

POSITION:	Class Teacher	GRADE:	Teachers Pay & Conditions
REPORTS TO:	Headteacher	HOURS AND WORKING PATTERN:	Full Time & all year round

Purpose

- To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.
- To assess pupils' progress and maintain records, reporting to senior staff and providing written reports to parents and carers, in accordance with school policy.
- To take responsibility for the management of other adults in the classroom.

Key Responsibilities

- To plan work for the class in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.
- To ensure a close match between the learning experience offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability.
- To make appropriate educational provision for children with SEN and those learning EAL, with support from the SENCo and EMA Co-ordinators
- Where possible, to make sure that the majority of the children's work is closely linked to first-hand practical experience.
- To provide children with opportunities to manage their own learning and become Independent learners.
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline.
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
- To maintain a high standard of display both in the classroom and in other areas of the school.
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
- To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
- To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.
- To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
- To liaise with support staff both school based and from other external bodies as required.
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

Key Organisational Objectives

The Post holder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation
- At all times operating within the school's Equal Opportunities framework
- Commitment and contribution to improving standards for pupils as appropriate
- Acknowledging Customer Care and Quality initiatives
- Contributing to the maintenance of a caring and stimulating environment for pupils

CONDITIONS OF SERVICE

Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by the governors.

SPECIAL CONDITIONS OF SERVICE

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.



EQUAL OPPORTUNITIES

The post holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies

All post-holders are expected to demonstrate a commitment to equal opportunities and a proven ability to work effectively in culturally and linguistically diverse classrooms. This person specification is related to the requirements of the post as determined by the job description.

QUALIFICATIONS
<ul style="list-style-type: none"> Qualified Teacher Status
EXPERIENCE
<ul style="list-style-type: none"> A proven track record of recent and successful class teaching in mixed ability classes of primary age Successful experience of teaching the literacy and numeracy strategies
KNOWLEDGE AND UNDERSTANDING
<ul style="list-style-type: none"> Good understanding of current theory and practice of best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children of primary age Thorough knowledge of the National Curriculum or Early Years Foundation Stage Curriculum Good subject knowledge of core National Curriculum subjects and sound knowledge of foundation subjects Understanding of effective strategies for maintaining high standards of discipline within the classroom and in accordance with the school's policy An understanding of equality of opportunity issues and how they can be addressed in schools
SKILLS AND ABILITIES
<ul style="list-style-type: none"> To demonstrate the skills of a good teacher, including ability to Interest, encourage and engage pupils To provide appropriate levels of challenge, so that pupils make good progress To be able to use methods and resources that enable all pupils to learn effectively To understand and use assessment information effectively to plan next steps in children's learning To be able to secure high standards of behaviour from the children You must be able to make effective use of the teaching assistants and other support Enable pupils to acquire and develop new knowledge and skills with enthusiasm Enable pupils to develop the skills to work independently and collaboratively Enable pupils to develop self-esteem and respect for others To be able to create a well organised, stimulating learning environment To be able to make effective use of time To have the ability to make a significant contribution to a school ethos that promotes high achievement To have a commitment to raising achievement The ability to work as part of a team in planning and implementing the curriculum The ability to work within the framework of national and whole school policies to ensure consistency of practice The ability to relate to and communicate effectively with parents and carers and to encourage their active participation in the educational process A commitment to further your own professional development and to the principle of continuous improvement