



Chaucer Junior School **Job Description – Class Teacher**

The post is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's article of government.

Areas of Responsibility and Key Tasks

To contributing proactively towards the safeguarding of all pupils by remaining curious and vigilant at all times and reporting any concerns in line with the school's safeguarding policy.

To teach allocated pupils by...

- planning and delivering lessons to achieve progression of learning
- setting tasks that challenge pupils, ensure high levels of interest and communicate high expectations
- setting clear targets for all pupils, building on prior attainment
- providing clear structures for lessons maintaining pace, motivation and challenge
- taking account of pupils' needs and designing learning opportunities and activities to effectively meet these needs
- encouraging pupils to think and talk about their learning and develop independence, concentration and effective study skills
- making good and appropriate use of resources including time, ICT and available materials and approaches to ensure that pupils learn effectively
- making effective use of assessment data and assessing how well learning objectives have been achieved, using this information to improve specific aspects of learning
- marking and monitoring pupils' work and setting targets for progress
- assessing and recording pupils' progress systematically and keep appropriate records in line with agreed school procedures to monitor pupils progress and inform provision
- working effectively with others, such as teaching assistants and other adults including colleagues within school and from external agencies to ensure that pupils make the best possible progress,

- establishing positive and effective behaviour management systems, in line with school policies, to achieve a good learning environment within lessons
- taking advantage of best practice information and seeking to continually improve the effectiveness of their professional performance
- providing accurate and up-to-date information on pupil progress to the school leadership team and subject co-ordinators as requested.

To lead and co-ordinate one or more subjects throughout the school, working with colleagues to achieve high standards of attainment, continuity and progression through the school in relation to the subject.

To have a working knowledge of teachers' professional duties and legal liabilities

To support and implement the school's agreed policies and practices.

To support the achievement of high standards of behaviour and conduct for all pupils through active implementation of the school's policies and systems for promoting good behaviour for all pupils, not just the teacher's allocated class.

To establish effective working relationships and set a good example through their presentation and professional conduct within school.

To take responsibility for their own professional development, taking advantage of available development opportunities and evaluating their own teaching critically to improve effectiveness.

To take on any additional responsibilities which might from time to time be determined by mutual agreement with the head teacher.