

Role Profile & Person Specification



Job Title:	Class Teacher
Responsible to:	Headteacher/ Deputy Headteacher / SLT
Terms and Conditions:	1.0 Maternity Cover

Our Vision

Our vision is to work together to help every child to develop into high achieving, confident, healthy, caring and resilient members of their family and community; creating a pathway to support their career aspirations, independence and contribution to society.

Our Qualities

Every member of our team is expected to demonstrate the ability to:

- Develop positive relationships with all children and adults
- Recognise and manage their own emotions, thoughts and behaviours and understand how these can impact others
- Be curious around the reasons behind others' behaviours, accepting all feelings and beliefs
- Understand others' emotions and thoughts and feel a natural desire to support
- Have the courage to reflect, make changes and be keen to learn

Core Purpose

To be responsible for the day-to-day work and management of the class / groups and the safety and welfare of the pupils, during on-site and off-site activities.

To promote the aims and objectives of the school and maintain its philosophy of education.

Key Areas of Responsibility

- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
- To plan, prepare and teach well-structured lessons in order to deliver the Curriculum ensuring breadth and balance in all subjects.
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To promote good progress and outcomes for children.
- To demonstrate good curriculum and subject knowledge.
- To adapt teaching in response to the strength and needs of all children.
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, discipline and safeguarding the children's health and safety.

We are part of...

WENSUM TRUST

FOR CHILDREN, FAMILIES AND COMMUNITIES

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- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and report of children's progress.
- To prepare appropriate records for the transfer of pupils.
- To ensure effective use of support staff within the classroom, including parent helpers.
- Contribute to the development and co-ordination of a particular areas of the curriculum.
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education; academic, social and emotional.
- To liaise with outside agencies when appropriate e.g.' Educational Psychologist.
- To continue professional development, through self-directed reading/courses and in service training and take responsibility for improving teaching through professional development responding to advice and feedback from colleagues.
- To meet with parents and appropriate agencies to contribute positively to the education of the children concerned.
- To support the Headteacher in promoting the ethos of the school.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To make appropriate educational provision for children for children with SEN and those learning EAL
- To maintain a high standard of display both in the classroom and in other areas of the school.
- Have high expectations whilst taking into account the ability range of the pupils.
- Attend Parents' Evenings as appropriate to discuss the children's progress.
- Attend School and Year group assemblies, staff meetings and SEND meetings.
- Run activities for pupils.
- Maintain displays of pupils' work and subject resources in the classroom.
- Take part in organising and supervising educational visits.
- Make an active contribution to whole school events.

Safeguarding

- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- Respecting confidential issues linked to home/students/teachers and to keep confidence as appropriate.
- To keep up to date with the School procedures for safeguarding and child protection, reporting any concerns to senior designated person.

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Health and Safety

- Ensure that risk assessments are carried out in line with the academy's Health and Safety policy.
- Ensure that departmental members are aware of Health and Safety issues including the need to report to the caretaker all health and safety problems, accidents, and "near misses".

Continuing Professional Development

- Take responsibility for personal professional development, keeping up-to-date with developments related to school efficiency, which may lead to improvements in the day-to-day running of the school.
- Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this role profile.

Employees are expected to be courteous to colleagues and students, providing a welcoming environment to visitors and telephone callers.

This role profile is current at the date shown but, in consultation with you, may be changed by the CEO or Board of Trustees to reflect or anticipate changes in the job commensurate with the grade and job title.

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	Essential	Desirable
Personal Attributes	• Relational • Self-aware • Curious • Accepting • Empathetic • Reflective • High levels of drive and energy. • High levels of interpersonal skills. • Commitment to comprehensive education and high pupil expectations. • Ability to set and achieve realistic goals for pupils. • Ability to support, motivate and inspire others. • Sense of humour, good listener, positive outlook. • Ability to impose calm. • Ability to work as part of a team.	
Qualifications	• Graduate with Qualified Teacher Status	• A degree or equivalent qualification
Experience	• A thorough up to date knowledge of a range of teaching, learning and behaviour management strategies and how to implement them effectively. • A thorough understanding of the national curriculum and a range of assessment requirements and arrangements. • Know how to use local and national statistics to evaluate the effectiveness of teaching. • Knowledge and understanding of the implications of equal opportunities, multicultural education and inclusion. • Knowledge of computer software relevant to the curriculum. • Knowledge and understanding of the potential of computer technology to enhance the curriculum.	• KS1 experience

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	• Know the legal requirements, national policy and guidance on safeguarding of children.	
Skills/Knowledge	• Ability to prepare and plan effectively. • Good organisational skills. • Ability to prioritise and management of time. • The ability to converse at ease with members of the public, students, staff and parents and provide advice and information in accurate spoken English.	