



Job Description

Teaching Assistant

Post Details

Salary: Pt 4 (£25,185pa FTE £17,988 basic - £13.80ph)

Part-time: 30 hours per week, (Mon-Fri) Or 15 hours per week (Mon - Wed or Wed to Fri)

Contract Type: Term - Time Only, Fixed Term

Location: Culham, Oxfordshire

Reporting to: Primary TA Manager

Based at ESUK

Europa School UK

The Europa School specialises in Languages and Sciences and offers multilingual, multicultural education, leading ultimately to the International Baccalaureate Diploma Programme. The bilingual curriculum in primary is unique with the Stream languages, German, French and Spanish taught in an immersion model in primary for 2.5 days per week. It is an all-through free school of pupils aged 4 to 19.

Job Description

Main responsibilities & expectations:

- Work inside or outside the classroom with individuals or groups.
- Nurture children's physical, social and emotional welfare.
- Familiarise yourself with interventions that the school promotes.
- Pro-actively seek training / support for these interventions.
- Carry out interventions, working with teachers and SENCo.
- Adapt support according to needs.
- Record simple feedback, to keep track of progress.
- Discuss issues / ask for help when needed.
- Organise timetable around delivery of interventions - liaise with teachers.
- Keep records of attendance during interventions.
- Coordinate other interventions with the same child e.g. with class TA / Stream language support.
- Note and advise on holistic support packages.
- Manage information through Bromcom (school management system).
- Some roles may require medical interventions, training will be provided.
- Cover for TAs and teachers (this would qualify for an acting up bonus)



Good to research before applying:

- Read the school SEN Policy to understand what are the obligations and expectations of a school, with regard to SEN support.
- Know what your safeguarding responsibilities are.
- Understand the 4 areas of SEN provision.

Person Specification

Personal Attributes and Skills

- Ideally someone who can speak at least one of our stream languages, French, German or Spanish
- Well organised and methodical.
- Self confident and amiable person.
- Good attention to detail and intuitive sense.
- Sympathetic and proactive person.
- Be able to build effective working relationships.
- Confident using a range of IT programs.
- Self-motivated and resourceful.
- Willing to be flexible and hands-on; with initiative.
- Quick learner and curious.
- Good communication skills.
- Demonstrable interest in multilingual education.

For more information

If you would like further information, please contact: Anna Cole-Morgan (HR Manager)

Email: applications@europaschool.uk

Deadline: See Website

Europa School UK, Thame Lane, Abingdon, OX14 3DZ, UK Tel: +44 (0)1235 524060

The important small print:

Due to this post having access to children and/or vulnerable adults, successful candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from taking up a post, as all cases are judged individually according to the nature of the role and information provided. The Europa School UK is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants must be eligible to work in the UK. and not require sponsorship