# St. Margaret Ward Catholic Academy
## (part of St Gabriel the Archangel Catholic Multi Academy Trust)

Little Chell Lane, Tunstall
Stoke-on-Trent, ST6 6LZ
Tel:  01782 883000
e-mail: office @smwca.org.uk
NOR: **1143** (including **98** in the Sixth Form)

## Catering Assistant
## 21.25 hours per week, term time only

## Required for March 2026

### Level 2 point 2-3

### Actual salary: £11,822 to £12,341

### Term time only

St. Margaret Ward is a happy, popular, oversubscribed 11-18 academy with an impressive record of success, acknowledged in our inspection in September 2021 (full report on school/Ofsted website). We are extremely proud of our enthusiastic and ambitious staff who are all committed to helping our students to fulfil their potential.

We are seeking to appoint a committed Catering Assistant with good all-round skills and a flexible approach to duties to join our catering team.

Key tasks of the role include undertaking general kitchen duties, food preparation and service, the operation of a cashless till system and basic cleaning duties.

Previous experience in an educational environment is preferred but not a requirement however, the ability to communicate easily with staff and students is essential.
Knowledge of health and safety in the kitchen would be helpful, although full training will be provided.

The Academy are committed to the safeguarding and welfare of children and young people and expects all of its employees to share this commitment. This post is subject to the

Rehabilitation of Offenders Act 1974 (Exceptions) Amendment Order 1986 and, as such, it will be necessary for a Submission for Disclosure to be made to the Disclosure and Barring Service to check for any previous convictions. Shortlisted candidates will be subject to an online/social media check in line with Keeping Children Safe in Education, September 2023.

Potential candidates are welcome to visit the school by appointment. Application forms and further details are available on via My New Term.

## Closing date: Monday 23rd February 2026 (noon)
## Interviews: TBA