



# SCIENCE TECHNICIAN CANDIDATE PACK



# Introduction

Waseley Hills High School is a special place with a real sense of community, togetherness and purpose. The school community is made up of fantastic students, supportive parents and carers, and of course dedicated staff.

Our vision for the school is underpinned by three pillars: Aspire, Invest and Respect. By working together, with a common goal of students having the very best education and experience, we believe that our young people can flourish and become the best versions of themselves. We nurture every student's natural curiosity, providing them with life enriching opportunities to develop socially, academically and morally. Students at Waseley develop confidence, resilience, respect for others and a life-long love of learning. Our vision is for students to aspire to great things and become respectful members of the wider community.

Being part of the Central Regions School Trust, we are able to both provide and draw on expertise from within our network to underpin our commitment to provide exceptional quality education for all of our students. We believe that students can achieve brilliant things irrespective of their starting points and we always have the highest expectations of every one of our students. We expect them to always wear their uniform smartly and with pride, to behave well and to model the school values by trying their absolute best in all activities they take part in. We aim to support every student by working in partnership with parents and carers, keeping them informed about the achievements of their children and asking them to keep us informed about what is happening at home.

Through developing a strong partnership between school and home we aim to ensure that students are fully supported to develop in a safe environment. Our vision is that this investment in our young people is what allows them to flourish.

However, we believe that is always further improvements to strive towards. We are committed to developing our practice, in partnership with our community, to ensure that every student can leave school having reached their potential and feeling happy. We value every child and live by the mantra of no child left behind as we support them through their journey at secondary school.

## *Tom Preston*

Principal





# Advert

## Science Technician

**Up to 37 hours per week (negotiable) TTO + 5 INSET days**

**Salary: NJC Scale 2 points 3-4 (FTE £24,796 - £25,185 per annum)**

**Start date: ASAP**

Waseley Hills High School is seeking to appoint an experienced Technician to support the Science department.

Our team requires a hands-on practical person to support the teachers in lesson preparation and deliver practical lessons. There are 7 teaching staff to support who are a cohesive department with shared resources across key stages 3 to 5. We currently have 3 specialist prep rooms and 6 labs with new state of the art facilities being built now, to move into next year. The role includes the use of a wide range of science equipment and handling of chemicals that would suit someone with experience in laboratory work. The hours are flexible and can be agreed to suit the candidate.

We are a school in the Central Regions School Trust, whose mission is social justice through exceptional schools. Therefore, this provides us with the opportunities, capabilities and desire to develop both our staff and students so this role will be in collaboration with a wider team of technicians and Science departments across other schools and will always be supported.

All support staff are subject to the Conditions of Employment set out in their contract of employment and the National Joint Council for Local Government Services (The Green Book) Document. The Trust and its schools comply with these requirements as a minimum but optionally offer an incredible wellbeing package including flexible working hours, 3 days term-time holiday, free tea and coffee facilities, free eye tests, flu jabs, cycle scheme and an employee assistance programme that offers a wide range of free support from emotional to financial and legal.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Online checks will be carried out on shortlisted candidates.

The completed form should be submitted by 11.59pm on Sunday 8<sup>th</sup> February 2026.



# Job Description

## Specific responsibilities and tasks

A) Preparation of science materials and equipment. For example:

- Carry out risk assessments for technical activities
- Disposing of waste materials
- Collecting apparatus and chemicals from storage
- Preparing necessary solutions
- Checking individual components in and out for class use
- Arranging for apparatus including worksheets, books and audio-visual aids to be available, in rooms, for lessons
- Preparing experiments, setting up apparatus and equipment for demonstrations and practical lessons as requested by teaching staff
- Preparation of chemicals and solutions
- Liaising with staff over use of equipment and stock
- Advise staff of any problems, including safety aspects
- Assisting with collection and cataloguing of sundry worksheets, books, audio-visual aids and materials
- Returning apparatus, etc. and chemicals to storage as soon as practicable
- Repairing damages or arranging for this to be done
- Constructing apparatus and equipment
- Purchase of sundries from local supermarkets

B) Routine maintenance of science laboratories and preparation rooms, their equipment and services:

- Maintaining laboratory clean and tidy in conjunction with the teacher in charge of the room
- Cleaning the sinks, chemicals on bench tops, spillage's of chemicals on floor
- Storing materials tidily
- Keeping equipment clean
- Looking after animals, insects and plants kept by the department
- Cleaning of goggles
- Cleaning of safety screens, fume cupboards and other items
- Carrying out safety checks on equipment, e.g. Bunsen tubing etc



## Job Description

C) Maintaining the stocks of science chemicals and equipment, for example:

- Taking stock of chemicals, consumables, stationery, books and breakable items
- Advise Head of Department of stock replacement needs
- Ordering of the above
- Checking deliveries

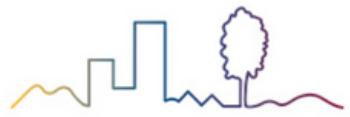
Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Staff will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. This job description will be reviewed annually and the Principal reserves the right to alter the content of this job description, after consultation with the post-holder, to reflect changes to the job or services provided, without altering the general character or level of responsibility.



# Person Specification

We are seeking to appoint someone who is able to demonstrate the following qualities and experience. Please note that if you are shortlisted any relevant issues arising from your references and online searches will be taken up at interview.

Criteria	Essential	Desirable	Method of Assessment
 Experience	<ul style="list-style-type: none"> <li>• Suitability to work with children aged 11-18.</li> <li>• Able to form and maintain appropriate relationships and personal boundaries with children and young people.</li> <li>• Positive attitude to use of authority and maintaining discipline.</li> <li>• Experience of laboratory work.</li> <li>• Experience of working with young people.</li> <li>• Knowledge of use of science equipment and chemicals.</li> <li>• Good understanding of Health &amp; Safety requirements of school laboratories.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with parents and/or the wider community.</li> <li>• Experience of working in an educational setting.</li> </ul>	<p>Application form, references and interview. In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:</p> <ul style="list-style-type: none"> <li>• Motivation to work with children and young people.</li> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</li> <li>• Emotional resilience in working with challenging behaviours and</li> <li>• Attitudes to use of authority and maintaining discipline.</li> </ul>



 <p><b>Skills and Abilities</b></p>	<ul style="list-style-type: none"> <li>• Basic literacy and numeracy skills of English Language.</li> <li>• Work effectively and supportively as a member of the school team.</li> <li>• Create and maintain positive working relationships with staff, students and suppliers.</li> <li>• Communicate and liaise with staff at all levels.</li> <li>• Demonstrate initiative.</li> <li>• Able to keep accurate records and use these to inform judgements.</li> <li>• Problem solve.</li> <li>• Respond calmly to emergencies.</li> <li>• Work flexibly during busy periods.</li> <li>• Meet deadlines.</li> <li>• The ability to communicate clearly and concisely both verbally and in writing.</li> <li>• The ability to support students through fluent and accurately spoken English.</li> </ul>		<p>Application form, references and interview.</p>
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 <b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Willingness to participate in further training and developmental opportunities.</li> <li>• Reliable.</li> <li>• Friendly disposition.</li> <li>• Team player.</li> <li>• Believes in and maintains high standards.</li> <li>• Motivated and Enthusiastic.</li> <li>• ICT skills.</li> <li>• Ability to take responsibility for own workload and commitments.</li> <li>• A sense of humour, warmth, energy, stamina and resilience.</li> <li>• Good record of attendance and punctuality.</li> </ul>		Application form, references and interview.
 <b>Education and qualifications</b>		<ul style="list-style-type: none"> <li>• Health &amp; Safety qualification(s)</li> <li>• First Aid qualification</li> </ul>	Application form, references and interview.

Central Region Schools Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. As part of our stringent recruitment process, all applicants undergo thorough child protection screening, encompassing checks with previous employers and an enhanced DBS disclosure, in strict alignment with the 'Keeping Children Safe in Education' guidelines, which also includes an online search for all shortlisted candidates. At Central Region Schools Trust, we stand as proud advocates for diversity and inclusivity across all our schools, serving as an equal-opportunities employer and we encourage applications from individuals of all backgrounds and communities.

Need more advice?

Please see our website  
[www.waseleyhillsschool.org.uk](http://www.waseleyhillsschool.org.uk)



Founded by the RSA

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