



**TAPESTRY  
LEARNING  
PARTNERSHIP**

JOB OPPORTUNITY

## Teaching Assistant – Level 2

**Djanogly City Academy, Nottingham, Nottinghamshire**

37 hours per week, 39 weeks per year

Level 2 Teaching Assistant Pay Scale: £22,386 - £23,094 pro rata (£25,917 - £26,736 FTE)

### Join us on an exciting journey of transformation and excellence.

At Tapestry Learning Partnership, we believe in the power of education to change lives. Formed in January 2026 through the merger of two strong trusts, QEGSMAT and Djanogly Learning Trust, we are building a future where every child succeeds and flourishes. Now, we are looking for a passionate and committed Teaching Assistant Level 2 to play a vital role in supporting this vision at Djanogly City Academy.

### About the Role

Djanogly City Academy is seeking a caring and committed Level 2 Teaching Assistant to support scholars with additional needs. The role includes providing personal care, supporting physical and emotional wellbeing, and helping scholars access learning safely and with dignity. Working closely with teaching and SEN staff, the Level 2 Teaching Assistant will play a key role in promoting independence, inclusion and safeguarding within a supportive school environment.

### Who We're Looking For

The ideal candidate is calm, consistent, and committed to the academy's belief that every scholar can succeed. They build strong, respectful relationships and uphold high expectations while using restorative, scholar-centred approaches. They stay composed in challenging moments, work collaboratively with staff, and contribute to a culture where scholars feel safe, supported, and ready to learn.

### About Djanogly City Academy

Djanogly City Academy is a vibrant and inclusive learning community dedicated to inspiring and empowering every scholar it serves. Situated at the heart of Nottingham, the academy welcomes learners from diverse backgrounds, celebrating individuality while fostering a shared passion for curiosity, creativity, and achievement. At Djanogly, every pupil is valued and supported to grow academically and personally.

The academy's ethos is built on high expectations, mutual respect, and a commitment to excellence. Scholars are encouraged to be confident, resilient and compassionate citizens, equipped with the knowledge and skills to thrive in an ever-changing world. Through engaging teaching, enriching experiences and strong partnerships with families and the wider community, Djanogly City Academy nurtures a culture where scholars are motivated to reach their full potential and make a positive contribution to society.

Our latest Ofsted inspection report recognises our many strengths and the strong progress being made across the school. Djanogly City Academy was judged **Good** across all areas, with its Sixth Form rated **Outstanding**. Some key highlights include:

- Djanogly City Academy is a welcoming and inclusive school that celebrates the diversity of its local community.
- There is a strong, caring ethos. Pupils feel safe and well supported, and the vast majority are happy in school.
- The school has high expectations for all pupils, encouraging them to achieve their best academically and personally.
- Pupils with special educational needs and/or disabilities (SEND) and those who speak English as an additional language are well supported to access and succeed in the curriculum.
- The curriculum is well planned and increasingly ambitious, ensuring pupils build knowledge and skills effectively over time.
- Pupils are polite, respectful and considerate towards each other and towards adults.
- Strong, trusting relationships between staff and pupils support learning and personal development.
- Pupils benefit from high-quality pastoral care and know that staff are approachable and available if they have concerns.
- Leaders are mindful of staff well-being and workload, creating a supportive working environment.
- Staff are proud to work at Djanogly City Academy and feel valued as part of the school community.

## Why us?

As part of our Trust, you'll benefit from:

- A supportive network of professionals who share your commitment to excellence
- High-quality professional development and career progression opportunities
- A caring, inclusive organisation that values staff wellbeing and work-life balance
- Access to a range of employee benefits designed to promote health and wellbeing

This is your chance to be part of something special. Help us shape the future and make a lasting impact.

Tapestry Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is a criminal offence to engage or seek to engage in regulated activity or regulated work with children, if you appear on the DBS barred list. All appointments are subject to an Enhanced DBS check and be eligible to work in the UK.

Further information about our commitment to Safeguarding can be found at: [Tapestry Learning Partnership](#)

Please be aware, the Trust may also consider performing an online presence check as part of their pre-employment checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare any cautions, convictions, reprimands and final warnings that are not protected (i.e. that are not filtered out) as defined by the rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

If you are interested and wish to have an informal conversation to discuss the role or would like to visit the school, we would be happy to arrange this, please call 0115 9322920.

Further details about our school can be found on our website: [Djanogly City Academy](#)

To apply for this position, please visit our careers page via our website: [Tapestry Learning Partnership](#)

# JOB DESCRIPTION



- Post Title:** Teaching Assistant – Level 2
- Reporting to:** SENCO
- Grade:** Level 2 Teaching Assistant Payscale
- Disclosure Level:** Child Workforce - Enhanced, Children’s Barred List

## Purpose of the Post

1. Help facilitate the smooth running of the Academy through the supervision and support of scholars demonstrating challenging behaviour and ensuring that all scholars are in the right place at the right time throughout the Academy day.
2. Maintain good order around the Academy by encouraging scholars to arrive promptly to their lessons.
3. Undertake group work with scholars in order to address challenging behaviour.
4. Undertake lesson support with key scholars and develop a key worker role with named scholars.

## Key Duties and Responsibilities

1. Assist the SENCO and class teachers with the planning and delivery of learning activities for those scholars with special educational needs (differentiation), including assisting with planning appropriately for different teaching styles and subjects across the school;
2. Promote inclusion, independent learning, self-reliance and equality
3. Work closely with the SENCO, class teachers, and nominated departments to support scholars’ learning needs. Support will be within the classroom, or as directed by the classroom teacher;
4. Make observations and report on scholar progress, assisting the SENCO and class teachers with scholar records;
5. Contribute fully to the activities offered at lunchtime and supervise, reporting to line managers only when events of significant importance occur;
6. Accompany teaching staff and scholars on educational visits taking responsibility for scholar welfare for named scholars and supporting medical needs and where necessary assisting with personal and intimate care including toileting of scholars with specific needs;
7. Support scholars with arrangements regarding transport to and from school;
8. Prepare for and attend INSET and Faculty/Departmental meetings as noted on the school calendar;
9. Attend and contribute to review meetings accompanying the SENCO as required; within the school day to report on scholar progress;
10. Mentoring of key scholars liaising with parents to develop case study notes and checking of family histories for EHC plans; maintain appropriate regular contact with parents/carers to support progress;
11. Support scholars in examinations, including scribing, reading and invigilation;
12. Adapting lessons and supporting scholars with additional educational needs;
13. Where necessary, assist with the personal and intimate care including toileting of scholars with identified specific needs. Have responsibility for or support others in the administration of medicine to scholars as directed;
14. Follow the moving and handling plan for those scholars with physical disabilities including the use of mobility aides and hoists and liaise with Manual Handling advisor as appropriate. Where necessary act as lead TA when following a plan, showing others a known routine.

### The post holder is expected to:

- Maintain strict confidentiality and adhere to data protection legislation and associated Trust policies at all times.
- Demonstrate a clear understanding of, and commitment to, safeguarding and child protection, maintaining an awareness of relevant procedures and responsibilities.
- Comply with the Trust's Health and Safety Policy and ensure safe working practices in the performance of all duties.
- Uphold and promote the principles of the Trust's Equal Opportunities Policy in all aspects of the role.
- Adhere to all other relevant Trust and school policies and procedures.
- Undertake any training and professional development necessary to effectively carry out the duties of the post.
- Perform any other reasonable duties commensurate with the level and responsibilities of the role, as required by the Trust.

# Person Specification

Post requirements	Essential	Desirable	Evidence and Assessment
<b>Qualifications</b>			
An educational professional, with an NVQ Level 2 or equivalent in a relevant discipline.	✓		Application form, certificates
GCSE grade A – C in Maths and English, or equivalent	✓		Application form, certificates
Involvement in recent, relevant professional development	✓		Application form, certificates
First Aid		✓	Application form, certificates
<b>Experience</b>			
Completion of appropriate training programmes	✓		Application form, certificates
Have relevant experience in a support staff role, ideally within the education sector.		✓	Application form
Experience of working with children with a range of specific learning difficulties		✓	Application form
<b>Skills</b>			
Excellent interpersonal and communication skills	✓		Application form, interview
Able to communicate effectively with a range of people both verbally, in writing and can demonstrate literacy skills.	✓		Application form, interview
Working knowledge of DfE, Local Authority and other regulatory bodies' legislation and policy relating to education.	✓		Application form, interview
Positive listening skills	✓		Application form, interview
Able to diffuse conflict and, with support, manage inappropriate patterns of behaviour	✓		Application form
Understanding and awareness of Safeguarding and your duties within the role	✓		Application form, interview

Well organised, practical and resourceful	✓		References, interview
Adaptable and flexible	✓		References, interview
Able to use ICT effectively	✓		Application form, references
Record keeping	✓		Application form, references
Able to use a wide range of resources including ICT to enable children with special educational needs to access the curriculum		✓	Application form, references
<b>Knowledge</b>			
Awareness of different teaching styles and subject curriculums across age groups and departments within the Key Stage 3/4/5 setting	✓		Application form, references
Knowledge of strategies to support children with special educational needs		✓	Interview, references
<b>Personal Qualities</b>			
Highly motivated with the ability to motivate and enthuse others	✓		Interview, references
Able to form and maintain professional relationships and boundaries with young people and adults	✓		Interview, references
Ability to work unsupervised and independently understanding Academy roles and responsibilities and your own position within these	✓		Interview, references
Able to deal with confidential information in a sensitive manner	✓		Interview, references
Patient and approachable	✓		Interview, references
Calm and reassuring particularly when under pressure	✓		Interview, references