Thomas's
BATTERSEA

Kindergarten Learning Assistant

Closing date: Wednesday, 25th November 2026





Welcome to Thomas's Battersea

Thomas's Battersea is a dynamic, forward-thinking prep school for pupils aged 3 to 13.

As a school of excellence, we prepare pupils superbly both for the next stage of their education, and for their lives ahead of them. We do so with kindness at the heart of everything, and the broad curriculum encourages every child to find their something. High quality, creative teaching is the norm, and our outcomes are exceptional.

The result? We do not just produce great academics, athletes and artists; we produce great people, preparing them to be the citizens of tomorrow – and we're most proud of that. Restlessly innovative, we strive to equip our pupils with the knowledge, the skills, the character and the self-understanding which will empower them not merely to survive, but to flourish in their everyday lives.

We are a busy, exciting and purposeful school; its Edwardian and modern buildings are places of discovery, kindness and fun. A stunning courtyard garden, around which the day unfolds, breathes a potent combination of life and calm into the heart of the school.

If you share our commitment to providing a first-class education, fostering a love of learning, and shaping the leaders of tomorrow, please apply to join our exceptional team.



Vision

PART OF THOMAS'S LONDON DAY SCHOOLS

We are a family-run group of co-educational independent schools in central London, which seek to give an exceptional start in life to more than 2,000 children between the ages of three and eighteen. Every member of the Thomas's community is expected to live by our most important school rule, which is simply to 'Be kind'.

OUR VISION

Our vision is that every Thomas's pupil flourishes as a compassionate contributor to society and a courageous shaper of the future.

To realise this vision, we:

- Champion kindness, community and childhood
- Provide a breadth of experiences that develop lifelong passions
- Equip young people with self-knowledge, inner strength and intellectual curiosity

Together, these commitments create the Thomas's culture of joyful excellence, in which our pupils achieve outstanding academic outcomes **and** build the confidence, character and adaptability to succeed in the world.

The Heads and Principals
Thomas's London Day Schools









The Role

OVERVIEW

We are looking to appoint an experienced Kindergarten Learning Assistant to work alongside our teaching teams, delivering outstanding academic and pastoral support to our pupils alongside supporting the teachers from an administrative and organisational perspective.

This will be a full-time, permanent contract, commencing in January 2027.

This is a particularly exciting chapter in the school's journey, with the Kindergarten's recent move onto the main Thomas's Battersea site in September 2026. It offers a special opportunity to join a thriving, newly integrated community and play a pivotal role in nurturing children's curiosity, confidence, and love of learning during their first steps in school life.

At Thomas's Battersea, Kindergarten marks the start of an inspiring educational journey. Situated in bespoke, purpose-built facilities on our main school campus, our Kindergarten offering combines a nurturing Early Years Foundation Stage (EYFS) setting with full access to the resources, specialist teaching, and vibrant community of our prep school. The Kindergarten is made up of two classes each with 15 pupils.

Beyond their dedicated classrooms, pupils regularly access the broader campus, including prep school outdoor play areas, the Lower School Library, and specialist co-curricular spaces, while enjoying play facilities shared with Reception pupils that are kept thoughtfully separate from older year groups to ensure a safe, supportive environment.



KEY RESPONSIBILITIES

- Facilitating pupils' learning within a broad and balanced curriculum, assisting teachers to provide a stimulating learning environment
- To fulfil all the usual duties and responsibilities of a teaching assistant, as directed by the Key Teacher(s) and Lead Teacher
- To contribute to a safe environment that supports learning, where pupils feel secure and confident
- To promote high quality teaching and learning and provide feedback to pupils and to teachers on pupil's achievement, progress and any problems that arise
- To set high expectations for pupil behaviour, establishing and maintaining a good standard of self-conduct within a cheerful learning environment where positive, productive relationships are expected
- To be accessible and amenable to regular parental contact, and develop open, professional relationships with parents
- To take Early Years learning observations using our specialist software, as directed by the Key Teacher
- To undertake supervisory duties, including school lunch and extended drop off and collection times, on a rotating basis
- To cover for the class or specialist teachers in their absence
- To attend staff meetings and school CPD to enhance effectiveness
- To support and contribute strongly to the wider/ corporate life of the school as required e.g. event attendance (including parent information evenings, new parents events, PTA drinks), create TomCom highlights and notifications
- To contribute to the rich and varied extra-curricular programme e.g. educational visits and external learning opportunities
- To fully implement school policies and practices
- To comply with all Health and Safety requirements
- To ensure the best possible practice, to be a reflective practitioner and share good practice as required
- To ensure that the classroom is an invigorating environment for effective learning, embracing pupil's work on paper, digitally and display; and in the general atmosphere created in the classroom
- To organise the classroom and learning resources in order to create a rich and stimulating learning environment where learners are welcome and inspired
- To assist the children's learning in all areas of the curriculum providing support for pupils with or without additional needs
- Support the use of technology in learning and develop pupils' competence and independence in its use, where appropriate



Person Specification

QUALIFICATIONS, EXPERIENCE AND SKILLS

- Full and relevant Level 3 Qualification
- Has a good rapport with children from the age of 3
- Has experience working in a school environment (desirable not essential)
- Has high expectations of pupils' attainment and behaviour
- Encourages individual development and progress
- Works effectively as part of a team, building positive relationships with colleagues
- Is comfortable taking direction from Key Teacher(s) and senior staff

PERSONAL ATTRIBUTES

- Uphold and display commitment to school's culture of Safeguarding vigilance
- Strong digital, verbal and written skills
- Excellent interpersonal skills - communicate and interact well including with parents and carers
- Self-motivated, flexible and emotionally resilient
- Approachable, confident, sense of fun
- Ability to foster a creative and imaginative environment
- Appreciation and resonance with Thomas's values, above all Kindness and Givers Not Takers



ADDITIONAL PERSONAL ATTRIBUTES AND VALUES

Personal Qualities

- High levels of initiative and energy and readiness to work hard
- Ability to exercise self-care and prioritise wellbeing
- Enthusiasm, positivity, a readiness to believe in and work towards the best
- Supportive, generous and sympathetic attitude
- Constructive and imaginative approach to problems
- Readiness to learn, share ideas and listen
- Willingness to adapt and change and demonstrate the growth mindset we encourage in students
- Motivated by high standards: taking satisfaction in doing things really well
- A sense of school spirit and recognition that positive and cheerful capability in the face of challenge is at the heart of strong communities
- Recognising the importance of work as a source of meaningful satisfaction and fun

Safeguarding and Young People's Interests

- A commitment to the highest standards of safeguarding in all aspects of practice
- Genuine interest in children and young people
- Genuine interest in pastoral issues and wellbeing
- Commitment to responding to and supporting each student as an individual



Terms and Benefits

- **Competitive Salary & Benefits Package**
- **Contract:** Full Time, Permanent
- **Expected Start:** January 2027
- **Location:** Thomas's Battersea Kindergarten

The role will be subject to the successful completion of the required employment checks, including an enhanced DBS and reference. Full details of all checks that will be carried out are detailed in our recruitment policy.



Key Dates

Applications are invited from experienced, dynamic and enthusiastic leaders excited by the scope of this opportunity. For further details visit the Thomas's London Day Schools website: **thomas-s.co.uk/join-our-team** or email **hr@thomas-s.co.uk**

To apply for this post please go to **thomas-s.co.uk/join-our-team** and click apply by Wednesday, 25th November 2026. Should you wish to send a covering letter or supporting statement following your application, please forward it to **hr@thomas-s.co.uk**

The first round of online interviews will take place on Friday, 27th November, and in-person interviews will take place on Tuesday, 1st December 2026. Please note that referees will be contacted prior to the interview.

SAFEGUARDING

Thomas's London Day Schools are committed to safeguarding the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment and work in accordance with our child protection policies and procedures.

All posts are subject to screening appropriate to the post including checks with past employers and the DBS service. The school will undertake online searches on shortlisted applicants and may require applicants to provide details of their online profile, including social media accounts. For details of the checks which will be undertaken as part of our recruitment process, please see our Safer Recruitment Policy which can be found here **www.thomas-s.co.uk/policies/** *under the 'Thomas's Policy' tab.*

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. As an equal opportunities employer, Thomas's is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity or marriage and civil partnership. Thomas's aspire to have a diverse and inclusive workspace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join the Group.







BE KIND
BE YOU
BELONG

BE THOMAS'S

THOMAS'S BATTERSEA

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