



Deputy Head (Sixth and Beyond) - September 2026



***Following the internal promotion of the current Head of Sixth to Senior Deputy Head, we are seeking a Deputy Head (Sixth and Beyond) to provide impactful leadership for the Sixth Form, ensuring a distinctive and enriching experience for pupils. This role oversees academic provision, pastoral care, careers guidance, and pupil leadership opportunities, preparing students for higher education and life beyond school.***

## About St Catherine's School

St Catherine's was founded in 1885 and in 2025 celebrates 140 years of successful education for girls. The School is an Independent Church of England Day and Boarding School, in membership of the Girls' Schools' Association and the International Coalition of Girls' Schools, with 820 pupils aged between 3 and 18. The Prep School has 220 pupils aged 3 to 11 and the Senior School 550 pupils aged 11 to 18, of whom some 165 are in the Sixth Form and 150 are boarders aged 11 to 18. The School is situated in a 25-acre site in the village of Bramley, three miles south of Guildford off the main Horsham Road (A281) and on the edge of the Surrey Hills Area of Outstanding Natural Beauty. St Catherine's is a selective academic girls' school which prides itself on its excellent A Level results and the university places which all its leavers secure, including good numbers at Oxbridge. However, this is not at the expense of our commitment to the broader ideal of an all-round education for all our pupils, which will prepare them for full and happy lives as well as successful careers.

The School underwent a full ISI Inspection under their new framework in October 2023 and the Inspectorate's report along with an Executive Summary from St Catherine's may be viewed [here](#). Our Good Schools Guide Reviews can be found [here](#) along with Parent Testimonials which can be found [here](#).



## Key Responsibilities

### Leadership & Management

- Line manage Assistant Head (AH Sixth and DDSL).
- Oversee Tutors and Sixth Form academic and pastoral provision.
- Ensure Sixth Form feels distinct and different, fostering independence and maturity.
- Re-imagine and reinvigorate Sixth recruitment strategy.
- Oversee Sixth Form retention strategy.
- Policy and risk oversight for Sixth Form related activity.
- Forge partnerships with industry, universities, and professional associations to enrich curriculum, enhance career pathways, and strengthen the school's reputation.
- Oversee student philanthropy and charity strategy
- Act as a Designated Safeguarding Lead/Deputy Designated Safeguarding Lead (DSL/DDSL) for Sixth (training will be provided)

### Academic & Curriculum Oversight

- Oversee e.g. Politics, Psychology, Business, and Economics teaching and enrichment.
- Oversee PQA process with Assistant Head (AH Sixth)
- Ensure PSHE scope is fulfilled for Sixth Form with assistance from Assistant Head.
- Oversee the implementation and smooth running of EPQ via EPQ Coordinator / AH Sixth
- Oversee the school's AI strategy.

### Pupil Wellbeing and Safeguarding

- Ensure the highest standards of pupil wellbeing and mental health support within the Sixth Form.
- Work closely with the Assistant Head (AH Sixth and DDSL) to maintain robust safeguarding practices.
- Promote a culture of safety, respect, and inclusion across the Sixth Form.
- Liaise with counsellors, pastoral staff, and external agencies where necessary.
- Ensure compliance with statutory safeguarding requirements and school policies.



### Careers & Higher Education

- Oversee Careers provision and UCAS guidance for university applications.
- Support pupils with post-qualification advice (PQAs) and future pathways along with the Assistant Head.

### Parent Engagement

- Create and manage parent engagement opportunities for Sixth Form parents.
- Lead parent engagement initiatives that build trust, showcase Sixth Form educational excellence, and position the school as a thought leader in personal and academic development and readiness for life beyond school.

### Pupil Leadership

- Drive and oversee whole school Pupil Leadership initiatives and Sixth Form leadership opportunities.

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## Person Specification

- Proven leadership experience within Sixth Form or senior school setting.
- Strong understanding of UCAS and higher education pathways.
- Excellent communication and interpersonal skills.
- Ability to inspire pupils and staff.
- Commitment to pupil wellbeing and leadership development.
- Experience in managing non-academic programmes e.g. PSHE delivery / leadership / coaching.
- Knowledge of UK and international university systems.
- An understanding of the boarding environment.



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Whilst every effort has been made to outline the main duties, responsibilities and requirements of the post, the list is not exhaustive. The successful candidate will be expected to comply with any reasonable request from their direct line manager or other members of the management/leadership team to undertake work of a similar level that is not specified in this job description.

It is understood that areas of responsibility are from time to time subject to review and change in light of the changing needs of the school environment and the professional development of the staff. This job description may therefore be amended from time to time.

### Other Benefits

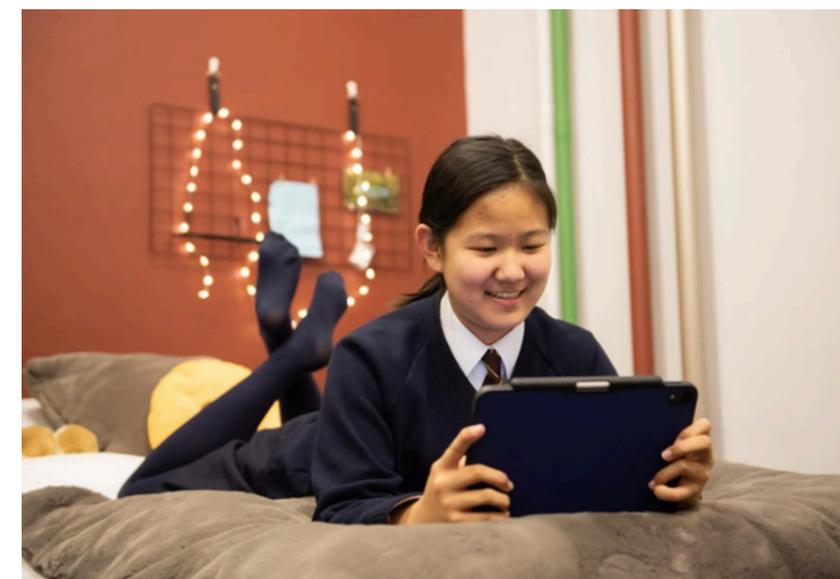
Lunch is provided daily and all staff enjoy access to the School's leisure facilities for a small one-off joining fee: pool, tennis courts, squash court, fitness suite - when these are not in use by the girls or other visiting courses. Other meals will be provided if staff are required to work during the evenings. Other meals such as breakfast and supper may be taken regularly for a very modest charge, payable in advance.

A fee concession is offered for the education of daughters of staff at St Catherine's, if a place is available and the girl passes the entrance examination. For part-time staff any fee concession is calculated on a pro rata basis.

St Catherine's offers a health cash plan, which covers an individual employee and their family members. The plan provides cash to pay for a range of services including dental, optician, physio, hospital, prescription services, 24 hour GP and personal accident to name a few, and is a taxable expense. This benefit is reviewed annually.

The school offers a cycle to work salary sacrifice scheme, and generous pension scheme.

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## Applications

The application should be completed on My New Term using the link to job opportunities below by 12 noon on Monday 9<sup>th</sup> March and should take the form of:

- a letter of application relating to the specific job description for the post
- the completed Application Form found on My New Term via [www.stcatherines.info/welcome/job-opportunities](http://www.stcatherines.info/welcome/job-opportunities)
- a curriculum vitae if you wish to submit one to complement the above documents

Candidates will have their applications acknowledged and if you do not hear from us after a few days, please contact the HR Administrator by email on [jobapplications@stcatherines.info](mailto:jobapplications@stcatherines.info).

Applications will be assessed in order of receipt and interviews are currently planned for 12<sup>th</sup>/13<sup>th</sup> March. Please apply as soon as possible.

Thank you for your interest in St Catherine's School.

Emma Watson, Head  
February 2026



# St Catherine's School BRAMLEY

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Patron: Her Majesty The Queen  
Registered Charity Number: 1070858