

## **Teacher of History and Politics - Job Description**

### **Role overview / Post Outline**

We seek to appoint an enthusiastic and inspiring **Teacher of History and Politics** to join our thriving and forward-looking department. The successful candidate will teach across the age and ability range for History, including A Level History and A Level Politics, and will be committed to developing scholarship, curiosity and a love of learning in our pupils.

Please note that the responsibilities outlined are not exhaustive and may evolve in response to the needs of the History and Politics department and the wider school community.

The successful candidate will be expected to teach across the Key Stages covering a range of ages. The main purposes of the role are to:

- Contribute to the high-quality teaching and assessment of History (up to and including A Level History and Politics)
- Work collaboratively within the Department to develop History and Politics, keeping it fresh, inspirational and relevant
- Inspire students beyond the classroom by contributing to the Department's co-curricular activities and the wider school co-curricular programme

### **Academic**

- Plan and deliver inspiring lessons to stimulate a sense of scholarship, love of learning and genuine interest in the subject, ensuring each student makes appropriate progress and is thoroughly prepared for public examinations.
- Teach students according to their educational needs, and set and mark work according to agreed guidelines, keeping a record of students' performance as is required for internal assessment and external examinations
- Be innovative and prepared to take risks in teaching methods
- Accurately and fairly assess, record and report on the progress, effort and attainment of students, in accordance with the School's reporting policy
- Give students regular and effective feedback, both orally and through marking work, and encourage them to respond to the feedback
- Completion of Initial Teacher Training - either through a funded PGCE+QTS programme at the University of Buckingham or through Whitgift's own Early Career Teacher qualification.
- Commit to continued professional development, through:
  - Reflection on your own teaching and the effectiveness of your lessons
  - Acting on feedback from observations by your Head of Department, the Initial Teacher Training team and other suitably experienced colleagues
  - Proactively seeking to observe other colleagues
- Keep abreast of developments in your subject(s), attending courses as agreed by the Head of Department to help in the development of subject knowledge or teaching skills
- Undertake such tasks, within the Department, which the Head of Department might reasonably request

### **Pastoral**

- Promote and protect children's welfare in all aspects of their contribution to school life, demonstrating a clear understanding of safeguarding and Keeping Children Safe in Education (KCSIE)
- Establish a safe classroom environment, rooted in mutual respect
- Be aware of the systems within the School to support safeguarding
- Hold students to a high standard in terms of their conduct and general behaviour around the School, maintaining good order and discipline
- Act as form tutor if required

### **Professional**

- Attend Department meetings, Staff meetings, Open Events, Parents' Evenings, Inset Days and other such events as the Headmaster may, from time to time, reasonably require
- Ensure the effective and meticulous registration of both tutor groups and teaching sets
- Cover for absent colleagues and invigilate examinations
- Assist with administrative, organisational and other tasks as may reasonably be expected as requested by the Head of Department or Senior Leadership Team, ensuring effective communication between students, parents and staff.
- Support the Marketing and Admissions teams through involvement in school Open Events, and sharing information about activities and student achievement that promote the School
- Participate in the Professional Development Review process
- Perform any other duty which the Headmaster, from time to time, might reasonably request
- Foster the good name of the School in all dealings with students, parents and the wider public.

### **Personal Profile**

We are looking for the following qualities and attributes, or the potential to develop them:

- Profound interest in your subject(s) and commitment to conveying that to your students
- Current experience of teaching A Level History and Politics (highly desirable)
- Kindness and a belief in the ability and potential of all students to grow and develop
- Clear and effective communication with colleagues, students and parents
- Willingness to work collaboratively with other departments and foster a collegiate and collaborative ethos within the department
- Collaborative approach to work
- Self-reflective and committed to a coaching ethos
- Resilience and flexibility to respond to challenges and change
- Willingness and ability to embrace digital technology to enhance learning
- Engagement with international trends and global perspectives
- Respectful and inclusive of diversity in all its forms
- Commitment to making the School's vision and values a reality