

St Bernadette Catholic Secondary School



Technician Application Pack



September 2026

Dear Applicant,

We are delighted that you are considering applying for the role of Technician at St Bernadette Catholic Secondary School.

At St Bernadette's, we are a school with high ambition, strong Catholic values, and a commitment to excellence. Our recent Ofsted inspection (January 2025) reaffirmed our strengths, grading us as a Good school, with inspectors praising the quality of teaching, high expectations, and a positive, supportive environment.

We hope this application pack will give you a strong picture of our school and you enjoy learning more about us. If you have any questions or are interested in a tour of the school please contact Steph Lindley the Headteacher's PA recruitment@Stberns.bristol.sch.uk

Best wishes,
Edward Walker
Headteacher





Technician

Required: ASAP
Salary: BG6 s/p 6-7 (£26,847-£27,274 pro rata)
Location: Whitchurch, Bristol
Contract Type: 30hrs pw currently Mon to Thurs 8.15am-4.15pm (30min lunch) but could be worked across 5 days
Contract Term: Permanent - Term time only

Governors of this outstanding Catholic 11-16 school wish to appoint a Technician to provide comprehensive, high quality and effective support.

This is an exciting opportunity to develop the role within the school, and be part of a hard working team committed to improving the student experience and help our school to achieve our goals and ambitions.

You are:

- Able to demonstrate the ability to work effectively in a school setting.
- Empathetic – able to build a rapport with both adults and with students of all ages, ability and background.
- Well-organised and proactive – a supportive team player.
- An excellent communicator, with good people-skills.
- Flexible, responsive and self-motivated.

You will:

- Provide technical assistance and practical support in the preparation of equipment and materials for learning in the Art, Product Design and Textiles Department
- Provide Health & Safety support
- Assist students in the classroom with practical activities

We can offer:

- Happy, friendly and talented students
- Enthusiastic, committed and friendly staff
- Strong academic results
- A school with strong care, support and guidance
- A wide range of employee benefits including employee assistance programme and counselling sessions, option to participate in the cycle to work scheme, on site free car parking, free annual flu jab

Contact us:

Email – recruitment@stberns.bristol.sch.uk

Website – www.stberns.bristol.sch.uk

Application forms are available on the [website](http://www.stberns.bristol.sch.uk) or by emailing recruitment@stberns.bristol.sch.uk

Closing date— midday Tuesday 22nd September 2026

Interviews— tbc



About our School

St Bernadette's is a vibrant and successful secondary school located in Whitchurch, South Bristol. Our recent Ofsted inspection in January 2025 highlighted the strong leadership, high-quality teaching, and excellent pastoral care that characterize our school. Inspectors particularly praised the harmonious atmosphere, the positive relationships between staff and students, and the ambitious curriculum designed to meet the needs of all learners.

While our Catholic identity remains an integral part of our community, we pride ourselves on being a welcoming and inclusive school. Our mission is to support every student to achieve their potential, develop as confident and responsible individuals, and prepare for the opportunities and challenges of adult life.

Key Features of St Bernadette's:

- Maintained the school's Good rating in all areas at the most recent Inspection (January 2025).
- Graded as an Outstanding Catholic School in 2022 S.48 inspection
- A commitment to academic excellence and personal development.
- Strong systems of care, support, and guidance for all students.
- A vibrant and inclusive community with a focus on mutual respect and collaboration.





A community of faith

Our identity as a faith community is at the heart of all that we do. We are proud of our Catholic tradition and our partnerships with the Diocese of Clifton, our partner schools in the Aquinas Group and with St Brendan's Catholic College, which provides our Sixth Form. We celebrate each person's unique set of God-given talents and work hard to ensure pupils use them to the full. We were therefore delighted to be recognized as an outstanding Catholic school in our last Section 48 inspection.

Our faith is at the core of our daily life, our interactions with each other and our learning. As a school we come together as a faith community through assemblies, services and masses. We offer pupils opportunities for spiritual growth and development not only through Religious Education lessons but also through trips, retreats and school-based activities in our Chapel.

All curriculum areas within the school support and contribute to the faith life of the school. Each faculty has identified how it contributes to the mission of the school, as well as its contribution to Catholic Social Teaching.

Our pupils put their faith into action by helping others and each year raise thousands of pounds for a number of charities. Pupils are also involved in local community initiatives and we are always impressed by their generosity and energy in helping others.





A community of learning

St Bernadette's is an ambitious learning community. Our approach is underpinned by a research-informed approach to teaching. Our practice is guided by Rosenshine's principles, ensuring evidence-based strategies drive high-quality instruction. We are committed to fostering scholarship, encouraging pupils to embrace academic challenge, take responsibility for their learning, and strive for excellence.

Our broad and rigorous curriculum ensures all pupils achieve their full potential, balancing the depth of traditional subjects with the innovation of new technologies. Teaching is adapted through flexible groupings, allowing every pupil to access appropriately challenging content. Progress is closely tracked against ambitious targets, ensuring high expectations for all.

Scholarship is central to our ethos, now framed by six key attributes that shape our pupils as 'St Bernadette Scholars.' These attributes are explicitly developed through lessons, our reward system, and wider school life, embedding a culture of academic excellence.

Staff development is integral to our success. Our CPD model is structured around instructional coaching, WALKTHRU's, and collaborative expertise, ensuring continual growth through evidence-based practice. By investing in our teachers, we secure the highest standards of learning and aspiration, positioning St Bernadette's as the academic choice for the Catholic community.



Excellence at St Bernadette's



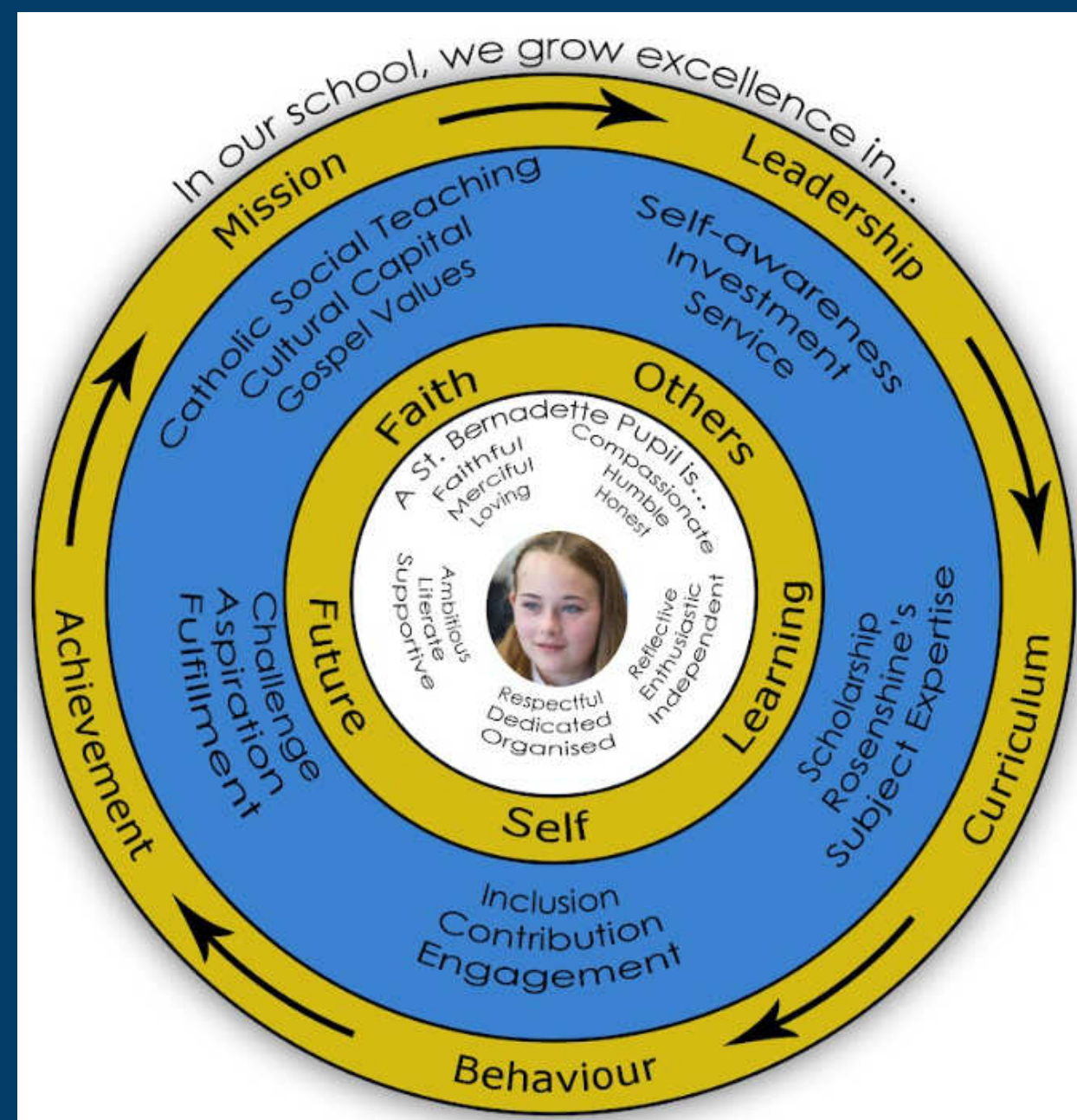
A Strong and Improving School

Our school continues to go from strength to strength. Recent data shows:

✓ **Academic Success** – Progress 8 and GCSE attainment have improved significantly, with students achieving strong outcomes across a broad and ambitious curriculum. Many of our pupils progress to top post-16 providers, including St Brendan's Catholic College and Russell Group universities.

✓ **Parent & Staff Confidence** – Over 90% of parents consistently recommend the school, reflecting our high expectations and strong relationships with families. Staff support for leadership is consistently high, with surveys showing deep trust in our vision and direction.

✓ **Outstanding Behaviour & Culture** – Our centralised behaviour system is highly successful, ensuring students can learn in a calm, structured, and aspirational environment. Behaviour is consistently praised by external visitors, and attendance continues to strengthen year-on-year.





Why work for us ?

Our 2025 Ofsted inspection highlighted

- “The safe, welcoming, and inclusive environment we create for all pupils, ensuring they feel valued and supported.
- The high expectations we set for behaviour, leading to a calm and orderly learning environment.
- Our broad and ambitious curriculum, carefully designed to help pupils build their knowledge over time.
- The strong support for pupils with SEND, ensuring they can access learning effectively.
- The impact of our careers and personal development programme, preparing pupils well for their next steps.
- The strong leadership and governance ensuring that our shared vision for the school is clearly understood and supported.”

In addition we offer:

- A strong Catholic ethos - judged “Outstanding” in our 2022 Section 48 Inspection
- Happy, friendly and talented students
Enthusiastic, committed and friendly staff and governors
- A full package of wellbeing and health support.





Job Description

Purpose of the Job

To provide technical assistance and support activities to teaching staff and the designated manager in their role of undertaking teaching and pupil support in the delivery of the curriculum.

Key Job Outcomes

1. Complete the requests of teaching staff to provide;
 - technical assistance, practical support and information as required in the preparation and use of equipment and materials for learning
 - safe transit of equipment & materials between preparation areas and work areas
 - erection and dismantling of practical equipment, cleaning and return to storage that meets both safety standards and the requirements of the teacher
2. Follow standards and procedures defined by the designated manager to promote
 - continuing safety awareness for all users of practical work spaces and equipment
 - the provision of advice and support to teachers and students on safe working with practical materials / tools / equipment
 - safe disposal of used materials, including dangerous / hazardous material
 - working in a proactive manner to minimise risk & exposure to actual or potential hazards thereby contributing to the establishment and maintenance of a safe working environment
3. Under the overall control of the designated manager assist in
 - the development of practical activities including the setting up and maintenance of specialist resources or longer term (research) projects
 - the informal induction and 'on the job' support and guidance of new colleagues as/when required to promote effective use of time and resources
4. Complete both routine and non-routine checking, maintenance, calibration, cleaning, fault investigation & rectification of tools, equipment, machines to the standards defined by the designated manager
5. Provide routine assistance to the designated manager and teachers in
 - the safe storage, retrieval and accessibility to equipment and materials
 - checking the availability of suitable materials and equipment, including keeping stock levels to defined limits and/or substituting suitable materials where necessary and appropriate
 - helping to compile and check delivery of orders, including liaison with suppliers to promote efficient and effective planning and use of resources

Job Description cont.



This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes

General Accountabilities

A. So far as reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and service users. These are defined in the Corporate Health, Safety and Welfare policy, departmental policies and codes of practice.

B. Work in compliance with the Codes of Conduct, Regulations and policies of the City Council, and its commitment to equal opportunities

C. Ensure that output and quality of work is of a high standard and complies with current legislation / standards

Employee Specification



	Essential (Must have)	Desirable (should have)	Advantageous (Could have)
Knowledge & Experience	Literacy and numeracy standard equivalent to a GCSE Grade in English and Maths Minimum of 1 full years' experience of working in a relevant technical field at NVQ level 2 Capability to understand and apply the Health and Safety regulations which apply to the work of a technician Language Skills: Lower level of Fluency. The ability to converse with citizens in spoken English, or through a BSL interpreter	Working knowledge of Council / School policies and procedures - purchasing, safety, equalities Accreditation in Basic First Aid	NVQ Level 3 in a relevant field Accreditation in Health & Safety
Abilities & Aptitudes	Ability to apply an adaptable and flexible approach to achieving objectives, without direct supervision Aptitude to develop knowledge of the role of Technician, leading to attainment of NVQ Level 3 in a relevant field Ability to plan and complete a range of sorting, listing, storing & filing and retrieval tasks to a defined standard	Ability to communicate complex material, orally and in writing, with colleagues and students so that the message is understood and acted upon Ability to work on own initiative, including knowing when and why items for decision need to be referred upwards	Ability to understand and apply the boundary between the technician and the teacher roles