



PERSON SPECIFICATION

JOB TITLE: 1:1 LEARNING SUPPORT ASSISTANT

	<i>Essential</i>	<i>Desirable</i>
QUALIFICATIONS	<ul style="list-style-type: none">• Level 2 Teaching Assistant• G.C.S.E in English and Mathematics or equivalent	NVQ Level 2 or equivalent in education.
EXPERIENCE /KNOWLEDGE	<ul style="list-style-type: none">• Previous experience working with SEND pupils• Commitment to developing children's skills within a classroom setting.• Proven successful experience of working with children in an educational setting• Have an understanding of the importance of lesson planning, SEND Support Plans and learning objectives to contribute to learning• Knowledge and understanding of the importance of the school's Child Protection and Safeguarding, Health and Safety, Behaviour policies• Understanding of and commitment to work within the scope of the school's equal opportunities policy• Understanding educational needs of children.	<ul style="list-style-type: none">• Min 1 years working within a primary school setting• Knowledge of planning and development of educational activities.
SKILLS AND ABILITIES	<ul style="list-style-type: none">• Ability to work as part of a team• Able to communicate effectively with a range of people• Well organised and practical• Able to form and maintain a range of Teaching and Learning strategies• Able to form and maintain appropriate professional relationships and boundaries with children and parents• Able to organise and deliver classroom activities• Able to implement a range of Teaching and Learning strategies• Able to deal with sensitive information in a confidential manner	Knowledge of planning and development of educational activities.
ADDITIONAL FACTORS	<ul style="list-style-type: none">• Have a caring and positive nature• Prepared to undergo training appropriate to the post• Work in line with the school's behaviour policy• Work within the guidelines of the Safeguarding Children and Young People's• Willingness to attend and participate in meetings to review pupil progress• Ability to monitor and evaluate pupil performance• Ability to participate fully in planned physical interventions, in pupil personal care routines and in moving and handling pupils with physical disabilities safely, using appropriate mechanical and other lifting devices, following recognised procedures.	



JOB DESCRIPTION

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PURPOSE OF POST

The successful applicant will carry out the responsibilities of a level 2 teaching assistant as they apply to the specified child. If the child is absent, they will work as a general level 2 teaching assistant.

RESPONSIBLE TO

SENDCo/Class teacher/Deputy Head

DUTIES AND RESPONSIBILITIES:

- To promote the acceptance and inclusion of the pupil with SEN, encouraging pupils to interact with each other in an appropriate and acceptable manner
- Monitor the pupil's response to the learning activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes
- To give positive encouragement, feedback and praise to reinforce and sustain the pupil's efforts and develop self-reliance and self-esteem
- To support teaching and support staff in maintaining discipline and following up incidents
- To support the pupil in developing social skills both in and out of the classroom
- To provide regular feedback on the pupil's learning and behavior to the teacher/SENDCo, including feedback on the effectiveness of the behavior strategies adopted
- To maintain behavior records and logs where and when required
- To help adapt and plan the development of resources necessary to lead learning activities, taking into account pupil's interests, language development and cultural background
- Understand the direction of the teacher, carry out and report on systematic observations of pupils to gather evidence of their knowledge, understanding and skills upon which the teacher makes judgements about their stage of development
- Where appropriate, to know and apply positive handling techniques
- To know and apply school policies on Child Protection and Safeguarding, Health and Safety, Behaviour, Teaching and Learning etc
- Where appropriate to develop a relationship to foster links between home and school, and to keep the school informed of relevant information
- To be aware of confidential issues linked to home/pupil/teacher/school
- To contribute towards reviews of the pupil's progress as appropriate
- To comply with legal and organizational requirements for maintaining the health, safety and security of yourself and others in the learning environment
- To take part in training activities offered by the school to further knowledge and skills of working with a child with specific needs
- To be willing to support playground/break time supervision
- To accompany teacher and pupils on educational visits
- To carry out the above duties in accordance with the Equal Opportunities Policy.



MAPLE TREE
PRIMARY SCHOOL

Learning. Equality. Achievement. Friendship.

ARRANGEMENTS FOR APPRAISAL OF PERFORMANCE

The role of the 1:1 SEND Learning Support Assistant will be monitored through the school's performance management programme and by members of the SLT.

Signatures

Signed (Postholder). Date:

Signed (Headteacher) Date: