

Job title:	Music Specialist Teacher
School:	Brook House Primary School
Responsible to	Head Teacher, Deputy Head Teacher, Line Manager
Location:	Tottenham, London
Salary:	M1 £40,317 – M6 £52,300 (Depending on Experience)
Contract type:	Permanent, part time

Core duties

Main purposes of the job

Job Purpose

To work under the instruction/guidance of the head teacher to undertake music lessons / work to enable access to learning for pupils. To plan, organise and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfil their academic potential.

Achieving the highest possible standards of education for pupils in music and other allocated classes.

The creation and development of whole school policies and programmes to meet the needs of pupils and to improve the level of achievement in music across the school; Establishing and exercising a clear leadership and management role in relation to music.

To ensure the highest possible of standards of education of the pupils for whom the teacher has class/group responsibility - socially, emotionally, physically, intellectually and aesthetically.

To ensure the appropriate levels of development for pupils within class group

To assume continuity of policy and curriculum promoting equal opportunities for all.

Duties and Responsibilities

The teacher will work in liaison, contact and co-operation with:

- other members of staff:
- members of borough support and advisory services:
- organisations and networks relevant to the teacher's duties;
- parents, governors and the local community.

The teacher will work within the framework of:

- national legislation, including Education Acts from 1944 to 1993, the SEN Code of Practice and the School Teachers' Pay and Conditions Act 1991;
- school policies and guidelines on the curriculum and school organisation;

- LEA policies and guidelines, in particular those relating to particular those relating to curricular aims and principles, and to race and gender equality

To plan and implement schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of the pupils in the class. Ensuring all planning is up to date at all times.

To teach a class, or classes, sets, groups or individual pupils, and to set tasks to be undertaken both at school and elsewhere, having regard for the requirements of the national curriculum

To mark and assess pupils' work, and to record their development, progress and attainment, both the school and elsewhere, having regard to the requirements of the national curriculum and to inform future planning and ensure differentiation.

Use AFL to involve children in their own learning and understanding of their next steps.

To maintain good order, discipline and respect for others among pupils; to promote understanding of the school's rules and values; to safeguard health and safety; and to develop relationships with and between pupils conducive to optimum learning.

To build and maintain co-operative relationships with parents, and to communicate with them on pupils' learning and progress, drawing attention to special skills and talents as well as to problems or difficulties

To maintain an attractive, stimulating learning environment; to contribute to displays in the school as a whole.

To take part in whole-school reviews of policy and aims, and in the revision of formulation of guidelines. Specifically manage the review of policies and curriculum relating to music, when appropriate.

To provide or contribute to oral and written assessments, reports and references, both at school and elsewhere, relating to the development and learning of individual pupils and groups of pupils, having regard to the requirements of the national curriculum.

To evaluate and review own teaching methods, materials and schemes of work, and to make changes as appropriate. To participate fully in Performance Management arrangements.

To keep-up-to-date with current educational thinking and practice, both by study and by attendance at courses, workshops and meetings; and to participate in national or local arrangements for appraisal of staff performance.

To take part in the corporate life of the school by, for example, attending and preparing children for assemblies, registering the attendance of pupils, and supervising pupils before and after school sessions.

To supervise, and so far as practicable to teach, any pupils whose teacher is absent.

To take responsibility for co-ordinating and leading developments in music, in discussion with the Headteacher.

To organise class teaching so that it sets high standards for other members of staff.

To participate in the production, and continuous evaluation and review, of whole-school policy and guidelines.

To advise the headteacher on the requisition or purchase of books and other learning materials, and of relevant equipment, and on the allocation of these resources within the school.

To acquaint new members of staff and supply teachers with the school's policy and guidelines, and to assist them in practical implementation

To lead and participate in in-service workshops, meetings, sessions and activities with other members of staff.

To organise displays of children's work to show recognition and affirmation to the children themselves, and in this way provide stimulus and ideas for colleagues and information for parents.

To carry out periodic reviews of pupil and class performance in order to monitor progression in order to determine future priorities.

To work with other curriculum leaders to ensure that the area of responsibility is taught directly, and also implicitly and indirectly, whenever appropriate, across the whole curriculum of Ambler.

To work with other teachers to ensure that there is continuity across year group and phase

To keep abreast of new thinking and practice, by attending courses and in-service sessions, and by reading books, articles newsletters, documents, etc.

To give information to, and to collect and disseminate information from, schools to which pupils transfer whenever appropriate.

At all times to carry out responsibilities/duties with due regard to the Council's equal opportunities employment policy.

To ensure that subject-matter and learning resources reflect Borough and school policies on equality, and that the implications of these policies are borne in mind in relation to all tasks and duties

To adhere to all Health and Safety Policies and ensure that a safe environment is provided for children, staff and parents and other members of the public.

To prepare and deliver music assemblies on a weekly basis.

To oversee music peripatetic teachers to ensure quality of provision and organisation.

To work closely with peripatetic teachers to deliver the schools orchestra and choir clubs at music events.

Confidentiality

The nature of the job requires a high degree of initiative, confidentiality, tact and discretion when giving or receiving information, which could be confidential.

GENERIC DUTIES:

- To achieve high quality educational outcomes for pupils and personal appraisal targets as agreed with your line manager.
- To undertake relevant training and development, including meetings, supervision, seminars and other events.
- At all times carrying out responsibilities and duties in accordance with all relevant legislation, codes of practice and Ambler policies and procedures.
- To undertake additional duties commensurate with the grade as directed by your line manager.

SKILLS, KNOWLEDGE & ABILITIES

- Evidence of a clear view about the future development of music at Ambler and an ability to manage change.
- Evidence of the skills and abilities required to advise teachers in their planning
- for music.

- An understanding of the different ways in which children learn and the appropriateness of a variety of teaching styles to meet the individual learning needs of each child.
- Evidence of the ability to organise successfully the curriculum for a class of pupils of mixed abilities, aptitudes and educational needs through planning, preparation, monitoring and assessment.
- A thorough knowledge of the teaching of music including its specific requirements in relation to the National Curriculum and learning strategies for children of all abilities.
- Evidence of good general knowledge of the requirements of the National Curriculum.
- Evidence of good organisational skills to create and maintain a stimulating and attractive learning environment.
- Evidence of the ability to define effective measures for the performance of pupils and classes and to keep these measures under systematic review.
- Evidence of knowledge and understanding of effective record keeping, and its use to promote the educational and personal development of all children within the school.
- Evidence of the ability to maintain effective classroom discipline in a positive context and to promote well-ordered and self-disciplined behaviour throughout the school.
- Evidence of good interpersonal skills and the ability to work as member of a team and develop and maintain good relations with all members of the school community. To work co-operatively with the staff of the Local Education
- Authority and relevant agencies as required.
- Evidence of the ability to communicate clearly both orally and in writing with pupils, parents and colleagues.
- An understanding of the responsibility of a teacher with regard to the health and safety of pupils in their care.
- Evidence of a commitment to an equal opportunities policy both in service delivery and employment and an understanding of its effective operation within a school.

This job description sets out the duties of the post at the time it was drawn up. The above-mentioned duties are neither exclusive nor exhaustive and the post holder may be required to carry out other relevant duties as directed by the Line Manager within the school as may be reasonably expected. This is not a common occurrence and would not justify a reconsideration of the grading of the post.

Appointed Candidate's Name:	<input type="text"/>
Date of Appointment:	<input type="text"/>
Signature of Appointee:	<input type="text"/>

By signing this job description, you are agreeing to its content and context at the date of signing. Please be mindful that this role can be subject to review by the Lion Academy Trust at any appropriate time in consultation with you.