



School Cleaner

To ensure the highest standards of cleanliness, hygiene and presentation are maintained throughout the school premises.

Objectives

- Carry out daily cleaning tasks
- Carry out termly cleaning tasks
- Carrying out annual cleaning tasks
- Reporting to the Cleaner-In-Charge

Principal Responsibility Area

School Cleaners will be primarily engaged to clean educational buildings and offices

Key tasks

- Cleaning and disinfecting all adult/student toilet areas including floors
- Mopping hard floor areas
- Cleaning sinks, surfaces, and floors
- Cleaning all table tops in classrooms
- Emptying bins and replenishing bin liners
- Vacuuming all carpeted areas
- Spot cleaning carpets as required
- Clean all office desks
- Spot clean windows (including vision panels in classroom doors)
- Remove any cobwebs
- Clean telephones

Duties will be organised by the line -manager and will be carried out by the cleaning team on an agreed rota. Other duties may be required to maintain the high standards of cleanliness and presentation that are required.

The school comprises a range of buildings, most with stairways, across a large site. The post holder should therefore be suitably physically fit to manage stairs and cleaning duties.

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Person Specification

Qualifications and Training	Essential	Desirable
Ability to work effectively both in a team and also on own initiative	✓	
Good communication skills	✓	
Willingness to participate in development and training opportunities	✓	
Experience		
Previous commercial cleaning experience		✓
Understanding of child protection issues		✓
Personal Skills		
High expectations for levels of cleanliness and hygiene in the school	✓	
Reliable and punctual	✓	
A good understanding of the demands of the role	✓	
Honesty and integrity	✓	
Ability to maintain confidentiality	✓	
Special Requirements		
This position is physically demanding and could involve lifting and carrying (occasionally up and down stairs), moving furniture and bins, and carrying products and equipment. It is essential that the postholder is physically fit and capable of manual handling tasks.	✓	