

Job Title: Duke of Edinburgh Co-ordinator

Person Specification:

	Job Requirements
Education and qualification	<p>Essential</p> <ul style="list-style-type: none"> Working to or holding a Mountain Leader Qualification Full UK driving license with confident in driving minibus <p>Desirable</p> <ul style="list-style-type: none"> First aid qualification
Knowledge and experience	<p>Essential</p> <ul style="list-style-type: none"> Ability to manage behaviour, using a range of strategies Experience of working with young people Experience of involvement in D of E or similar programmes <p>Desirable</p> <ul style="list-style-type: none"> Experience of working with children of secondary school age in an outdoor setting Able to provide inspirational leadership and motivation to others
Skills and abilities	<p>Essential</p> <ul style="list-style-type: none"> Effective numeracy / literacy skills. An ability to communicate with adults and young people, both verbally and in writing Ability to manage activities indoor and outdoor Versatile approach to day-to-day work and ability to use own initiative Ability to lead a team Competence in the use of ICT Ability to communicate effectively with people at all levels Ability to hold regular and routine contact with students, staff and parents Willingness to expand on current experience. Ability to remain calm under pressure Ability to work both unsupervised and in a team
Special Requirements	<ul style="list-style-type: none"> Commitment to high educational, professional and personal standards. Understanding the importance of maintaining confidentiality. A flexible approach to work. Commitment to equal opportunities and valuing diversity. An Enhanced Disclosure is required for this post.