



## **Job description/Person Specification**

### **Teacher of Maths**

#### **MPS/UPS + fringe**

Prime purpose: To deliver outstanding teaching and learning, ensure effective use of resources and improve standards of achievement for all learners. To work with the department to keep updated, comprehensive schemes of work that include a variety of tasks that assess pupil progress and encourage independent learning. Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document and meet the expectations set out in the Teachers' Standards. Potential for additional responsibility as KS3 Coordinator for the right candidate.

**Responsible to:** Subject Lead

Main areas of responsibility:

#### **Curriculum Delivery:**

- Plan and teach well-structured lessons to assigned classes, following the department's schemes of work
- To develop, implement, maintain and review schemes of work, including assessment methods and homework tasks, which meet school and national requirements, and are accessible to all levels
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- To investigate and pilot new initiatives in resources and teaching strategies
- Set high expectations which inspire, motivate and challenge pupils
- Promote excellent progress and outcomes by pupils
- Demonstrate excellent subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

#### **Student Attainment/Reporting:**

- To raise standards of student attainment and achievement across all key stages and to monitor and support student progress
- To ensure effective communication (including the completion of reports and reviews) and provide relevant and pertinent information to pupils, staff, parents, other members of staff as required
- To ensure effective and up to date tracking, marking, assessment, monitoring and recording is carried out for all classes taught.
- To ensure effective communication with parents/carers, so they are kept up-to-date with curriculum developments and their children's progress

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Develop effective professional relationships with colleagues

### **Safeguarding**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Possible Additional Responsibility: KS3 Coordinator (TLR2b) - Share in leadership of the subject, taking designated responsibilities with the subject leader

Main Areas of Responsibility:

- Co-ordination of the writing and updating of Schemes of Work for courses within Key Stage 3
- Co-ordination of the writing, reviewing and updating of assessment material used at Key Stage 3
- Review of the suitability of resources used at Key Stage 3
- Supporting teachers with behaviour of KS3 students
- Analyse data of KS3 assessments and ensure timely intervention are in place

Will be accountable for:

- Quality of work within Key Stage 3
- Effective line management of designated staff
- Ensuring the Schemes of Work at Key Stage 3 are of a high quality
- Quality of formal assessment material at Key Stage 3
- Progress of students at KS3

### **Person Specification**

- Qualified teacher status, ability to deliver the Maths curriculum to KS5
- Degree
- Ability to build effective working relationships with pupils, an excellent communicator

- Knowledge and understanding of the assessment requirements and arrangements for the subject/curriculum area you teach
- A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
- Flexible, creative and adaptive to the needs of the department
- A strong team player with a 'can do' attitude
- Good ICT skills, particularly using ICT to support learning
- A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
- Ability to work under pressure and prioritise effectively

**The successful applicant will be:**

- Very well qualified to deliver to up to A Level curriculum for Maths
- An excellent communicator who is able to meet deadlines
- A reflective practitioner who is willing to take an active role in the extracurricular life of the department and the wider life of the school
- A strong team player with a "can do" attitude
- Passionate about the success of students, the department and the school

**Tring School can offer the successful candidate:**

- significant opportunities for professional development both in this school and further afield and a comprehensive ECT support programme.
- the chance to work with exceptionally committed colleagues who have high expectations of students
- an environment where excitement, innovation and inspiration are the norm
- an opportunity to work in a brand new 'State of the Art' school, free parking and an on site Sports Centre offering staff reduced membership.
- An active WellBeing team supporting staff throughout the year with various treats/initiatives. Well Being Mental Health Lead.

Tring School is very popular and over-subscribed, serving the town of Tring and the surrounding villages. It is a mixed Church of England comprehensive school with over 1600 students on roll including nearly 400 in the Sixth Form. Academic attainment is well above average and improving year on year. The school strives to support and encourage individual growth within a caring community. We have a talented team of staff who are ambitious to become outstanding in all areas of our work.

We are proud to be joined by two local Primary schools in our closely formed MAT, The Ridgeway Learning Partnership, where we create a seamless educational journey from ages 3-19.

If you are interested in the prospect of working in a supportive environment where you can have real impact, and where exciting things are happening, then we welcome an application from you. We warmly welcome visits.