct and procedures as set out in the School's notes for teachers
- To attend music parent's evenings arranged by the Director of Music to discuss their pupil's progress with the parents
- To make good any lessons missed by the Teacher
- To make reasonable efforts to establish the reasons when a pupil does not attend a lesson in any event and inform the Director of Music or the Administrator to the Music Department
- To ensure the general safety and well-being of pupils, observing appropriate conduct and reporting to the Director of Music as appropriate
- To attend INSET and regular Child Protection Training or any other relevant events at the request of the School
- Any other reasonable ad-hoc duties as requested

### **Skills, Knowledge and Experience**

#### **Essential:**

1. To hold a recognised music teaching qualification, Qualified Teaching Status (QTS) or a Music diploma, or an equivalent qualification
2. Previous experience with teaching a specific instrument(s) to individuals or groups
3. Hold excellent instrumental/vocal teaching skills
4. An ability to inspire and enthuse students about music and instrumental playing
5. An ability to create and adapt musical arrangements in a variety of styles and genres
6. Ability to create a positive learning environment for our students
7. Able to develop effective and professional relationships with students, parents, co-workers and other stakeholders as appropriate
8. Ability to reflect on own teaching methods and respond positively to new ideas
9. Understand and commit to the Safeguarding of Children
10. Promote positive working relationships

**Desirable:**

11. Able to teach across all ABRSM Grades (or equivalent)

**Reward and Recognition**

- Employer and employee contributory scheme
- Membership availability to the Schools' Healthcare Scheme via BUPA
- Free lunch on full days worked
- Free hot drinks provided (tea, coffee)
- Free membership of the Felsted Gym and pool facilities
- Free parking
- Free life assurance scheme
- Free membership to Felsted Connect (discounts and savings online & instore)
- Subsidised on-site Coffee Shop

**Terms of Employment**

- Term-time only (34 weeks per year) on an 'as and when' needed basis
- Location of work will be Felsted School, Felsted, Essex, CM6 3LL
- Holiday pay is paid as a lump sum in August each year (based on hours worked over the academic year)
- Working hours are based on the number of students and may change term to term and year to year.
- The post holder has a responsibility to safeguard and promote the wellbeing of children and young people.

**Felsted is committed to equal opportunities and maintaining a safe and secure environment for all pupils and a 'culture of vigilance' to safeguard and protect all in its care, and to all aspects of its 'Safeguarding (Child Protection and Staff Behaviour) Policy'. Please note, it is an offence to apply for this position if barred from engaging in regulated activity relevant to children. All employees are subject to pre-employment checks including a Disclosure and Barring Service check.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_