

Job description: Teaching Assistant (TA)

Location	Launde Primary School
Contract term	Temporary until 31 st August 2026 in the first instance
Full time/term time	10 hours a week, all year round.
Pay range	Flying High Grade 2 – Point 2-4 - £12.65 - £13.05 an hour.

Job purpose

To play a crucial role in cleaning the school under the direction of the premises team to ensure that a clean, safe and welcoming environment is maintained.

Main duties and responsibilities

- Clean and maintain classrooms, corridors and communal areas, including sweeping, mopping and vaccuming.
- Clean and sanitise toilets, including toilets, sinks and mirrors.
- Empty waste bins and dispose of rubbish in designated areas.
- Dust furniture, fixtures and fittings.
- Clean windows and mirrors.
- Replenish toilet paper, soap and paper towels.
- Report any maintenance issues or safety hazards to the appropriate personnel.
- Adhere to all health and safety regulations and procedures.

These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities commensurate with the grading of the post.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Person specification: Cleaner

Qualifications and training <i>Evidenced through: Application/Interview/Referencing</i>	Essential	Desirable
Previous cleaning experience	✓	
Previous experience in a school environment.		✓

Personal qualities <i>Evidenced through: Application/Interview/References</i>	Essential	Desirable
Ability to work independently and as part of a team	✓	
Physical fitness to perform cleaning tasks including lifting and bending.	✓	
Reliable and punctual.	✓	
Basic understanding of cleaning chemicals and equipment.	✓	