



Schools for Every Child

Swimming Instructor

Job details

Payscale: Grade NJC5, Payscale NJC9 (within the range NJC9-NJC12)

Salary: FTE £27,694 (Actual Salary £9,218.03 -£9,345.17)

Contract type: Part time, term time only, fixed term contract

Working Pattern: 15hrs per week (Mon-Fri 9am-12pm)

Reporting to: Assistant Headteacher

Main purpose

To plan, deliver and evaluate swimming lessons to pupils in line with the national curriculum and school guidelines, ensuring a safe, inclusive, and positive learning environment for all.

Duties and responsibilities

- Deliver swimming lessons to groups of pupils, adapting teaching to meet individual needs and abilities
- Ensure all swimming activities are conducted safely and in accordance with relevant health and safety guidelines
- Supervise pupils at all times during swimming sessions, maintaining a focus on safety and wellbeing
- Monitor and assess pupils' progress, providing constructive feedback to support improvement
- Prepare lesson plans and resources in line with school and curriculum requirements
- Maintain and check swimming equipment and facilities, reporting any concerns promptly
- Work collaboratively with school staff, parents, and external partners as required
- Support the organisation of school swimming galas and related events

Person specification

Qualifications and training

- Recognised swimming instructor qualification (e.g. ASA Level 2 Swimming Teacher or equivalent)
- First Aid at Work and/or National Pool Lifeguard Qualification (desirable)
- Evidence of ongoing professional development

Experience

- Experience delivering swimming lessons to children and young people
- Experience working in an educational, leisure, or community setting
- Experience in adapting activities to meet a range of abilities

Skills and knowledge

- Good understanding of swimming instruction methods and water safety
- Ability to manage groups of children effectively
- Excellent communication and interpersonal skills
- Organisational skills and the ability to plan engaging lessons
- Knowledge of safeguarding and child protection requirements in schools

Personal qualities

- Passion for promoting swimming and water safety
- High expectations for all pupils and commitment to inclusion
- Friendly, supportive, and approachable manner
- Commitment to upholding and promoting the ethos and values of the school
- Ability to work effectively as part of a team
- Commitment to maintaining confidentiality at all times
- Commitment to equality

The job description is current at the date shown but in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

I acknowledge that I have seen and received a copy of the job description

Signed

Full Name

Job Title

Date of signature