

Person Specification

Minibus Driver & Site Assistant

Qualifications, training and education

- Full UK driving licence.
- First Aid qualification desirable but not essential

Skills and abilities

Communication

- Effective communication and interpersonal skills.
- Ability to maintain confidentiality at all times.

Organisation and planning

- Ability to prioritise tasks.
- Ability to work independently and use initiative.
- Ability to work effectively as part of a team.

Technical skills

- Demonstrable experience of working in a similar environment.
- Knowledge of health and safety requirements relating to buildings maintenance.
- Knowledge and experience of building maintenance.
- Ability to travel across sites of local special and alternative provision schools and access to personal transport.

Personal qualities

- Sense of responsibility and ownership.
- Proactive and flexible approach to work.
- Commitment to self-development and willingness to develop knowledge and skills.

Person Specification

Requirements specific to the role

- All staff and volunteers are expected to be committed to safeguarding, equality and promoting the welfare of children and young people.
 - To ensure awareness of local safeguarding policies and procedures and to report any concerns or information received as required.
 - Suitability to work with children.
- Ability to meet the requirements of an enhanced DBS check.
- Commitment to maintaining confidentiality in relation to all aspects of school life.