



Bishop's Hatfield Girls' School

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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



Job title: LEARNING SUPPORT ASSISTANT

Salary: H4 (£26,717 - £27,983 including fringe) pro rata
Actual Salary - £19,764 - £20,700 (assuming 32 hours per week)

Hours: Up to approx. 32 hours per week. Term-time + one week (INSET days)
Hours negotiable.

Responsible to: Teaching and Learning Leader for Learning Support (SENDCO)

Contract: Permanent, following 6 month probationary period

More than ever before, young people need support with their learning and development. We are seeking to recruit a Learning Support Assistant / Lesson Supervisor to provide this support to individuals and/or groups of pupils who are most in need. We are looking for an enthusiastic and imaginative individual to join a friendly and committed Learning Support Faculty. We hope that you will share our vision for all members of our community to be able to 'achieve their potential and enjoy the journey'.

Duties cover a range of activities including providing one-to-one withdrawal, small group interventions, in-class support for pupils and participating in the invigilation of public and internal examinations for pupils requiring access arrangements. Our LSAs also supervise classes to provide cover during the temporary absence of teachers. The ability to support pupils in the early stages of English language learning and/or to provide medical/first aid support/experience with ELSA would be appreciated as would any experience of working with children with SEN and/or medical conditions. However, these are not essential and most importantly we are looking for applicants with a genuine desire to help young people.

Visitors tell us that our school is a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the pupils and their thirst for knowledge. Bishop's is a diverse community that offers mutual support and encouragement and expects everyone within it to respect others' heritage, identity, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that pupils gain here will be a support throughout their lives as British and Global Citizens. We particularly welcome applications from BAME candidates or from other groups that are underrepresented in the UK education system. We are a single sex school but we encourage any gender to apply for staff posts.

"Pupils flourish and support each other to succeed"



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Bishop's Hatfield Girls' School has around 950 pupils on roll including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. The school successfully completed its most recent OFSTED inspection in December 2022 and was judged to continue to be Outstanding. However, we are not driven by Ofsted and our priorities lie in supporting our pupils to develop their knowledge, skills and character through the '*Bishop's 360*' model. The school has benefited from a total rebuild on the same site and enjoys excellent state of the art facilities. BHGS holds International School Status and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

The school's Admissions' Code gives priority places to children of staff. We give high priority to staff development and staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

We take safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

Please see the job description for more detail.

Closing date for applications: 26th January 2026 (we reserve the right to make an early appointment should a suitable candidate apply before this date)

Interview and assessment date: TBC

PLEASE APPLY VIA MY NEW TERM

An Equal Opportunities' Employer, Bishop's Hatfield Girls' School is committed to the protection and safety of its pupils and expects all staff to share this commitment.