

Job Description: Class Teacher

Job Title: Class Teacher

Salary: Main Pay Scale

Job Purpose:

The Class Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- ensure that the current national conditions of employment for schoolteachers are met.
- meet all National Teacher standards.

Main Duties:

The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and senior staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to pupil progress meetings half termly providing information and being accountable for pupils' progress.
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- mark according to school's policy including regular 'next step' feedback.
- participate in meetings which relate to the school's management, CPD, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers.

Person Specification: Class Teacher

| | Essential | Desirable |
|------------------------------------|---|--|
| Qualifications | Qualified Teacher status | Evidence of continuous INSET and commitment to further professional development |
| Experience | The Class Teacher should have experience of: teaching at Key Stage | In addition, the Class Teacher might have experience of: teaching across the whole Primary age range; working in partnership with parents. |
| Knowledge and understanding | <p>The Class Teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none"> the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); statutory National Curriculum requirements at the appropriate key stage; the monitoring, assessment, recording and reporting of pupils' progress; the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection; the positive links necessary within school and with all its stakeholders; effective teaching and learning styles. | <p>In addition, the Class Teacher might also have knowledge and understanding of:</p> <ul style="list-style-type: none"> the preparation and administration of statutory National Curriculum tests; the links between schools, especially partner schools. |



| | | |
|---------------------------------|--|---|
| | | |
| Skills | <p>The Class Teacher will be able to:</p> <ul style="list-style-type: none">promote the school's aims positively, and use effective strategies to monitor motivation and morale;develop good personal relationships within a team;establish and develop close relationships with parents, governors and the community;communicate effectively (both orally and in writing) to a variety of audiences;create a happy, challenging and effective learning environment. <p>Provide high quality feedback 'next step' marking.</p> | <p>In addition, the Class Teacher might also be able to:</p> <ul style="list-style-type: none">develop strategies for creating community links. |
| Personal characteristics | <ul style="list-style-type: none">ApproachableCommittedEmpatheticEnthusiasticOrganisedPatientResourceful | |