

Class Teacher Job Description



Job Title: Resource Base - Class Teacher

Location: Wychall Primary School,
Princethorpe Schools or
The Oaks Primary School

Hours of work: Full-time

Reporting to: Headteacher of School

Job Description:

Curriculum, Teaching & Learning

- Identify appropriate curriculum pathways for pupils within the inclusion base, implementing these to ensure high quality provision that promotes positive outcomes for pupils.
- Plan, prepare and deliver an appropriately broad, balanced, relevant and adapted curriculum that meets the needs of learners with complex communication and interaction needs, specifically Autism Spectrum Condition (ASC).
- Provide all learners with outstanding learning experiences that enable good progress, high achievement and personal development, reaching their full potential.
- Integrate formative and summative assessment into weekly and termly planning, ensuring tasks are adapted to meet individual learning and social needs.
- Promote high standards of speech and language communication, tailoring curriculum expectations to meet the complex needs of the children.
- Promote high standards of behaviour which encourage respect, responsibility, and an excellent learning climate within the classroom, working within the school's behaviour policy.
- Plan, prepare and deliver opportunities that support pupils' spiritual, moral, social and emotional development.
- Maintain a safe and stimulating classroom environment enriched with communication friendly mechanisms and accessible resources.
- Create an environment that supports the sensory needs, exploration and regulation of the pupils.
- Effectively co-ordinate and direct the work of support staff who are working within the resource base.
- Ensure provision and targets implemented meets the statutory expectations within pupil's EHCPs.

Assessment, Progress & Statutory Responsibilities

- Use effective assessment for learning to inform and adapt provision, enhancing positive pupil outcomes.
- Assess, record and report on the development, progress and attainment of pupils using relevant assessment frameworks.
- Support the SENCo in reviewing the statutory provisions and targets in pupil's EHCPs as part of the ongoing review and annual review process.
- Contribute to and engage with statutory assessment processes, ensuring that reviews are coordinated and provision is reviewed in line with statutory timescales.
- Follow agreed school policies for planning, marking, assessment, recording and reporting to raise standards of achievement.
- Play an active part in internal and external monitoring and evaluation processes, responding to outcomes and feedback.

Collaboration, Communication & External Partnerships

- Work in collaboration with leaders, class teachers and support staff to enhance the quality of provision for pupils within the inclusion base.
- Liaise with external agencies, implementing advice and recommendations and sharing outcomes with parents/ carers.
- Liaise with key staff and external agencies to ensure smooth transitions for children entering and leaving the inclusion base.
- Work in partnership with parents and families, communicating pupil progress and development effectively.

Safeguarding, Pastoral Care & Pupil Wellbeing

- Be aware of safeguarding responsibilities and report any concerns to the school's Designated Safeguarding Lead.
- Have a pastoral role in supporting the physical, social and emotional development of pupils, ensuring safety as a priority.

Professional Standards & Other Duties

- Present high standards of personal appearance, professionalism and punctuality at all times.
- Engage in training, professional development and supervision relevant to the role and to supporting pupils with SEND.
- Abide by the procedures contained in the most recent Teachers' Pay and Conditions document.
- Carry out any other duties reasonably requested by the Headteacher that fall within the remit of the post.

Health and Safety: To work in compliance with the Trust's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties with whom contact is made, such as members of the public, in premises or sites controlled by the school.

To ensure compliance with procedures is observed at all times under the provision of safe systems of work through a safe and healthy environment, including training, instruction and supervision as necessary to accomplish those goals.

Data Protection: To ensure compliance with the Data Protection Act (1974) and the Freedom of Information Act (2000).

Our Values: The post holder will be expected to operate in line with Trust values which are:

- Optimism and expectation
- Trust and integrity
- Every contribution counts
- Acts of kindness are noticed and matter
- Success is celebrated

Safeguarding: We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for this post. The post will also be subject to enhanced checks as part of our Prevent Duty.