

**Post:** Class Teacher

**Responsible to:** The Headteacher

At Camestone School, all teaching staff are expected to:

- Fulfil the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions Document](#)
- Meet the expectations set out in the [Teachers' Standards](#)

## **Duties and responsibilities**

### **Teaching**

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for statutory assessments
- To deploy any adults working in your class , to support the children's learning

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Behaviour and conduct**

- Promote the safety and wellbeing of pupils
- To model the ethos and core values of the school whilst teaching pupils and maintain the highest standard of professional conduct
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- To implement the school's behavior policy

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate
- To contribute to the school's development targets

## **Communication**

- Communicate effectively with pupils, parents and carers
- To provide feedback to parents, through parent consultations and annual reports

## **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

## **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

## **Safeguarding**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

## **Other areas of responsibility**

- The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed
- The job description and person specification may be renegotiated by the Headteacher if changing circumstances arise