

# Curriculum Leader of Drama



Dear Applicant,

Thank you for your interest in the position of Curriculum Leader of Drama position at Tarleton Academy.

The Endeavour Learning Trust board and I are delighted to provide the enclosed information about the role and our School. I hope you find it helpful and on behalf of the whole school community, I would like to take this opportunity to extend a very warm welcome.

Endeavour Learning Trust is a growing Trust in the North West, currently spanning South Ribble, West Lancashire and North Sefton. In our family of schools at this point in our growth, we have four secondary schools and four primary schools formally within the Trust.

Our mission and values provide a clear framework for us to work to. We are absolutely committed to serving our communities to ensure that every child achieves their potential by providing the highest quality educational experience in a truly inclusive way.

As a Trust, we don't believe in a one-size-fits-all approach for our schools or our students. We respect and celebrate individuality, working with a clear determination to support our children, colleagues and communities both collectively, and individually, to flourish and thrive through a rich and transformational provision.

We believe in the value of collaboration, and everybody working with the Trust shares a collective responsibility for the success of all of our children. We also recognise that we will never be successful in delivering our vision for our young people unless our colleagues are supported, nurtured and developed to achieve their full potential with us. That's why we are equally committed to ensuring every colleague benefits from the best possible employment experience where high-quality CPD and a sincere approach to supporting wellbeing enable our colleagues to achieve their own aspirations for their career.

We hope the enclosed information will give you good insight into our School & Trust.

We look forward to viewing your application.

Yours faithfully,



David Clayton  
Chief Executive

# Endeavour Learning Trust's Mission and Values

## **We will serve our communities to ensure that every child realises their potential**

We pledge that our schools will be transformational places of academic excellence that offer a true richness of experience, providing all children with the same opportunities to flourish and develop their unique skills, qualities and talents.

We will work collaboratively with our colleagues, parents and carers and our partners to remove any barriers that place limitations on our children, creating schools that are happy and harmonious places at the centre of their community.

### **Our Values**

#### **Individuality**

We are firmly committed to recognising, celebrating and investing in the individuality of all of our children and young people, each of our colleagues and the distinct ethos and identity of each of our schools, whilst remaining united by our core values. We don't believe in a "one size fits all" approach, and will adapt our provision to meet individual needs.

#### **People centred**

Our work is driven by our responsibility to every individual within our Trust community. Every person deserves to be treated with respect, dignity and kindness. We demonstrate empathy and humility in our approach, ensuring that our Trust provides an environment where every individual feels confident to be their true authentic self.

#### **Belonging**

Equity of opportunity is central to our practice and we will be relentless in our endeavour to identify and remove barriers that prevent full inclusion. Our culture extends beyond tolerance to one where difference is embraced and every individual is valued and celebrated for their unique contribution to our community. Every individual is a full member in our community.

#### **Transformation**

We believe in the promise of each individual across the Trust and will ensure we inspire, support and challenge in proportionate measure, so that we all thrive and are able to achieve our own individual successes. We are bold in our approach, stretching perceived boundaries, to go further for our children, colleagues and communities. We continually develop our approach to respond to changes in the communities we operate within to support every child, colleague and partners to realise their potential.

#### **Togetherness**

We are a proud family of schools bonded by our Trust vision, priorities and values. We work as one team in school, across our Trust and with our wider partners for the benefit of the communities we serve. Our collaborative approach inspires us to be bold and brings us together in ways that help us to make a difference. We are better together.



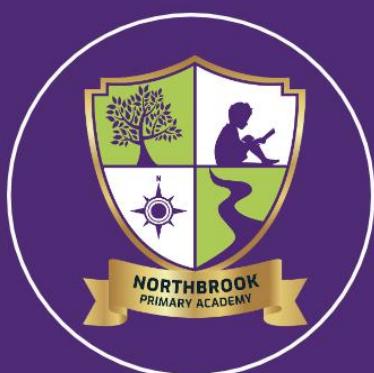
**BURSCOUGH  
PRIORY ACADEMY**



**BRINDLE GREGSON  
LANE PRIMARY**



**CHURCHTOWN  
PRIMARY SCHOOL**



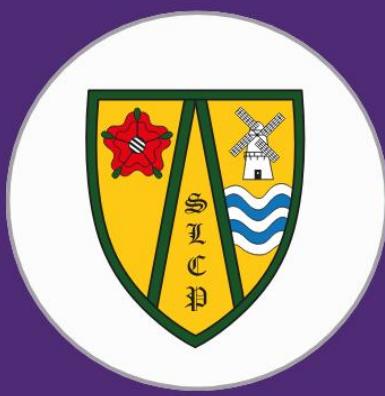
**NORTHBROOK  
PRIMARY ACADEMY**



**TARLETON  
ACADEMY**



**LINAKER PRIMARY  
SCHOOL**



**STRIKE LANE  
PRIMARY SCHOOL**



**WELLFIELD  
ACADEMY**



**ORMSKIRK  
SCHOOL**

# Why join Endeavour?



Fantastic pension schemes:  
Teachers Pension Scheme and  
Local Government Pension  
Scheme



Access to 24/7 SAS  
Health & Wellbeing service.  
Counselling, Physiotherapy,  
Private Medical and more



Free membership with  
Vivup Employee Benefits,  
Lifestyle Savings & Cycle to  
Work Scheme



Automatic pay progression for  
both Teaching and Support staff  
in line with their grading  
structure



Excellent CPD Offer for all  
colleagues to truly support each  
stage of your professional  
development



Our Trust values guide  
everything we do, creating  
purpose and a supportive  
workplace.



Term time only contracts  
OR 26 days annual leave  
PLUS bank holidays. 32 days  
following 5 years' service



We honour continuous service  
with other local authorities or  
multi academy trust



Access to our Learning  
Management System and  
flexibility around CPD to allow  
you to learn at your own pace

## About Tarleton

Dear Applicant,

Thank you for your interest in the Curriculum Leader of Drama position at Tarleton Academy, part of the Endeavour Learning Trust.

At Tarleton Academy, our vision of "Igniting Excellence and Empowering Individuality" is at the heart of everything we do. We are committed to fostering a culture of high aspiration, where every student is encouraged to achieve their full potential and every staff member is supported to excel in their role.

We take immense pride in the significant progress we have made since our new leadership team established itself in 2024 and we remain dedicated to delivering the very best for every student. At the same time, we are unwavering in our commitment to achieving excellence in a way that prioritises the wellbeing of both our staff and students. Our ambition is to thrive—individually and collectively—within our classrooms, staffrooms, schools, and across the Trust as a whole.

We are proud to benefit from our state-of-the-art building, which serves as a central hub for leisure and learning within the local community. Our modern facilities provide an exceptional environment for both students and staff, ensuring that teachers have well equipped classrooms designed to support high-quality teaching.

I often describe Tarleton as an exciting place to be, and that has never been truer than it is today. Every day, we take meaningful steps to enhance the school experience for our 700+ students, ensuring they receive the very best in education and personal development. The #TeamTarleton motto is embedded in everything we do, creating an environment where both students and staff feel valued, supported, and inspired to succeed.

We hope the enclosed information about the role will encourage you to apply.

Yours faithfully,



Mr S Parker  
Headteacher

**Curriculum Leader of Drama****Full time, Permanent****Teacher Pay Range 1-9****£32,916 - £51,048****TLR 2.1 £3,527**

Are you a passionate and dynamic Drama practitioner ready to lead and inspire? Do you have the vision, expertise, and creativity to guide a department and bring the power of performance to life for our students? If so, we would love to hear from you.

We are seeking an exceptional leader to join our dedicated team and drive the continued success of Drama. This is an exciting opportunity to shape students' dramatic skills, creativity, and confidence, ensuring they become expressive performers, thoughtful creators, and reflective audiences who thrive in a diverse and global society.

As our **Curriculum Leader of Drama**, you will:

- Lead the development and delivery of an engaging, ambitious, and inclusive Drama curriculum.
- Inspire, support, and mentor our talented team to achieve excellence.
- Foster a culture of creativity, performance, and appreciation of drama and theatre across the school.
- Champion co-curricular opportunities such as productions, clubs, workshops, and performances.
- Play a key role in celebrating our vibrant school community through events such as Fun Fridays.

We are looking for someone who has:

- A proven track record of excellence in teaching Drama.
- Experience in curriculum design and team leadership.
- The ability to inspire and motivate both students and colleagues.
- Excellent communication, organisational, and interpersonal skills.
- A commitment to fostering an inclusive and supportive learning environment.
- A passion for creating joyful, memorable experiences through drama both in and beyond the classroom.

This is a unique opportunity for an ambitious professional to make a real difference and play a key role in shaping the future of Drama at our school.

**HOW TO APPLY**

To apply, please complete our online application form in full, along with a personal statement to support your application and outline the relevant experience you can bring to Endeavour Learning Trust.

Applications should be submitted by 9am on Monday 26<sup>th</sup> January 2026

Interviews are to be confirmed

If you have any questions, please contact our Operations Manager, Anthony via [a.vose@tarletonacademy.org](mailto:a.vose@tarletonacademy.org)

**SAFEGUARDING**

Endeavour Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment and individually take responsibility for doing so.

Please note that in line with Keeping Children Safe in Education, an online search will be carried out as part of our due diligence on shortlisted candidates

## JOB DESCRIPTION



### CURRICULUM LEADER OF DRAMA

#### Job Purpose

To carry out the duties of a school teacher as set out in the School teachers' Pay and Conditions Document (STPCD)

- To work with all stakeholders and contribute towards delivering the aims of Endeavour Learning Trust.
- To plan, develop and deliver high quality lessons and schemes of work, using a variety of approaches, to continually enhance teaching and learning and to maximise individual progress for students.
- To maintain and build upon the relevant standards achieved in the award for QTS (Secondary) as set out by the Secretary of State.
- To lead the subject appropriately in providing effective leadership and management and to contribute to building and maintaining an effective teaching team which continually strives to enhance the quality of teaching and learning and outcomes for students.
- To support the Head of Faculty and deputise when appropriate and directed.
- To contribute to the Trust appraisal systems and lead on appraisal within the subject and within the line management structure.
- To support and challenge the staff within the faculty to ensure that their professional development is constantly reviewed and based on best practice and research-based evidence.
- To contribute as appropriate to a personalised learning agenda to meet the needs of individual students
- Raise standards of student attainment and achievement within the subject and to monitor and support student progress particularly Pupil Premium Students, SEND and other disadvantaged students.
- To lead on aspects of quality assurance of the effectiveness of the subject and take appropriate action as required.
- To ensure the maintenance of accurate and up-to-date information concerning the subject on the management information and tracking systems.
- Effectively manage, deploy and develop teaching/support staff, financial and physical resources within the subject.
- To contribute to the Academy's delivery of engaging and effective teaching and learning strategies
- To consistently apply the Academy's Behaviour and Rewards Policy

#### Teaching and Learning

- Manage student learning through effective teaching in accordance with the Faculty/Department's schemes of work and policies.
- Ensure continuity, progression and cohesiveness in all teaching.
- Use a variety of methods and approaches, including differentiation to ensure stretch and challenge for all students and to meet curricular objectives and to ensure equal opportunity for all students.
- Set assessments and homework regularly in accordance with the Academy policies and guidelines, to consolidate and extend learning and encourage students to take responsibility for their own learning.
- Work with SEND staff and pastoral support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximise their effectiveness within lessons.
- Work effectively as a member of the Faculty team to improve the quality of teaching and learning.
- Set high expectations for all students, particularly Pupil Premium students, to deepen their knowledge and understanding, to raise aspirations and to maximise their individual achievement.
- To plan and execute appropriate intervention strategies within the classroom to address potential underachievement and log as appropriate
- Use positive management of behaviour in an environment of mutual respect which allows students to feel safe and secure and promotes their self-esteem.
- Inspire creativity, independence and critical thinking
- Contribute towards social cohesion

### **Curricular/Faculty Development**

- To lead the development of comprehensive schemes of work which include a range of teaching and learning methods and activities providing a rich experience for all students, and incorporating a variety of assessment methods at key points to enable accurate judgements to be made on student progress within the Assessment for Learning Agenda.
- To fully engage with Trust and whole Academy initiatives for collaborative planning and moderation.
- To share in the development of Faculty/Department classroom and intervention strategies for students' literacy, numeracy and spiritual, moral, social and cultural development.

### **Management of Staffing and Resources**

- To manage the available resources of space, staff, money and equipment efficiently within the defined guidelines; including deploying the subject budget, requisitioning, organising and maintaining equipment and stock, and keeping appropriate records.
- To work with SLT in order to ensure that the subject's teaching commitments are effectively and efficiently time-tabled and roomed.
- To undertake Appraisal Review(s) and to act as reviewer for a group of staff within the designated faculty.
- To make arrangements for classes for absent staff, ensuring appropriate cover and work set.
- To participate in the interview process for teaching posts when required and to ensure effective induction of new staff in line with Academy procedures.
- To promote teamwork and to motivate staff to ensure effective working relations.
- To ensure the Faculty's participation in the Academy's ITT programme.
- To be responsible for the day-to-day management of staff within the designated faculty and act as a positive role model.

### **Monitoring, Assessment, Recording, Reporting, and Accountability**

- To ensure the maintenance of accurate and up-to-date information concerning the faculty on the management information and tracking systems.
- To provide the Executive Team, Senior Leadership Team, Head of Faculty and Local Academy Council with relevant information relating to the subject's performance and development including reporting on external examination performance.
- Be immediately responsible for the processes of identification, assessment, recording and reporting for the students in their charge.
- Contribute towards the implementation of 'Pupil Passports' as detailed in the current Code of Practice and Academy policies particularly the planning and recording of appropriate actions and outcomes related to set targets and suggested strategies.
- Assess students' work systematically and use the results to inform future planning, teaching, moderation and curricular development and to refine accurate predictions of student outcomes.
- Keep up to date with data on student progress and use it effectively in planning and preparation.
- Be familiar with statutory assessment and reporting procedures and prepare and present informative, helpful and accurate reports as required.
- Keep an accurate register of students for each lesson. Unexplained absences or patterns of absence should be reported immediately in accordance with the Academy policy.

### **Subject Knowledge and Understanding**

- Have a thorough and up-to-date knowledge and understanding of the National Curriculum requirements and assessment requirements and specifications for examination courses.
- Keep up-to-date with research and developments in subject/pedagogy.

### **Professional Standards and Development**

- Be a role model to students through appropriate personal presentation and professional conduct as in the Guidance for Safer Working Practice for Adults who work with Children and Young People in Education Settings and the school policy and procedures.

- Arrive in class, on or before the start of the lesson, and begin and end lessons on time and be a presence around Academy and between lessons, ensuring high standards are maintained.
- Cover for absent colleagues in line with agreed Academy policies.
- Be familiar with and supportive of all the Academy's policies and procedures including Safeguarding and Health.
- Establish effective working relationships with professional colleagues.
- Maintain a working knowledge and understanding of teachers' professional duties as set out in the current Academy Teachers' Pay and Conditions document, and teachers' legal liabilities and responsibilities relating to all current legislation, including the role of the education service in protecting children.
- Liaise effectively with parent/carers and with other agencies with responsibility for students' education and welfare as directed by the Academy.
- Be aware of the role of the Governing Body of the Academy and support it in performing its duties.
- Be familiar with and implement the relevant requirements of the current SEND Code of Practice, DDA and Access to Work.
- Consider the needs of all students within lessons (and implement specialist advice) especially those who:
  - have SEND
  - are disadvantaged (including PP, FSM, CLA, Forces Children and EAL)
  - are Able, Gifted and Talented
  - are mobile students

#### **Liaison/communication**

- Meet regularly and work with the Head of Faculty for professional support and to develop effective subject management
- Liaise with other subject teachers in order to utilise effective practice from across the curriculum
- To ensure that all members of the subject are familiar with its Trust aims and objectives through the chairing of faculty briefings and meetings
- To ensure effective communication/consultation as appropriate with colleagues, leadership, parents and students.

#### **Health and Safety**

- Be aware of Basic First Aid procedures.
- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- Co-operate with the employer on all issues to do with Health, Safety & Welfare and fire procedures.
- Work to the Academy's policies.

#### **Continuing Professional Development - Personal**

- In conjunction with the line manager, take responsibility for personal professional development, keeping up-to-date with research and developments in teaching pedagogy and changes in the curriculum, which may lead to improvements in teaching and learning.
- Undertake any necessary professional development as identified in the Academy or Faculty Improvement Plan and Appraisal processes taking full advantage of any relevant training and development available.
- Maintain a professional portfolio of evidence to support the Appraisal process.
- To work to the Academy's policies

#### **Continuing Professional Development – Staff**

- Contribute as appropriate to the Academy's CPD programme.
- Support trainees and ECT's to ensure they are appropriately monitored and supported if applicable.

#### **Tutor Role**

- Every classroom teacher may be expected to be part of House team and to work to the Personal Tutor job description

## **Safeguarding**

- To be responsible for promoting and safeguarding the welfare of children and young persons with whom the post-holder comes into contact with, or is responsible for in line with Academy Policies.

## **SECTION 2 - ADDITIONAL DUTIES FOR THIS POST**

- To teach effectively
- To ensure that the subject contributes effectively to the attainment of Academy targets across all key stages.

## **To undertake any other duties and tasks as reasonably defined by the Headteacher**

- This job description may be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder.
- It is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the Academy in relation to the post holder's professional responsibilities and duties.
- Elements of this job description and changes to it may be negotiated at the request of either the Executive Headteacher or the incumbent of the post.

## PERSON SPECIFICATION

	KEY CRITERIA	Essential (E)/ Desirable (D)
<b>QUALIFICATIONS</b>	Qualified Teacher Status/appropriate Graduate Status	E
	Effectiveness as a Teacher in their specialism	E
	DBS Clearance	E
<b>EXPERIENCE AND KNOWLEDGE</b>	A proven track record of successful teaching with evidence of enhancing student achievement, especially at GCSE level	E
	A commitment to working towards leading and teaching Post 16 qualifications	E
	A thorough understanding of how data may be used to monitor and improve pupil performance and the effective use of school tracking and reporting systems	E
	A demonstrable commitment to CPD and a thirst for reviewing and developing teaching and learning strategies	E
	A commitment to engage in and use educational research for the development of teaching and learning	E
	A track record of motivating and leading a team	E
	Infectious enthusiasm in the classroom and around school	E
	Ability to develop independent learning and enquiry skills in students	E
	Excellent classroom management and organisation	E
	Awareness of the principles of Assessment for Learning	E
	Ability to accurately assess and predict student progress	E
	Awareness and commitment to a personalised learning agenda	E
	ICT literate and a willingness to further develop their skills	E
	Motivation to work with children and young people	E
<b>PROFESSIONAL AND PERSONAL ATTRIBUTES</b>	Ability to form effective and appropriate professional working relationships with young people with clear boundaries	E
	Ability to develop appropriate use of authority within an ethos of mutual respect in accordance with the Behaviour Policy	E
	Emotional resilience in dealing with the challenges of the role	E
	A genuine passion for education	E
<b>OTHER</b>	A commitment to the Aims and Vision of the Trust, the School Development Plan and the Faculty Development Plan	E
	A willingness to undertake further training and professional development	E
	Clearance through the Disclosure and Barring Service	E
	Compliance and adherence to the document 'Guidance for Safer Working Practice' & 'Guidance for Conduct'	E

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