



Malin Bridge
Primary School

Teaching Assistant Level 2 (UKS2)

Applicant Pack



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The vacancy

Post advert

Deadline for applications:	11:59pm on 06 September 2026
Interviews to be held:	Week commencing 14 September 2026
To start:	ASAP

We are seeking to appoint an enthusiastic and innovative Level 2 Teaching Assistant to work in UKS2.

Applicants should demonstrate strong numeracy, literacy and communication skills and, ideally, have experience working with pupils with additional needs. A good understanding of primary curriculums and a commitment to helping young people achieve their potential are essential. Experience in a school setting is required.

We are looking for someone who:

- Is an excellent role model—creative, motivated and enthusiastic
- Can inspire and challenge young people
- Brings fresh, exciting ideas and can build on our existing good practice

Role summary

Post title:	Teaching Assistant Level 2
Profile:	LD2.5
Grade:	3
Grade spinal point range:	SCP 5 to 6
Salary:	£25,583.00 - £25,989.00 (pro rata £13,381.00 - £13,593.00)
Accountable SLT post:	Headteacher
Line manager (if different):	Senior Leadership Team
Staff to be supervised or line managed by post holder:	N/A
Post holder will work with:	Other teaching and support staff
Holiday and sickness relief:	By and for other support staff
Purpose of post:	To work under the direct instruction of teaching staff/SLT, to support access to learning for pupils and provide support to the teacher in the management of pupils and the classroom.
Version revised:	June 2023

Contract:

Temporary

22.5 hours/39 weeks

Monday, Tuesday & Friday

8am – 4pm

At Chorus Trust we are committed to the safeguarding of all our pupils, please visit our website to access our safeguarding and child protection policy at www.chorustrust.org/policies.

The trust will conduct an online search of the successful candidate in line with the DfE's keeping children safe in education advice.

The successful candidate will be required to complete a Disclosure and Barring Service (DBS) check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.



Job description

The post holder must at all times carry out their responsibilities within the spirit of the school and trust policies and within the framework of legislation relating to academies and education, with particular regard to the statutory responsibilities of the trust and the governing body of the school.

The specific duties and responsibilities include but are not limited to:

Specific duties and responsibilities

- To be responsible for providing pupil support to the standards required by the academy and appropriate external bodies. Duties will include, but not be limited to:

1.1 Support for pupils

- Support pupils to engage and interact with others and in take part in activities led by the teacher
- Set challenging and demanding expectations and promote self-esteem and develop independent learning
- Provide feedback to pupils in relation to progress and achievement under guidance of the teacher
- Promote the inclusion and acceptance of all pupils
- Supervise and provide particular support for pupils, including those with special needs, ensuring their safety and access to learning activities
- Assist with the reviewing of SEN Support Plans
- Establish productive working relationships with pupils and parents/ carers and interact with them according to individual needs
- To act as a key worker to individual or groups of children

1.2 Support for the teacher

- Create and maintain a purposeful, orderly and supportive environment and assist with the display of pupils' work
- Use strategies, in liaison with the teacher, to support pupils to achieve learning outcomes
- Assist with the planning of learning activities
- Monitor pupils' responses to learning activities and accurately record achievement/progress as directed
- Provide detailed and regular feedback to teachers on pupils' achievement, progress and next steps
- Promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour
- Establish constructive relationships with parents/carers
- Administer routine tests and undertake routine marking of pupil's work

- Provide clerical/admin support e.g. photocopying, typing, filing, money, administer coursework etc.

1.3 Support for the curriculum

- Undertake structured and agreed learning activities/teaching interventions adjusting activities according to pupil responses
- Undertake interventions linked to local and national learning strategies e.g. literacy, numeracy etc.
- Support the use of ICT in learning activities and develop pupils' competence and independence in its use
- Prepare, maintain and use equipment/resources required to meet the lesson plans/relevant learning activity and assist pupils in their use

Support for the trust/school

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work in a flexible way to respond to the needs of the trust and to fulfil other duties and responsibilities appropriate to the grade and role as and when required.
- Be aware of and support difference and ensure equal opportunities for all.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Contribute to the overall ethos/work/aims of the trust/schools.
- Participate in relevant training, other learning activities and performance management as required.
- Team responsibilities: all staff are considered part of the overall trust team and may be required to provide assistance to colleagues in other areas from time to time commensurate with the role, skillset and grade.
- From time to time, to meet the needs of the trust, you may be asked but not expected to work hours additional to your normal working hours. The trust will give you as much notice as possible and you will be paid/recompensed for such work. Situations where this might be required are, for example: relevant key school events such as open evenings, exam results days, trips, clubs, training etc.

Changes to these duties

The above duties are not exhaustive, and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Headteacher.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the governing body or board of trustees and/or senior leadership team as required. Trade union representation will be welcomed in any such discussions.

Person Specification

Job Title: Teaching Assistant Level 2

REQUIREMENTS	Essential	Desirable	Assessment method A = application I = interview R = reference
Knowledge, experience and skills			
Understanding of principles of child development and learning processes	✓		A / I
Ability to self-evaluate learning needs and actively seek out learning opportunities	✓		A / I
Ability to relate well to children and adults	✓		I
Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	✓		I
Can use ICT effectively to support learning	✓		I
Use of other equipment technology – iPad, photocopier	✓		I
Has experience of pupil assessment		✓	I
Can manage the behaviour of pupils in an effective manner	✓		A / I
Has a caring positive attitude to pupils' welfare	✓		I
Has an awareness of pupils with special educational needs	✓		A / I
Can assist the school in forming a partnership with parents	✓		A / I
Has sufficient practical and organizational skills to contribute to the preparation and management of educational resources	✓		A / I
Can complete and maintain pupil records	✓		I
Experience working with children of relevant age	✓		A / I
Qualifications			
Good level of literacy and numeracy e.g. GCSE Math's and English at grade 4 or above	✓		A

NVQ 2 or 3 for Teaching Assistants or equivalent qualification or experience	✓		A
Other skills			
Communicate effectively with people at all levels e.g. school staff, students, governors and external contacts/ suppliers	✓		I
Work effectively as part of a team recognising own role as a team member	✓		A / I
Able to maintain a positive focus, accepting constructive criticism positively and learning from it	✓		A / I
Demonstrate an enthusiastic and positive approach regarding change, having a definite 'can do' mentality	✓		I
Ability to learn from experiences	✓		I
Ability to carry out instructions accurately and effectively as directed by line manager	✓		I
Ability to work alongside young people (not necessarily in school environment)	✓		A / I
Interpersonal skills			
Ability to maintain confidentiality	✓		A/I
Accuracy when receiving information (verbally and written) and communicate information effectively and accurately	✓		I
Able to make a positive contribution to the team	✓		A/I
Able to reflect on performance and further develop own knowledge and skills to improve performance	✓		I
Maintains standards set by the organisation	✓		I
Take responsibility for own actions	✓		I
Ability to work alone unsupervised and manage own workload	✓		A / I

Child protection

A commitment to the responsibility of safeguarding and promoting the welfare of young people

✓

I



Malin Bridge Primary School and Nursery

Malin Bridge is an extremely popular primary school and nursery providing education for 2–11-year-olds in the northwest of Sheffield. Ofsted judged that it remained an outstanding school in its most recent inspection in March 2024.

Everyone at Malin Bridge works collaboratively to ensure that all children are given every opportunity to enjoy learning and to thrive in a happy, stimulating, vibrant community. The school's values of celebrating diversity, enquiring about the world and being aspirational underpin everything within the curriculum and beyond.



In addition to trust-wide benefits for all staff, those at Malin Bridge Primary School also have access to:

- Supportive and friendly staff and leadership team.
- Excellent public transport links.
- Vibrant and fun working environment.

You can view the school website at: www.malinbridge.chorustrust.org.

Chorus Education Trust

We believe that every young person has the capacity to achieve beyond their expectations. As a multi-academy trust, we are committed to providing every child in our care with the best education we can in primary and secondary schools across South Yorkshire and Derbyshire. We also train and develop teachers to make sure our children have access to the very best educational thinking and practice.



As a Trust, we believe that every young person has the capacity to achieve beyond their expectations. Our mission is to work together to empower everyone to thrive and succeed. Our vision is that the Chorus community is cared for and supported to be the best they can be.

As part of the Chorus Trust Team, all staff have access to:



An ethos of being a **force for good**; of being part of a team that enables 'outstanding achievement for all'.



Competitive **pension schemes**: Teacher's Pension Scheme (teaching staff) and local government pension scheme (support staff).



A **collaborative environment** encouraging knowledge sharing and support.



Career progression opportunities within a growing, local trust.



Leading edge **training and development** through the South Yorkshire Teaching Hub.



Discounted **health schemes** through Westfield Health and Westfield Rewards Schemes, plus **free annual flu jabs** with Boots Corporate Health and **free eye tests** with Specsavers.



Term-time only contract postholders have the freedom of having **school holidays** off.



Support for **flexible working** arrangements.

You can read more about Chorus Trust at www.chorustrust.org.