

Class Teacher

Teachers MPS/UPS

Job Description

The purpose of the role

As a Class Teacher you will carry out the professional duties set out in the most recent Teachers' Pay and Conditions document in line with Academy policies and Teacher Standards within the context of the job description set out below. Importantly, you will embrace the ethos of Trent View College supporting the progress, inclusion and transition of all students, demonstrating Academy values including unconditional positive regard.

Key Areas

Planning

- Keep abreast of developments in both SEND and the National and Adult Curriculum and work with leaders to develop the College's overarching curriculum offer
- Use your secure knowledge of SEND to plan and deliver a core curriculum, which meets the needs of the students
- Work with colleagues to develop and deliver a broad and balanced vocational curriculum that meets the additional academic, special and personal needs of students
- Make appropriate use of student and class information, plans and data to produce relevant medium and short term plans in line with academy policies and within required deadlines
- Plan for the deployment of support staff to ensure their input promotes good student progress
- Embed the delivery of appropriate qualifications and certificates into schemes of work
- Access training to build and maintain expertise in relevant areas

Specialist Teaching

- Have high expectations of students and build successful relationships centred around teaching and learning
- Operate an appropriate delivery model, which draws on evidence based methods of instruction that are tailored to students' educational, special and personal needs
- Develop strategies to promote new teaching methods and improve learning for identified students and monitor their effectiveness in raising standards of teaching and learning
- Analyse student data regularly and implement effective strategies for accelerating student progress
- Promote active and independent learning that enables students to think for themselves and to plan and manage their own learning
- Use ICT effectively to support the delivery of teaching and learning
- Continue to develop expertise in teaching pedagogy and specialist approaches

Assessment

- Involve students' in reflecting on, evaluating and improving their own performance and progress
- Make accurate and productive use of assessment in all its forms
- Record students' progress and achievements systematically and in line with Academy policy, providing evidence of their work, progress and attainment over time
- Use relevant data to monitor progress, set targets and plan lessons
- Report on students' attainment to parents, carers, other professionals and students' as appropriate

Personal Development & Behaviour

- Embrace the College’s ethos and values including the use of unconditional positive regard and restorative practice
- Provide a stimulating, well-structured, purposeful learning environment where diversity is valued and students feel safe
- Set high expectations for students’ behaviour constructively and promote self-control and independence
- Recognise and respond effectively to equality issues as they arise across the College, challenging stereotyped views, bullying and harassment in accordance with College policy and procedures

Wider professional responsibilities

- Carry out any other duties appropriate to the level expected of a teacher paid SEN points
- Demonstrate a critical understanding of strategies, processes and developments within SEND and reflect this understanding in daily practice
- Play a full and active role in the development of the College including individual and whole college improvement
- Organise and manage the physical teaching space, tools, materials, texts and resources safely and effectively with the help of support staff where appropriate
- Select and prepare resources taking into account student’s interests and their learning needs, language and cultural backgrounds
- Provide homework and other out-of-class work which consolidates and extends work carried out in the class and encourages students to learn independently
- Build effective relationships with parents, carers and professionals sharing information regarding student’s achievement, behaviour and well-being
- Contribute to the accurate and appropriate use and maintenance of up-to-date recording systems including those related to attendance, behaviour, progress and learning etc.
- Attend and participate in regular meetings, events and open evenings
- To lead or contribute to professional development activities to promote the sharing of good practice
- Participate in training, continuous professional development and other learning activities as required including participation in the appraisal arrangements
- Engage proactively with the College’s performance development and review processes

Support at College and Other Settings

- Support the development and delivery of personalised learning packages working in partnership with other professionals, schools and agencies
- Support students within the College grounds and in a variety of other settings as required, for example, home education, outreach, alternative provisions, work experience, community and enrichment activities
- Have a full driving licence and a vehicle available for work purposes including the transportation of pupils

Responsible to: Senior Leadership Team

Employee Supervision: Support Staff

Knowledge, experience and skills:	E/D
E = Essential D = Desirable	

General

The post holder will be expected to undertake any other duties, commensurate within the grade, at the discretion of the Senior Leadership Team and develop and promote high standards of professional conduct throughout the Academy and the wider Trust community.

You will be expected to carry out your duties in line with the Academy's policies, procedures and relevant legislation. You will be made aware of these in your appointment letter, statement of particulars, induction, ongoing performance management and development through school communications.

You will be required to work at any premises which the Trust currently has or subsequently acquires or at which it may, from time to time, provide services.

You will be expected to travel throughout the borough and wider area and will, therefore, have access to a vehicle with appropriate Business Insurance. There may be a requirement to transport pupils from time to time, subject to appropriate risk assessments being in place.

You will be expected to attend and participate in a wide variety of meetings as well as training and development activities to support Trust, Academy and your own professional development.

All staff, regardless of their position, are expected to undertake TeamTeach training and work within "good practice" guidelines using a range of positive handling strategies, gradual and graded, involved in holding, guiding and escorting safely, from least intrusive to more restrictive holds.

As part of your wider duties and responsibilities you will be required to promote and actively support the school's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable.

The post holder must be willing to undertake an enhanced Disclosure and Barring Service check. Please note that a conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.

Standard Duties in all Trust Job Description

- Show a commitment to diversity, equal opportunities and anti-discriminatory practices
- Show a commitment to ensuring that children and young people learn in a safe environment
- Participate in relevant and appropriate training and development as required.

Method of Working

The Wellspring Academy Trust expects all staff to work effectively and co-operatively as part of a team, delivering high quality support. This requires dealing with people politely and tactfully, and in accordance with Trust guidelines, policies and procedures. Wellspring Team members are expected to respect confidentiality and safeguarding practices at all times.

Public Relations

Considerable importance is attached to the public relations aspect of our work. Members of the Team must project a positive image of the Trust at all times and through all activity.

DBS Certificate

The Wellspring Academy Trust takes its duty to safeguard the young people with which it works seriously. All Wellspring Team Members are required to undertake a Disclosure and Barring Service (DBS) check.

February 2023