

Person Specification – Learning Support Assistant

Qualifications & Experience	Essential	Desirable
GCSE Maths and English (A*-C) or equivalent	✓	
Good general standard of education		✓
NVQ Level 2 in learning support or other equivalent or equivalent qualification/experience. Studying for a degree with a view to future teacher training		✓
Skills and Knowledge	Essential	Desirable
Successful recent experience working with secondary age children		✓
Understanding of child protection procedures		✓
Working knowledge of the education system		✓
Understand procedures and legislation relating to confidentiality	✓	
Understand the importance of physical and emotional wellbeing	✓	
Ability to write basic reports	✓	
Ability to understand and support children with developmental difficulty or disability	✓	
Understanding of and ability to implement the school's behaviour management policy	✓	
Ability to support the work of volunteers and other teaching assistants in the classroom	✓	
Ability to use clear language to communicate information unambiguously and listen effectively	✓	
Ability to communicate effectively with children and their families and carers and other adults and overcome communication barriers with children and adults	✓	
Good understanding of the school curriculum including knowledge of literacy/numeracy strategies		✓
Know when, how and with whom to share information		✓
ICT Skills to support learning		✓
Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults	✓	
Basic understanding of Health and Safety		✓
Personal	Essential	Desirable
Ability to resolve routine problems independently	✓	
Flexible and adaptable	✓	
Remain calm under pressure	✓	

Good organisational skills	✓	
Ability to use own initiative	✓	
Ability to work within a team	✓	
Reliable and trustworthy	✓	