



Bedford Girls' School

Job Description

Head Rowing Coach (0.5)

<p>The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>	
<p>Job Purpose:</p>	<p>To help to develop the school's rowing, as part of the BGS PE Team, with vision and energy promoting and developing its reputation that not only provides sporting excellence for women, but equips all girls with life fitness skills.</p> <p>The Head Rowing Coach will assist the Director of Rowing in the management of the rowing programme.</p>
<p>Job Title:</p>	<p>Head Rowing Coach (0.5)</p>
<p>Working Hours:</p>	<p>Part Time</p>
<p>Salary:</p>	<p>£18,565.23</p>
<p>Principal Accountabilities/ Responsibilities</p>	<ul style="list-style-type: none"> • Assist the Director of Rowing with the provision of rowing at BGS with a vision that resonates with the school's strategic plan. • Support the Director of Rowing in their roles devising, developing and delivering a comprehensive school rowing programme that enables the school to meet its strategic aims. • Deliver the day to day requirements of coaching to ensure the effective delivery of rowing. • Assist the Director of Rowing in overseeing pupils' performance and practice, ensuring high standards are maintained in rowing. • Assist the Director of Rowing in supporting high performance athletes, managing internal rowing trials and pre-season training. • Assist in planning and organising fixtures in rowing, coordinating with the Director of Rowing. • Assist in liaising with boathouse staff to ensure the boathouse, fleet and facilities are fit for purpose. • Assist the Director of Rowing in ensuring risk assessments are carried out, and support all aspects of rowing health and safety in compliance with British Rowing and The Harpur Trust Rowing procedures. • Contribute to the positive promotion and reputation of rowing at Bedford Girls' School in the local and wider community. <p>To support the Director of Sport (Teaching) to deliver the elective rowing within the PE curriculum and Extra Curriculum</p> <p>Under the supervision and direction of the Director of Rowing</p> <ul style="list-style-type: none"> • to deliver lessons and courses according to schemes of work, and keep records of work covered. • to ensure that within rowing, individual pupil progress is regularly assessed, recorded and reported and used to inform future coaching in accordance with departmental guidelines. • to maintain high expectations at all times for all pupils. • to follow all required administrative procedures in accordance with school policies. • to attend PE & Rowing Department meetings as requested. • to ensure that the values of fair play, teamwork, healthy competition and respect for rules are upheld and promoted and the PE kit is worn correctly.



**BEDFORD
GIRLS
SCHOOL**

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General requirements

All school staff are expected to:

- Support and contribute to the school's responsibility for safeguarding students.
- Work within the school's health and safety policy to ensure a safe working environment for staff, students and visitors.
- Promote equality of opportunity for all students and staff, both current and prospective.
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues.
- Undertake other reasonable duties related to the job purpose required from time to time.

You may also be required to undertake such other comparable duties as the Trust/School requires from time to time.



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Person Specification		
	Essential Criteria	Desirable Criteria
Qualifications	<p>Good standard of education or equivalent relevant experience.</p> <p>UKCC Level 2 Certificate in Coaching Rowing or equivalent experience</p>	<p>Educated to degree level in appropriate subject.</p> <p>Clean Driving Licence including D1 endorsement and MIDAS training</p> <p>Appropriate certificate in First Aid.</p>
Experience	<p>Experience of working in an educational setting.</p>	
Knowledge & Skills	<p>Excellent administrative and organisational skills.</p> <p>Ability to work collaboratively with a diverse range of stakeholders, including staff, parents/guardians, and external agencies.</p> <p>A problem solver who can make appropriate decisions.</p> <p>Able to work quickly, accurately and to deadlines.</p> <p>Organised with effective planning and time management skills.</p> <p>Able to keep up to date on relevant policies and procedures.</p> <p>Proficient in using IT applications including Microsoft Word, Excel, and Google platforms.</p>	
Personal competencies and qualities	<p>Commitment to personal development and lifelong learning.</p> <p>Have a positive attitude, and problem-solving approach, always exhibiting good judgement and discretion.</p>	