



# ST WILFRID'S PRIMARY SCHOOL, RIPON

CANDIDATE INFORMATION PACK

## Headteacher

APPLICATION PACK

Reference: HT/Feb26

### RECRUITMENT TIMELINE

#### Key Dates

<b>Closing Date</b>	Friday 13 March 2026 @ 12:00 noon
<b>Shortlisting Date</b>	Monday 16 March 2026
<b>Interview Date</b>	Monday 23 March 2026



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# Welcome to St Wilfrid's Primary School



Dear Applicant

Thank you for your interest in the position of Headteacher at St. Wilfrid's, Ripon which becomes vacant as we say goodbye to a much beloved, admired, and respected Headteacher upon her retirement. During her 30 years in our school, the last 12 years, as Headteacher she has provided strong leadership putting the school in a healthy position both spiritually and academically most recently guiding us through Ofsted in July 2018 to achieve Outstanding status and our voluntary academy conversion, as we joined the Bishop Wheeler Catholic Academy Trust in March 2024. Our Ofsted inspection in June 2025 confirmed that we are maintained our "Outstanding" status school, providing a curriculum which is ambitious for all pupils while in July 2019, the Section 48 inspection also rated us as "Outstanding".

We seek an inspirational leader who will continue to drive the school forward and continue to develop and maintain outstanding in all areas. We need you to be committed to the values of love, respect, honesty, trust and friendship that we promote in our school community, and to our Mission of having "Everything is possible if you believe" Mark 9:23 and "Providing high-quality education that nurtures the spiritual, moral, intellectual and personal development of every child". We are looking for someone with a strong personal Catholic faith that they are willing to share with and model for our children and to continue to develop rewarding relationships with our children, parents, and our Parish Community. We can offer you:

- Children who are kind, enthusiastic, confident, and have a keen desire to learn.
- Parents who are keen to support the school and their children's learning.
- Loyal, nurturing, and caring staff who work collaboratively with a common sense of purpose, being committed to high standards and expectations for all students.
- Supportive Governors who actively work to help make the school the best it can be.
- A caring Parish community that works in support of the school's mission.

The current school building which was opened in 1974 and has been well maintained. It sits in grassed open area and wooded grounds that offer great opportunities for outdoor learning. Visitors to St Wilfrid's school always comment that there is a happy, calm environment and that the children and staff are extremely friendly and welcoming. Nestled in the heart of Ripon, on the edge of the stunning North Yorkshire Dales, with the World Heritage site of Fountains Abbey nearby, you will have the opportunity to work in a welcoming, close-knit city with easy access to the beautiful countryside offered by North Yorkshire. Visits to the school are encouraged and welcomed. Please arrange to do so by emailing the School Office Manager - [admin@stwcps.co.uk](mailto:admin@stwcps.co.uk).

**Mr Simon McCudden**

Academy Council Chair



# Welcome to St Wilfrid's Primary School



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## LETTER FROM THE TRUST CEO/CHAIR

Thank you for your interest in the post of Headteacher at St Wilfrid's Primary School, Ripon, which is one of the 16 schools which make up The Bishop Wheeler Catholic Academy Trust.

Formed in 2013, The Trust currently includes schools in the Catholic Diocese of Leeds and the local authority areas of Leeds, Bradford, North Yorkshire and Lancashire:

- Barkston Ash Primary, Tadcaster
- Holy Name, Cookridge
- Sacred Heart Primary, Ilkley
- Ss Peter and Paul, Yeadon
- St John Fisher, Harrogate
- St Joseph's Primary School, Barnoldswick
- St Joseph's Primary School, Harrogate
- St Joseph's Primary School, Otley
- St Joseph's Primary School, Pudsey
- St Joseph's Primary School, Tadcaster
- St Mary's Menston, Ilkley
- St Mary's Primary School, Horsforth
- St Mary's Primary School, Knaresborough
- St Robert's Primary School, Harrogate
- St Stephen's Primary School, Skipton
- St Wilfrid's Primary School, Ripon

The overall plan is that the Trust will eventually comprise of 18 schools, being responsible for the education of more than 5,000 pupils.

The organisational architecture is in place to support this expansion and BWCAT has been invited by the DfE to support and mentor other trusts.

Our schools are highly rated and high-achieving and our mission remains to work together as a family of schools to offer the highest quality Catholic education for all our pupils providing spiritual, moral, intellectual and personal development for the well-being of all.

We have made significant progress in recent years, developing school improvement processes, staff development opportunities and a range of central services to support our schools.

Our schools Flourish in Partnership to Build a Better World.

We are therefore a group of schools working in a strategic, structured and collaborative manner, in order to improve the quality of Catholic education for all of our pupils.





The current BWCAT Strategic Plan highlights the actions that we will take to enhance the quality of education across Our Trust, improving each of Our Schools and impacting positively on all of Our Pupils.

In order to achieve this, we have identified 5 key strategic areas for development, including:

### OUR FAITH JOURNEY

Advance **Our Faith journey** becoming leaders in developing Character Education and Virtues across our schools, where our pupils will impact positively on local, national and international communities, helping build a better world.

### OUR EDUCATIONAL STANDARDS

Further develop our **Educational Standards** through high quality adaptive teaching and an ambitious, broad and inclusive curriculum that challenges and inspires all pupils. This is achieved through our evidence informed school improvement strategy, built on the spirit of collaboration at all levels.

### OUR PEOPLE

**Developing Our People** through the implementation of the BWCAT People Strategy, recruiting, developing and retaining the best people, withing a supportive and formative culture driven by ethical leadership, making a positive difference in education.

### OUR ORGANISATION

Provide high quality and cost-effective services to enhance **Our Organisation**, including continuing to strengthen our finances, HR systems and processes, Estates management, IT systems and support for governance.

### OUR WORLD

Contribute to **Our World**, through strengthening external engagement and partnerships, creating the conditions for human flourishing across the wider community, along with being an environmentally sustainable organisation.

As a Trust, we are now at a significant stage of our development and the Headteacher at St Wilfrid's Primary School, Ripon will be expected to contribute to our future strategy and collaborate with staff and school leaders across our schools.

The Headteacher will be supported by a CEO, a strong Trust central Team, Trust Board and Academy Council, working together to enhance the quality of education for all of our pupils.

#### **Mrs Helen Mills**

Chair, Bishop Wheeler Catholic Academy Trust

#### **Mr Darren Beardsley**

CEO, Bishop Wheeler Catholic Academy Trust



# Job Description

## Headteacher

St Wilfrid's Primary School, Ripon



### Job Title

Headteacher L8-L14 (£61,534-71,330) – full time and permanent

### SECTION 1: ETHICS AND PROFESSIONAL CONDUCT

Catholic Headteachers are expected to demonstrate consistently high standards of principled and professional conduct inspired by Christ and His beatitude<sup>1</sup> and exemplified by the self-cultivation of virtues, those qualities of character fundamental to the Catholic tradition: faith, hope, love, justice, solidarity, temperance, fortitude and practical wisdom.

Catholic Headteachers are expected to meet the teachers' standards and be responsible for providing the conditions in which teachers can fulfil them.

In addition, Catholic Headteachers uphold and demonstrate the [Seven Principles of Public Life](#) at all times.

Known as the Nolan principles, these form the basis of the ethical standards expected of public office holders:

- selflessness
- integrity
- objectivity
- accountability
- openness
- honesty
- leadership

Catholic Headteachers are custodians of diocesan schools and as such embody the abundant hope the Church has placed in education.

Catholic Headteachers are entrusted with the task of human formation in conformity with Christ and Church teaching, and so uphold ecclesial and public trust in school leadership and maintain high standards of ethics and behaviour. Both within and outside school, Catholic Headteachers:

- build relationships of mutual respect rooted in the belief that all are made in the image and likeness of God<sup>2</sup> and at all times observe proper boundaries appropriate to their professional position
- show tolerance of and respect for the rights of others, recognising differences and respecting cultural diversity within contemporary Britain enabling each person to play their full part in building and sustaining the Common Good.
- uphold fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs understanding that such values are rooted in the Catholic understanding of dialogue<sup>3</sup> and the Church's Social Teaching<sup>4</sup>.
- ensure that personal beliefs are not expressed in ways which exploit their position, pupils' vulnerability or might lead pupils to break the law, but are always orientated to the service of others in light of the Gospel.

1 The Gospel of Matthew 5:3-12

2 The Book of Genesis 1:26-27

3 *Dialogue and Proclamation* (1991) Pontifical Council for Inter-Religious Dialogue, Vatican.

4 *Compendium of the Social Doctrine of the Church*, 2004, Vatican.

# Job Description Headteacher

St Wilfrid's Primary School, Ripon



As leaders of their Catholic school community and profession, Headteachers:

- serve in the best interests of the school's pupils
- conduct themselves in a manner compatible with their influential position in church and society by behaving ethically, fulfilling their professional responsibilities and modelling the virtues of a good citizen of the Kingdom of God.
- uphold their obligation to give account and accept responsibility
- know, understand, and act within the statutory frameworks which set out their professional duties and responsibilities
- take responsibility for their own continued professional development, engaging critically with educational research to further the Church's mission in education
- make a positive contribution to the wider education system within and without the Catholic sector

## SECTION 2: HEADTEACHERS' STANDARDS

### 1. SCHOOL CULTURE

Headteachers:

- establish and sustain a Christ centred vision embodied in the school's Catholic mission, ethos and strategic direction in partnership with the parish and Trust, those responsible for governance and through consultation with the school community and diocese
- create a Christ inspired culture where pupils experience a positive and enriching school life enabling them to flourish
- uphold ambitious educational standards which reflect the distinctive characteristics of Catholic education<sup>5</sup> and which prepare pupils from all backgrounds for their next phase of education and life
- promote positive and respectful relationships across the school community and a safe, orderly and inclusive environment which recognises an individual's dignity as made in the image and likeness of God
- ensure a culture of high staff professionalism rooted in mutual respect, subsidiarity and the pursuit of excellence

<sup>5</sup> The distinctive characteristics of Catholic education are: 1. The search for excellence, 2. The uniqueness of the individual, 3. The education of the whole person, 4. The education of all and 5. Moral principles.

### 2. TEACHING

Headteachers:

- establish and sustain high-quality, expert teaching across all subjects and phases, built on an evidence informed understanding of effective teaching and how pupils learn
- ensure teaching is underpinned by high levels of subject expertise and approaches which respect the distinct nature of subject disciplines or specialist domains, and demonstrate how each discipline and domain contributes to the Christian vision of human flourishing to live life to the full<sup>6</sup>.
- ensure effective use is made of formative assessment

<sup>6</sup> The Gospel of John 10:10

# Job Description

## Headteacher

St Wilfrid's Primary School, Ripon



### 3. CURRICULUM AND ASSESSMENT

Headteachers:

- ensure a broad, structured and coherent curriculum entitlement rooted in the distinctive characteristics of Catholic education which sets out the knowledge, skills, values and virtues that will be taught
- establish effective curricular leadership, developing subject leaders with high levels of relevant expertise with access to professional and diocesan networks and communities
- ensure that all pupils are taught to read through the provision of evidence-informed approaches to reading, particularly the use of systematic synthetic phonics in schools that teach early reading
- ensure valid, reliable and proportionate approaches are used when assessing pupils' knowledge and understanding of the curriculum

### 4. BEHAVIOUR

Headteachers:

- establish and sustain high expectations of behaviour for all pupils, rooted in love, justice and reconciliation and built upon relationships, rules and routines, which are understood clearly by all staff and pupils
- ensure high standards of pupil behaviour through the promotion of the virtues and courteous conduct in accordance with the school's behaviour policy
- implement consistent, fair and respectful approaches to managing behaviour
- ensure that adults within the school lead by example and model and teach the virtues characteristic of a good citizen

### 5. ADDITIONAL AND SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

Headteachers:

- ensure the school holds ambitious expectations for all pupils with additional and special educational needs and disabilities in light of the principles of Catholic Social teaching<sup>7</sup>
- establish and sustain ethos, culture and practices rooted in the distinctive characteristics of Catholic education that enable pupils to access the curriculum and learn effectively
- ensure the school works effectively in partnership with parents, carers, parish and professionals, to identify the additional needs and special educational needs and disabilities of pupils, providing support and adaptation where appropriate
- ensure the school fulfils its statutory duties with regard to the SEND code of practice

### 6. PROFESSIONAL DEVELOPMENT

Headteachers:

- ensure staff have access to high-quality, sustained professional development opportunities in all key and distinctive aspects, aligned to balance the priorities of whole-school improvement, team and individual needs
- prioritise the professional development of staff, ensuring effective planning, delivery and evaluation which is consistent with the approaches laid out in the standard for teachers' professional development
- ensure that professional development opportunities draw on expert provision from beyond the school, as well as within it, including diocesan and nationally recognised career and professional frameworks and programmes to build capacity and support succession planning

# Job Description

## Headteacher

St Wilfrid's Primary School, Ripon



### 7. ORGANISATIONAL MANAGEMENT

Headteachers:

- ensure the protection and safety of pupils and staff through effective approaches to safeguarding, as part of the duty of care
- prioritise and allocate financial resources appropriately, ensuring efficiency, effectiveness and probity in the use of public funds reflecting the school's Catholic mission
- ensure staff are deployed and managed well with due attention paid to workload
- establish and oversee systems, processes and policies that enable the school to operate effectively and efficiently and that are rooted in a clear understanding of the Church's mission in education
- ensure rigorous approaches to identifying, managing and mitigating risk

### 8. CONTINUOUS SCHOOL IMPROVEMENT

Headteachers:

- make use of effective and proportional processes of evaluation to identify and analyse complex or persistent problems and barriers which limit school effectiveness, and identify priority areas for improvement
- develop appropriate evidence-informed strategies for improvement as part of well-targeted plans which are realistic, timely, appropriately sequenced and suited to the school's Catholic context
- ensure careful and effective implementation of improvement strategies, which lead to sustained school improvement over time

7 The relevant principles being: the Dignity of the Human Person, the Call to Community and Participation, Rights and Responsibilities, the Preferential Option for the Poor and Solidarity.

### 9. WORKING IN PARTNERSHIP

Headteachers:

- forge constructive relationships beyond the school, working in partnership with parents, carers, the Parish, diocese and the local community
- commit their school to work successfully with other Catholic schools and other schools and organisations in a climate of mutual challenge and support
- establish and maintain working relationships with fellow professionals and colleagues across other public services to improve educational outcomes for all pupils

### 10. GOVERNANCE AND ACCOUNTABILITY

Headteachers:

- understand and welcome the role of effective governance, rooted in strategic stewardship of the Catholic mission in education, upholding their obligation to give account and accept responsibility
- establish and sustain a professional working relationship with those responsible for governance which is inspired by a Christ centred vision of human formation
- ensure that staff know and understand their professional responsibilities and are held to account
- ensure the school effectively and efficiently operates within the required regulatory frameworks and meets all statutory duties

*Based on the 2020 DfE Headteachers' Standards published to articulate the additional responsibilities of headship in addition to the requirements of the teachers' standards but reflecting the ethos of the Catholic school and the vocational role of a Catholic headteacher in upholding the mission of the Church.*

# Person Specification

## Headteacher

St Wilfrid's Primary School, Ripon



### INTRODUCTION

St Wilfrid's Primary School, Ripon is a Catholic Academy School with a strong religious character. Their Memorandum and Articles state that they are part of the Catholic Church and are to be conducted as Catholic schools in accordance with Canon Law, the teachings of the Roman Catholic Church and the Trust Deed of the Diocese of Leeds. At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ.

This person specification is intended to assist both candidates and governors in the appointment process. It highlights the particular qualities for Headteachers of Catholic schools in ensuring that they meet the same expectations of Headteachers of all schools while serving the mission of the Church in education.

The core purpose of the Headteacher of any school is to provide professional leadership and management. In our Catholic school, that professional leadership is provided in the context of a community rooted in the Catholic faith. Thus it is an essential requirement that applicants have a deep rooted, strong, personal faith and recognise the opportunities and challenges facing Catholic education as a vibrant part of the mission of the Church in education.

The governing body and the Diocese acknowledge the importance of the role of the Catholic Headteacher and will actively offer long term support, encouragement, affirmation and realistic challenge to the successful candidate.

The governing body acknowledges that the criteria reflect the evolving role of headship in the early 21st century and that they apply as much to experienced Headteachers as they do to aspirant Headteachers. The successful candidate will be encouraged to participate in the diocesan induction programme and will be offered an appropriate and experienced Catholic Headteacher as mentor. If the successful applicant has not completed the CCRS course in Catholic Education or equivalent, an undertaking to successfully complete the course may be expected.

# Person Specification

## Headteacher

St Wilfrid's Primary School, Ripon



### WHAT IS THE OBJECTIVE DEFINITION OF A 'PRACTISING CATHOLIC'?

To objectively define what a 'practising Catholic' is when assessing applicants for key leadership posts within a Catholic school, it is necessary to understand that there are general obligations as well as essential components that constitute 'practice' of the faith in the teaching of the Catholic Church.

The Church's general obligations for its members require that they strive to live lives of holiness by being faithful to the teaching of the Gospel, by trying to uphold the values proclaimed in the Beatitudes, by assisting in the Church's mission to make Christ known to all peoples, by upholding privately and publicly the Church's moral and social teaching, by endeavouring to follow an informed conscience and by making every effort to keep the precepts of the Church. This is the 'practice' of the Catholic faith in its widest and all-encompassing sense.

At the heart of these general obligations though, there are essential components for "full communion" with the Catholic Church. These are sacramental initiation (Baptism, Confirmation and the Eucharist) and the bonds of profession of faith, the sacraments and ecclesiastical governance. The preservation of this full communion is not limited to purely religious activity but is to be an integral part of the whole pattern of behaviour of a member of the Church. It is what essentially constitutes being a committed and 'practising Catholic'.

For further information, including examples where there may be a reason why somebody is not in a position to take up a key responsibility in a Catholic school, please see *Christ at the Centre* by Mgr. Marcus Stock, CTS Publications (ISBN 978-1-86082-843-0).

# Person Specification

## Headteacher

St Wilfrid's Primary School, Ripon



### 1. QUALITIES AND KNOWLEDGE

Criteria	Essential / Desirable	Evidence
Practising Catholic who can show by example...	<b>E</b>	I/R
Qualified Teaching Status	<b>E</b>	A
Degree	<b>E</b>	A
NPQH or similar	<b>D</b>	A
CCRS (Catholic Certificate in Religious Studies)	<b>D</b>	A
Teaching and leadership experience in Catholic primary schools	<b>E</b>	A/I/R
Lead by example with excellent communication skills	<b>E</b>	I/R
Ability to articulate a clear Catholic vision	<b>E</b>	A/I/R
Personal impact and presence	<b>E</b>	I/R
Participation in a Parish Community	<b>E</b>	A/I/R
Ability to lead the spiritual development of staff and pupils	<b>E</b>	I/R
Understanding of educational provision & wider school systems	<b>E</b>	A/I
Political and financial astuteness	<b>E</b>	A/I/R
Experience working with clergy and faith leaders	<b>E</b>	A/I/R

### 2. PUPILS AND STAFF

Criteria	Essential / Desirable	Evidence
Have ambitious standards and expectations	<b>E</b>	A/I/R
High quality teaching and learning understanding	<b>E</b>	A/I/R
Promote development of the whole child	<b>E</b>	A/I/R
Use data analysis to improve whole school outcomes	<b>E</b>	A/I/R
Encourage unique potential & virtue in all pupils	<b>E</b>	A/I/R
Identify & develop emerging talent	<b>E</b>	A/I/R

# Person Specification

## Headteacher

St Wilfrid's Primary School, Ripon



### 3. SYSTEMS AND PROCESS

Criteria	Essential / Desirable	Evidence
Efficient strategic leadership & financial planning	E	A/I/R
Ensure staff & pupil safety	E	A/I/R
Promote excellent behaviour & attitudes	E	A/I/R
Performance management systems	E	A/I/R
Ability to challenge under-performance	E	A/I/R
Strong governance understanding	E	A/I/R
Deploy budgets & resources effectively	E	A/I/R
Promote distributive leadership	E	A/I/R

### 4. SELF IMPROVING SCHOOL

Criteria	Essential / Desirable	Evidence
Experience working with other schools & organisations	E	A/I/R
Effective partnerships with professionals	E	A/I/R
Use evidence-based research	D	A/I/R
Provide high quality staff development	E	A/I/R
Confident, innovative school improvement	E	A/I/R
Source of inspiration & encouragement	E	A/I/R

### 5. CHILD PROTECTION

Criteria	Essential / Desirable	Evidence
Ensure child protection policies are fully implemented	E	A/I/R
Allocate sufficient CP resources & time	E	A/I/R

# Person Specification

## Headteacher

St Wilfrid's Primary School, Ripon



### 6. SECURING ACCOUNTABILITY

Criteria	Essential / Desirable	Evidence
Fulfil contractual accountability duties	E	A/I/R
Develop a Catholic school ethos	E	A/I/R
Ensure staff accountability clarity	E	A/I/R
Work with Governing Body effectively	E	A/I/R
Accurate & understandable performance reporting	E	A/I/R
Contribute to school achievements	E	A/I/R

### 7. STRENGTHENING THE COMMUNITY

Criteria	Essential / Desirable	Evidence
Build curriculum reflecting Catholic Christian diversity	E	A/I/R
Challenge racial & other prejudices	E	A/I/R
Integrate learning with wider community	E	A/I/R
Enable community-based learning experiences	E	A/I/R
Collaborate with agencies for pupil wellbeing	E	A/I/R
Maintain strong partnerships with parents & carers	E	A/I/R
Invite community into school	E	A/I/R
Share practice with other schools	E	A/I/R

### 8. APPLICATION FORM AND LETTER

Criteria	Essential / Desirable	Evidence
Application form completed fully & legibly	E	A
Supporting statement clear & concise (≤2 pages)	E	L

### 9. CONFIDENTIAL REFERENCES AND REPORTS

Criteria	Essential / Desirable	Evidence
Faith reference from priest	E	R
Positive employer reference	E	R
Second professional reference	E	R

## Working in the Diocese of Leeds

St Wilfrid's Primary School, Ripon

Catholic Education • Mission • Formation



### Working in the Diocese of Leeds

Thank you for taking the time to find out more about the position of Headteacher at St Wilfrid's Primary School, Ripon in the Diocese of Leeds. The Diocese of Leeds covers a wide geographic area encompassing eight local authorities mainly in West and North Yorkshire, well served by a network of rail and motorway links.

We have 79 primary schools, 11 high schools, a sixth form college in Leeds and a residential non-maintained school for the deaf. Our smallest school is around 70 pupils whilst the largest is over 2,000 pupils, serving both rural and urban areas. There are strong partnerships between schools across the Diocese as well as within local deaneries and with local authority schools. The Catholic university of Leeds Trinity also falls within the Diocesan educational provision.

In February 2018, Bishop Marcus presented schools with his vision for education in the Diocese of Leeds. Recognising that the ever-changing landscape in education brings its own challenges in ensuring that all schools are viable and raise standards, Bishop Marcus asked that all schools strengthen their solidarity and collaborate effectively with each other to deliver the mission of the Catholic Church in their community. The collaboration needed to be strategic, structured and resilient and therefore the model was developed for all schools to join one of the five multi-academy trusts established across the Diocese.

The five MATs and their corresponding areas are as follows:

- **Bishop Konstant Catholic Academy Trust** - Wakefield area and schools in North Yorkshire around Selby / Goole.
- **St Gregory the Great Catholic Academy Trust** - City of Leeds area.
- **Blessed Christopher Wharton Catholic Academy Trust** - Bradford and Keighley area.
- **Blessed Peter Snow Catholic Academy Trust** - Kirklees and Calderdale areas.
- **Bishop Wheeler Catholic Academy Trust** - North West Leeds, Wharfe Valley, western areas of North Yorkshire and Lancashire.

The Trusts have evolved over time and the Diocese is now working to complete the conversion of all its schools as soon as is feasible. The primary headteachers across the Diocese meet on a termly basis as part of the Leeds Diocesan Association of Primary Headteachers (LDAPH) and join in an annual retreat (usually as an overnight event at the Bar Convent in York) which provides an opportunity for spiritual refreshment and networking together. Retreats are sometimes held nationally and in Rome in more normal situations than we are currently experiencing.

The Diocese together with its trusts offers a comprehensive programme of continuing professional development every academic year, which is available on the website and open free of charge to all schools giving to the Diocesan school contribution scheme.

It is an exciting time to join a Diocesan school and we hope that you will take this opportunity to apply to be the new Headteacher of St Wilfrid's Primary School, Ripon.

**Yours sincerely in Christ,**

**Rev Monsignor Paul Grogan**

Episcopal Vicar for Education

Diocese of Leeds • [dioceseofleeds.org.uk/education](http://dioceseofleeds.org.uk/education)



## Headteacher Wellbeing Service

### What is the Headteacher Wellbeing Service?

- Requested by Headteachers for Headteachers.
- Designed to meet the specific needs of Headteachers in the Leeds Diocese.
- A confidential service for all Headteachers in Diocesan primary, secondary and special schools.
- Offers an opportunity to talk confidentially on a personal and professional basis.
- Facilitates links with other professionals.

### What does the Service aim to do?

- Promotes the wellbeing of Catholic Headteachers in the Leeds Diocese.
- Provides personal support for individual Headteachers.
- Assists Headteachers in resolving issues.
- Facilitates support networks.
- Enhances relationships between Headteachers, Governors, Diocesan and Local Authority personnel.

### What is the role of the Diocese?

- The Diocese is committed to supporting Headteachers in their task and to working in partnership with schools.
- The Diocesan Office for Education acts as the agent in the employment of the Co-ordinator for Headteacher Wellbeing.

### How is the Service funded?

- The Headteacher Wellbeing Service is funded through the School Contribution Scheme, an annual donation whereby schools support the work of the Diocese in relation to education and school property.

A confidential mobile line is available Monday to Friday during term time. There is a voicemail facility and a response will be made within 24 hours. CEOs, Headteachers and Acting Headteachers can use this service at any time as required.

## THE BISHOP WHEELER CATHOLIC ACADEMY TRUST

St Wilfrid's Primary School, Ripon is part of The Bishop Wheeler Catholic Academy Trust, a charity and a company limited by guarantee, registered in England and Wales.



### Registered Office:

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WEBSITE <https://www.bishopwheelercatholicacademytrust.org/>

TELEPHONE 01943 883000

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CEO Mr Darren Beardsley

CHAIR OF THE TRUST BOARD Mrs Helen Mills



### St Wilfrid's Primary School, Ripon

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**Diocese of Leeds**  
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